

BAY AREA WATER SUPPLY AND CONSERVATION AGENCY
BOARD OF DIRECTORS MEETING
Foster City Community Building – 1000 E. Hillsdale Blvd., Foster City
Wind Room
(Directions on Page 3)

May 19, 2005 – 7:00 p.m.

AGENDA

- 1. Call to Order/Roll Call/Salute to Flag** (Beecham)
- 2. Comments by the Chair** (Beecham)
- 3. Board Policy Committee Report** *(Attachment)* (O’Mahony)
- 4. General Manager’s Reports** (Jensen)
 - A. Report on efforts to increase confidence the system will be rebuilt.
 - B. Report on the Water System Improvement Program status, input and timelines.
- 5. SFPUC Report** (Leal)
- 6. Public Comments** (Beecham)

Members of the public may address the Board on any issues not listed on the agenda that are within the purview of the Agency. Comments on matters that are listed on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of three (3) minutes.
- 7. Action Items**
 - A. Approval of new position – Water Resource Planner *(Attachment)* (Jensen)
Board Policy Committee recommends board approval
 - B. FY 2005-06 Proposed Work Plan and Budget *(Attachment)* (Jensen)
 1. Approval of proposed results to achieve for FY 2005-06
Board Policy Committee recommends board approval
 2. Adoption of proposed budget of \$2.099M
Board Policy Committee recommends board approval
 3. Authorization of proposed funding for the budget using \$120,000 from the BAWUA Reserve and a 19% increase in agency payments for FY 05-06.
Board Policy Committee recommends board approval

8. Consent Calendar

- A. Approve Minutes of the March 17, 2005 Meeting (*Attachment*) (Beecham)
- B. Receive and File Monthly Budget Status Report (*Attachment*) (Jensen)
- C. Receive and File Quarterly Investment Report (*Attachment*) (Jensen)
- D. Approval of BAWUA budget for FY 05-06 (*Attachment*) (Jensen)
- E. Authorization of new office lease (*Attachment*) (Jensen)
Board Policy Committee recommends board approval
- F. Adoption of personnel handbook amendments (*Attachment*) (Jensen)
Board Policy Committee recommends board approval
- G. Approval of Professional Services Contracts (*Attachments*) (Jensen)
Board Policy Committee recommends board approval of the following five contracts
1. Legal Counsel (Hanson, Bridgett et al.)
 2. Strategic Counsel (Management Communications)
 3. Engineering Consultant (Technical)
 4. Engineering Consultant (Stetson Engineering)
 5. Financial Advisor (Kelling, Northcross and Nobriga)
- H. Approval of Professional Services Contract with William Ibbs – WSIP cost, schedule and construction management review (*Attachment*)
- I. Approval of Professional Services Contract for Water Conservation Programs (*Attachments*) (Sandkulla)
Board Policy Committee recommends board approval
1. Washing Machine Rebate Program
 2. Water Conservation Landscape Audit Program

9. Closed Session: (*Materials under separate cover*) (Beecham)

*Public Employee Performance Evaluation (Gov. Code Section 54957)
The board will receive a report on the general manager's performance evaluation conducted and completed by the Board Policy Committee under authority delegated by the board. No action is to be taken.*

10. Open Session: (Beecham)

- A. Consider and approve an adjustment to the general manager's compensation

11. Directors' Discussion: Comments, Questions and Agenda Requests (Beecham)

12. Date, Time and Location of Future Meetings (Beecham) (See attached schedule of meetings)

13. Adjourn to next meeting scheduled for July 21, 2005 at 7pm (Beecham)

*Upon request, the Bay Area Water Supply and Conservation Agency will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and the preferred alternative format or auxiliary aid or service at least two (2) days before the meeting. Requests should be sent to: **Bay Area Water Supply & Conservation Agency, 155 Bovet Road, Suite 302, San Mateo, CA 94402** or by e-mail at bawsca@bawsca.org*

Directions to Foster City Community Bldg. – 1000 E. Hillsdale Blvd., Foster City

From Hwy. 101, take the Hillsdale Ave. exit East. Turn Right into the parking lot just after the intersection with Shell Blvd. The Community Bldg. entrance is separate from the Library entrance and is marked by signage. The Wind Room will be at the top of the stairs on the right, across from the reception station (there is also an elevator).

From the East Bay, take Hwy. 92 West, exiting at Foster City Blvd., and going South on Foster City Blvd. to Hillsdale. Turn Right (West) onto Hillsdale and proceed to Shell Blvd., making a U-turn to be able to pull into parking lot on SE corner of Hillsdale and Shell. See underlined sentence of first paragraph above for remainder of directions.