

BAWSCA

Bay Area Water Supply & Conservation Agency

BOARD POLICY COMMITTEE

Wednesday, December 14, 2005
1:00 p.m. – 3:30 p.m.

BAWSCA Offices, 155 Bovet Road San Mateo, 1st Floor Conference Room
(Directions on page 3)

AGENDA

- 1:00** **1. Call To Order, and Roll Call** **(O’Mahony)**
Roster of Committee members (*Attachment*)
- 1:05** **2. Public Comment** **(O’Mahony)**
Members of the public may address the committee on any issues not listed on the agenda that are within the purview of the committee. Comments on matters that are listed on the agenda may be made at the time the committee is considering each item. Each speaker is allowed a maximum of three (3) minutes.
- 1:10** **3. Reports**
- A.** Comments by Committee Members **(O’Mahony)**
- B.** General Manager’s report on outstanding policy items **(Jensen)**
- 1.** Status of request to EPA, California Department of Health Services and American Water Works Association for information on studies of human health effects of chloramine as a drinking water disinfectant
- 2.** Status of BAWSCA study of SFPUC capital project overhead costs
- 1:20** **C.** Water System Improvement Program (*Attachment*) **(Jensen)**
Issue: What is BAWSCA’s assessment of the revised WSIP? On what issues did BAWSCA comment? What actions will BAWSCA take now that the WSIP was adopted?
Information to Committee: Copy of Chair Bern Beecham’s comments at the Nov. 29 commission hearing. Oral presentation on State agency reviews, BAWSCA input to program implementation, and monitoring of progress against schedule and budget.
Committee Action Requested: Committee members’ perspectives and suggestions.
- 1:35** **D.** SFPUC Financing Plan (*Attachment*) **(Jensen)**
Issue: How would the revised program affect the estimated cost of water to customers?
Information to Committee: Copy of SFPUC memo on revised Financial Plan for the WSIP. Oral presentation on BAWSCA’s investigation of the reported 40% increase in wholesale water rates.

Committee Action Requested: Committee members' perspectives and suggestions.

- 1:50** **E.** Water Supply Workshop – December 5, 2005 **(Sandkulla/Jensen)**
- Issue: For the PEIR, San Francisco is evaluating a water supply alternative that would divert no additional water from the Tuolumne River or any other surface water supply. What policy implications may BAWSCA need to consider?
- Information to Committee: Oral presentation on the workshop SFPUC held with staff from BAWSCA agencies. Initial observations of potential policy and implementation issues.
- Committee Action Requested: Committee members' perspectives and suggestions.
- 2:00** **4. Action Calendar**
- A.** Approval of Minutes of the October 12th Meeting (*Attachment*)
- B.** Mid-Year Budget (*Attachment*) **(Jensen)**
- Issues: Are the nine results to be achieved during FY 2005-06 being met? What adjustments, if any, are needed to BAWSCA's work plan and budget for the remainder of this fiscal year?
- Information to Committee: Memo that shows progress on intermediate milestones, the results and resources needed through the end of the fiscal year and that all results can be accomplished within this year's approved budget.
- Committee Action Requested: Recommend board authorization the use of a portion of the budgeted contingency to fund three specified activities.
- 2:15** **C.** Conservation **(Sandkulla)**
- 1.** Garden Soft (*Attachment*)
- Issue: How can BAWSCA and its member agencies help water customers and landscape professionals get information on water-efficient landscaping that is tailored to their location?
- Information to Committee: Staff memo on development and implementation of computer-accessible information.
- Committee Action Requested: Recommend board authorization for the General Manager to negotiate and execute a \$15,000 professional services contract to develop a WaterWise Gardening CD-Rom.
- 2:30** **2.** Cooling Towers (*Attachment*) **(Sandkulla)**
- Issue: Can water be cost-effectively saved by increasing cooling tower efficiency in both the industrial and commercial sectors?
- Information to Committee: Staff memo on implementation of a pilot cooling tower efficiency program.
- Committee Action Requested: Recommend board authorization for the general manager to negotiate and execute an MOU between BAWSCA and the Santa Clara Valley Water District extending access to a pilot cooling tower efficiency program to BAWCA members for fiscal years 2005-06 and all of 2006-07, and offer the program to BAWSA members on a subscription basis.

- 2:45 D. Approval of signature authority (*Attachment*)**
Issue: Proposal for additional signature authority for BAWSCA and BAWUA bank accounts.
Information to Committee: Staff memo and draft resolution.
Committee Action Requested: Recommend the board to adopt a resolution that authorizes the Sr. Administrative Analyst to sign checks in the absence of the General Manager and requires that for checks needing two signatures at least one shall be that of a director.
- 2:55 E. AB 1234 Requirements – Local Government Ethics Bill (*Attachment*) (McDevitt)**
Issue: What is required of the BAWSCA board member and management staff on the aspect of ethics of AB1234?
Information to Committee: Copy of a letter from legal counsel on the ethics aspect of AB 1234. Oral report on the legislation recently signed by the Governor and effective as of January 1, 2006.
Committee Action Requested: Comment on the proposed approach for providing directors the required ethics training.
- 3:05 F. AB 1234 – Director’s Expense Reimbursement (*Attachment*)**
Issue: How does the expense reimbursement section of AB 1234 affect BAWSCA Board members?
Information to Committee: Oral report and copy of memo from legal counsel regarding directors’ expense reimbursement. (Memo refers to pages 3 to 6 of AB 1234 attached to agenda item 4.F)
Committee Action Requested: Advise whether the general manager should prepare and present the board a draft of a policy for reimbursement of director expenses.
- 3:15 5. Adjourn to next meeting: Wednesday, February 15, 2006, 1:00 p.m. to 3:30 p.m. at BAWSCA**

*Upon request, the Board Policy Committee of the Bay Area Water Supply and Conservation Agency will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and the preferred alternative format or auxiliary aid or service at least two (2) days before the meeting. Requests should be sent to: **Bay Area Water Supply & Conservation Agency, 155 Bovet Road, Suite 302, San Mateo, CA 94402** or by e-mail at bawasca@bawasca.org*

Directions to BAWSCA

From 101: Take Hwy.92 Westbound towards Half Moon Bay. Exit at El Camino Northbound (move into the far left Lane) Left at the 1st stop light which is Bovet Road (Washington Mutual Building will be at the corner of Bovet and El Camino). Proceed West on Bovet Road past Albertson’s to two tall buildings to your left. Turn left into the driveway between the two buildings and left again at the end of the driveway to the “Visitor” parking spaces in front of the parking structure.

From 92: Exit at El Camino Northbound and follow the same directions shown above.