

BAWSCA

Bay Area Water Supply & Conservation Agency

BOARD POLICY COMMITTEE

April 14, 2010

1:30 p.m.

BAWSCA Offices, 155 Bovet Road San Mateo, 1st Floor Conference Room
(Directions on page 2)

AGENDA

- 1:30** **1. Call To Order, and Roll Call** **(O'Connell)**
 Roster of Committee members *(Attachment)*
- 1:35** **2. Public Comment** **(O'Connell)**
 Members of the public may address the committee on any issues not listed on the agenda that are within the purview of the committee. Comments on matters that are listed on the agenda may be made at the time the committee is considering each item. Each speaker is allowed a maximum of three (3) minutes.
- 1:40** **3. Reports** **(O'Connell)**
 A. Comments by Chair
 B. Comments by Committee Members
 C. Reports by the Chief Executive Officer and General Manager **(Jensen)**
 1. Schedule for Annual Review of BAWSCA's Investment Policy
 2. Water Supply Conditions
 3. Water System Improvement Program - Update
 4. Water Conservation Implementation Plan - Update
 5. Sub-metering on Mobile Home Parks – Report
 6. Long-Term Reliable Water Supply Strategy – Timeline and Estimated Costs
- 1:50** **4. Action Calendar** **(O'Connell)**
 A. Approval of Minutes from the December 9, 2009 meeting *(Attachment)*
- 1:55** **B. FY 2010-11 Results to be Achieved and Proposed Budget *(Attachment)*** **(Jensen)**
 Issue: What must BAWSCA accomplish in FY 10-11, what resources are required and how should the budget be funded?
 Information to Committee: Memo presenting the proposed budget, incorporating comments from the December 9, 2009 meeting and March 18th board meeting. The committee presentation will address:
 1. The results to be achieved during FY 2010-11
 2. The total amount of the proposed budget
 3. The method for funding the budget.
 Committee Action Requested: Recommendation that the board approve the proposed list of achievements, the budget and the funding plan.

- 2:15** C. Priority FY 2010-11 Professional Services Contracts (*Attachments*) **(Jensen)**
Issue: To ensure continuity of services, twelve professional services contracts should be effective July 1, 2010.
Information to Committee: Memo addressing each professional service contract summarizing the purpose, scope and amount of the service contracts.
1. Legal Counsel (Hanson, Bridgett et al.)
 2. Strategic Counsel (Management Communications)
 3. Engineering Consultant - Technical Engineering (Dale Newkirk)
 4. Engineering Consultant – WSIP Cost, Schedule & Construction Management (Terry Roberts)
 5. Engineering Consultant – Water Supply Agreement (Stetson Engineering)
 6. Engineering/Financial Consultant – Water Supply Agreement (Hilton, Farnkopf, Hobson)
 7. Financial Advisor – (Kelling, Northcross and Nobriga)
 8. Auditing/Accounting Services – (Burr, Pilger, Mayer)
 9. Water Conservation Monitoring and Reporting System (Brown & Caldwell)
 10. Large Landscape Conservation Services Consultant (Whitcomb)
 11. School Education Programs (Resources Action Program)
 12. School Assembly Program
- Committee Action: Recommendation for board approval.
- 2:45** 5. **Adjourn to Closed Session** **(O’Connell)**
A. Public Employee Performance Evaluation
- 3:00** 6. **Reconvene to Open Session** **(O’Connell)**
- 3:10** 7. **Comments by Committee Members** **(O’Connell)**
- 3:15** 8. **Adjournment to the next meeting on June 9, 2010 at 1:30pm in the 1st floor conference room of the BAWSCA office building, at 155 Bovet Road, San Mateo.**

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*All public records that relate to an open session item of a meeting of the Board Policy Committee that are distributed to a majority of the Committee less than 72 hours before the meeting, excluding records that are exempt from disclosure pursuant to the California Public Records Act, will be available for inspection at **BAWSCA, 155 Bovet Road, Suite 302, San Mateo, CA 94402** at the same time that those records are distributed or made available to a majority of the Committee.*

Directions to BAWSCA

From 101: Take Hwy.92 Westbound towards Half Moon Bay. Exit at El Camino Northbound (move into the far left Lane) Left at the 1st stop light which is Bovet Road (Washington Mutual Building will be at the corner of Bovet and El Camino). Proceed West on Bovet Road past Albertson’s to two tall buildings to your left. Turn left into the driveway between the two buildings and left again at the end of the driveway to the “Visitor” parking spaces in front of the parking structure.

From 92: Exit at El Camino Northbound and follow the same directions shown above.