

**BAY AREA WATER SUPPLY AND CONSERVATION AGENCY
BOARD OF DIRECTORS MEETING**

**July 20, 2017 – 6:30 p.m.
Oak Room, San Mateo Public Library, San Mateo CA**

MINUTES

1. Call to Order/Pledge of Allegiance/Roll Call – 6:30 pm

BAWSCA Chair, Al Mendall, called the meeting to order and led the salute to the flag. CEO/General Manager, Nicole Sandkulla, called the roll. Seventeen (17) members of the Board were present at roll call, constituting a quorum. Two arrived after roll-call. A list of Directors present (19) and absent (7) is attached.

2. Comments by the Chair: Chair Mendall noted that the agenda includes action items that are essential to the agency's function of ensuring a reliable supply of high quality water at a fair price for its member agencies and their water customers. These items were discussed in detail at the June Board Policy Committee meeting, which Committee Chair Larsson will speak to.

Chair Mendall stated that the use of recycled water in the future is something that BAWSCA must continue to evaluate as part of its Long-Term Reliable Water Supply Strategy to meet the region's future water supply needs. Tom Francis, BAWSCA Water Resources Manager, prepared a White Paper on Recycled Water to detail the work being done by BAWSCA and its member agencies. Copies have been provided to each member of the Board.

Finally, Chair Mendall welcomed Rob Kuta who has been appointed on the BAWSCA Board to represent Cal Water.

Ms. Sandkulla introduced BAWSCA's new Water Conservation Representative/Office Assistant, Emily Yarsinske. She was an intern at Santa Clara Valley Water District. She has a BS in Environmental Studies and a Minor in Sustainable Water Resources from San Jose State University. Her start date at BAWSCA is July 27th.

3. Board Policy Committee (BPC) Report: Committee Chair, Gustav Larsson, reported the Committee's discussions at the June 14th meeting. The Committee voted unanimously to recommend approval of the proposed Board actions. Details of the Committee's discussions are reflected in the BPC summary report included in the packet.**4. Public Comments:** There were no comments from the public.**5. Consent Calendar:**

Director Richardson made a motion, seconded by Director Kasperzak, to approve the Minutes of the May 18, 2017 meeting, receive and file the Budget Status Report as of May 31, 2017, Investment Report and Directors' Reimbursement Report as of June 30, 2017, authorize the CEO/General

Manager to enter into a contract with a selected consultant to develop "Making Conservation a Way of Life" Strategic Plan – Phase 1, and approve the proposed modifications to the Description, Title, and Top Step Salary for the position of Senior Administrative Analyst.

The motion carried unanimously.

6. **The Board adjourned at 6:36pm to break for the San Francisco Bay Area Regional Water System Financing Authority Board Meeting.**
7. **The Board reconvened at 6:38pm following adjournment of the San Francisco Bay Area Regional Water System Financing Authority Board Meeting.**
8. **SFPUC Report:** Steve Ritchie, SFPUC Assistant General Manager for Water Enterprise, addressed the Board with a report on water supply conditions and updates on the Detwiler Fire near Yosemite.

9. Closed Session:

The meeting adjourned to Closed Session at 6:48pm, and reconvened to Open Session at 8:15pm.

Legal Counsel, Allison Schutte, reported that during Closed Session, the Board provided Legal Counsel with appropriate guidance.

10. Action Calendar:

A. Process and Schedule for CEO/General Manager Annual Evaluation

Chair Mendall presented the existing evaluation procedure and form that has been used in the past four years. The Board was asked for their comments; additions, and changes. Chair Mendall reported that the BPC reviewed and discussed the procedure and form, and recommends continuing to use it in its current form.

Director O'Mahony made a motion, seconded by Director Zigterman, to approve the procedure and evaluation form for subsequent use as part of the CEO/GM performance evaluation during Closed Session at the September 21st Board Meeting.

11. Reports:

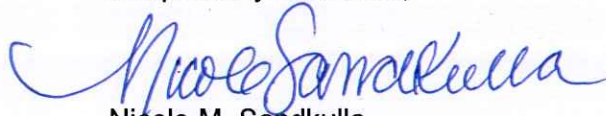
Mr. Francis provided a report on water supply conditions, and spoke about the Recycled Water White Paper. He also reported on the progress of the Los Vaqueros Expansion Project.

12. Directors' Discussion: Comments, Questions and Agenda Requests: There were no further discussions.

13. Date, Time and Location of Next Meeting: The next meeting is scheduled on September 21, 2017 at 6:30pm, in the Oak Room, of the San Mateo Main Library.

14. Adjournment: The meeting adjourned at 8:37pm.

Respectfully submitted,



Nicole M. Sandkulla
Chief Executive Officer/General Manager

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Attachments: 1) Attendance Roster

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Board of Directors Meeting
July 20, 2017

Attendance Roster

Present:

Robert Anderson	Purissima Hills Water District
Randy Breault	Guadalupe Valley Water District
Tom Chambers	Westborough Water District
Mike Kasperzak	City of Mountain View
Kirsten Keith	City of Menlo Park
Pat Kolstad	City of Santa Clara
Rob Kuta	California Water Service Company
Gustav Larsson	City of Sunnyvale
Al Mendall	City of Hayward
Chris Mickelsen	Coastside County Water District
Larry Moody	City of East Palo Alto
Irene O'Connell	City of San Bruno
Rosalie O'Mahony	City of Burlingame
Barbara Pierce	City of Redwood City
Dan Quigg	City of Millbrae
Sepi Richardson	City of Brisbane
Louis Vella	Mid-Peninsula Water District
John Weed	Alameda County Water District
Tom Zigterman	Stanford

Absent:

Jay Benton	Town of Hillsborough
Charlie Bronitsky	City of Foster City
Sam Liccardo	City of San Jose
Juslyn Manalo	City of Daly City
Tom Piccolotti	North Coast County Water District
Gregg Schmid	City of Palo Alto
Rich Tran	City of Milpitas