

**BAY AREA WATER SUPPLY AND CONSERVATION AGENCY  
BOARD OF DIRECTORS MEETING**

**March 15, 2018 – 6:30 p.m.  
Foster City Community Building, Foster City CA**

<b>MINUTES</b>
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**1. Call to Order/Pledge of Allegiance/Roll Call – 6:30 pm**

BAWSCA Chair, Al Mendall, called the meeting to order and led the salute to the flag. Nicole Sandkulla called the roll. Fourteen (14) members of the Board were present at roll call, constituting a quorum. Three arrived after roll-call. A list of Directors present (17) and absent (9) is attached.

**2. Comments by the Chair:** Chair Mendall thanked members of the Board for their participation in the Budget Planning session held during the January Board Meeting, in which the Board provided 15 suggestions. Ten of the 15 comments are included in the preliminary work plan and results to be achieved for FY 2018-19.

Director Mendall appreciated the positive and valuable process in place for developing the annual work plan and budget. He thanked members of the BPC and the Board for their constructive and helpful input, and the CEO for her thoughtful response.

Final Board action on the work plan and operating budget will take place at the May Board meeting.

**3. Board Policy Committee (BPC) Report:** Director Larsson reported the discussions and actions taken by the Board Policy Committee at its meeting on February 14, 2018. They are reflected in the BPC summary report included in the packet.**4. SFPUC Report:** Steve Ritchie, Assistant General Manager for Water Enterprise, reported on current water supply conditions and water storage.

Water System Improvement Program Director, Dan Wade, provided an update on the progress of the WSIP. He reported on the WSIP's remaining key challenges and risks, cost and schedule forecast, and proposed scope, schedule and budget changes that will be presented to the Commission for adoption in April.

**5. Public Comments:** There were no public comments:**6. Consent Calendar:**

**Director Richardson made a motion, seconded by Director Kasperzak, to approve the minutes of the January 18, 2018 Board meeting, receive and file the Budget Status Report as of January 31, 2018, and receive and file the Bond Surcharge Collection, Account Balance and Payment Report as of December 31, 2017.**

**The motion carried unanimously.**

**7. Reports and Discussion:**

- A. Preliminary Fiscal Year 2018-19 Work Plan and Results to be Achieved: Ms. Sandkulla presented the FY 2018-19 preliminary work plan, preliminary operating budget, and considerations for funding the budget. Major tasks in the work plan are aligned with BAWSCA's goals of ensuring a reliable supply of high quality water at a fair price.

**8. Reports:**

Ms. Sandkulla reported that member agencies' current water use remains below the pre-drought year of 2013. BAWSCA agencies' potable water use in Calendar 2017 is 17% less than 2013.

Board members were reminded of their FPPC Form 700 filing requirements for FY 2017-18. The deadline is April 2, 2018. Board members can file electronically through BAWSCA's electronic filing system with SouthTech.

**9. Closed Session:**

The meeting adjourned to Closed Session at 7:53 pm.

**10. Report from Closed Session:**

The meeting reconvened to Open Session at 8:10 pm.

Legal Counsel Allison Schutte reported that no action was taken during closed session.

- 11. Directors' Discussion: Comments, Questions and Agenda Requests:** Director Kasperzak suggested BAWSCA's consideration of Proposition 72, a ballot measure dealing with Prop 13, created to exclude rainwater catchment systems from property tax amendments. Chair Mendall directed the CEO to bring, to either the Board leadership or the BPC, the discussion of BAWSCA's procedures for supporting types of measures without making an impact on the work plan and budget.

- 12. Date, Time and Location of Next Meeting:** The next meeting is scheduled on May 17, 2018 at 6:30pm, in the Oak Room, of the San Mateo Main Library.

- 13. Adjournment:** The meeting adjourned at 8:17pm.

Respectfully submitted,



Nicole M. Sandkulla  
Chief Executive Officer/General Manager

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Attachments: 1) Attendance Roster

**BAY AREA WATER SUPPLY AND CONSERVATION AGENCY**  
**Board of Directors Meeting**  
**March 15, 2018****Attendance Roster**

## Present:

Jay Benton	Town of Hillsborough
Tom Chambers	Westborough Water District
Mike Kasperzak	City of Mountain View
Kirsten Keith	City of Menlo Park
Pat Kolstad	City of Santa Clara
Rob Kuta	California Water Service Company
Gustav Larsson	City of Sunnyvale
Al Mendall	City of Hayward
Chris Mickelsen	Coastside County Water District
Irene O'Connell	City of San Bruno
Rosalie O'Mahony	City of Burlingame
Dan Quigg	City of Millbrae
Sepi Richardson	City of Brisbane
Gregg Schmid	City of Palo Alto
Louis Vella	Mid-Peninsula Water District
John Weed	Alameda County Water District
Tom Zigterman	Stanford

## Absent:

Robert Anderson	Purissima Hills Water District
Randy Breault	Guadalupe Valley Water District
Charlie Bronitsky	City of Foster City
Sam Liccardo	City of San Jose
Juslyn Manalo	City of Daly City
Larry Moody	City of East Palo Alto
Tom Piccolotti	North Coast County Water District
Barbara Pierce	City of Redwood City
Rich Tran	City of Milpitas