

**SAN FRANCISCO BAY AREA  
REGIONAL WATER SYSTEM FINANCING AUTHORITY**

**BOARD OF DIRECTORS MEETING**

**Foster City Community Center, 1000 E. Hillsdale Ave., Foster City, CA  
July 23, 2003 – 9 p.m.**

**1. Call to Order/Roll Call – 9:10 p.m.**

Ira Ruskin, Chair, called the meeting to order and Art Jensen, Acting Secretary, called the roll. Twenty-four (24) members were present, constituting a quorum. A list of attendees is attached.

Mr. Ruskin announced that the selection of terms of office, which had been a topic originally intended for coverage at this meeting, will be considered by the BAWSCA Start-up Committee in conference with those members who sit on the RFA but not on BAWSCA. Once a selection process has been identified that the Start-up Committee is confident in, it will be brought back to both the BAWSCA and RFA boards.

Mr. Jensen noted that in addition to the terms of office, and adoption of a Conflict of Interest Code, the RFA agenda for September may include a briefing on the status of the San Francisco PUC's financial plan and timelines relative to making decision on bond funding.

**2. Public Comments:** None heard.

**3. Approval of Minutes of April 3 Meeting:**

**M/S/C (Risch/Parle) that the Minutes of the Meeting held April 3 be approved.**

**4. Authorize Posting of Notice of Intent to Adopt Conflict of Interest Code:**

Ray McDevitt, legal counsel for the Bay Area Water Users Association, explained that each local agency is required by state law to adopt a Conflict of Interest Code within six months of its formation. The purpose of the code is to identify those employees whose actions and decisions could affect in some way their own economic interest and then indicate what interest must be publicly disclosed. The first step in this process is posting a notice of intention to adopt a Code and inviting written comments or a request for public hearing within a 45-day comment period.

**M/S/C (Cooper/Beecham; unanimous) that the Board direct the Acting Secretary to post the Notice and to file a copy of the Notice with the Fair Political Practices Commission.**

**5. Directors' Discussion, Comments, Questions, Agenda Requests:**

Director Kasperzak suggested that the board consider holding a “BAWSCA/RFA boot camp” to allow directors to get to know each other and the issues they will be dealing with in the future. By a show of hands, a substantial number of directors indicated their interest in a half-day or full day workshop.

Director Cooper suggested that the board consider making the present meeting site the permanent location for RFA and BAWSCA meetings. Mr. Jensen noted that the facility has a time constraint that meetings must conclude by 9:30 to allow for tear-down of audio and other equipment prior to the mandatory 10 p.m. closing. This would compress meeting time unless the group wished to start earlier. There was consensus for starting future meetings at 7 p.m. instead of 7:30.

Director Weed noted that he would appreciate having meetings on some day other than the 4<sup>th</sup> Wednesday and asked whether staff could investigate the possibility of meeting on the 5<sup>th</sup> Wednesday in months that have one. Mr. Jensen suggested that the occurrence of a 5<sup>th</sup> Wednesday may not be frequent enough to make a difference. An alternative might be the 3<sup>rd</sup> Thursday. He suggested the Start-up Committee look into the scheduling issue rather than take up board time.

**6. Selection of Next Meeting Date, Time, Location:**

Chair Ruskin announced that the next meeting would be the same date as the BAWSCA meeting, September 24, location to be announced.

**7. Adjournment: M/S/C (O'Mahoney/Kasperzak) that the meeting be adjourned at 9:35 p.m.**

Respectfully submitted



Arthur R. Jensen  
Acting Secretary

ARJ/GE  
Attachment (Attendance Roster)

**Regional Financing Authority  
Attendance Roster**

**Board Meeting Held July 23, 2003**

Jean Auer	Town of Hillsborough
Bern Beecham	City of Palo Alto
Randy Breault	Guadalupe Valley Water District
Roberta Cooper	City of Hayward
Robert Craig	Westborough Water District
Dan DeYoung	Stanford University
Daniel F. Seidel	Purissima Hills Water District
Stan Gage	Los Trancos Water District
Marc Hershman	City of Millbrae
Mike Kasperzak	City of Mountain View
Marguerite Kaufman	Skyline County Water District
Chuck Kinney	City of Menlo Park
Chris Michelson	Coastside County Water District
Peter Nelson	California Water Service Company
Irene O'Connell	City of San Bruno
Rosalie O'Mahony	City of Burlingame
Lee Panza	City of Brisbane
Aldyth Parle	City of Santa Clara
Tom Piccolotti	North Coast County Water District
Chuck Reed	City of San Jose
Tim Risch	City of Sunnyvale
Ira Ruskin	City of Redwood City
Louis Vella	Mid-Peninsula Water District
John Weed	Alameda County Water District
Rick Wykoff	City of Foster City