

**BAY AREA WATER SUPPLY AND CONSERVATION AGENCY**  
**BOARD OF DIRECTORS MEETING**  
**Foster City Community Building – 1000 E. Hillsdale Blvd., Foster City**  
*(Directions on Page 2)*

**April 15, 2004 – 7:00 p.m.**

**AGENDA**

- 1. Call to Order/Roll Call/Salute to Flag** (Ruskin)
- 2. Comments by the Chair** (Ruskin)
- 3. SFPUC Report** (Martel)
- 4. Public Comments** (Ruskin)

*Members of the public may address the Board on any issues not listed on the agenda that are within the purview of the Agency. Comments on matters that are listed on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of three (3) minutes.*

- 5. Consent Calendar**
  - A. Approve Minutes of the March 18, 2004 Meeting (*Attachment*) (Ruskin)
  - B. Amend Legal Counsel Contract (*Attachment*) (Jensen)  
*[SUAC recommends that the Board of Directors, by motion, authorize an increase of \$40,000 in legal counsel's contract to a total of \$325,000]*
  - C. Authorize Expenditure of Full Budget for Strategic Counsel (*Attachment*) (Jensen)  
*[SUAC recommends that the Board of Directors, by motion, authorize the General Manager to expend up to the budgeted amount of \$90,000 for Strategic Counsel services.]*

- 6. Action Calendar**
  - A. Adopt Purchasing Procedures and Guidelines (*Attachment*)  
*[SUAC recommends that the Board of Directors, by roll call vote, adopt Resolution 2004-04, Purchasing Procedures and Guidelines, with modification suggested by the committee.]*

- 7. Reports**
  - A. Start-up Advisory Committee (Parle)

- B. General Manager's Report (Jensen)
  - 1. Policy Calendar (*Attachment*)
  - 2. FY 2004-05 Budget Preparation Update
  - 3. BAWSCA Insurance Program
  - 4. Chloramine Conversion Issues
- C. Report on SFPUC Special Hearing of March 29, 2004 (Jensen)
- D. Arbitration: Settlement of Unresolved Cost Issues (McDevitt)
- 8. Directors' Discussion: Comments, Questions and Agenda Requests (Ruskin)**
- 9. Date, Time and Location of Next Meeting (See attached schedule of meetings) (Ruskin)**
- 10. Adjourn (Ruskin)**

*Upon request, the Bay Area Water Supply and Conservation Agency will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and the preferred alternative format or auxiliary aid or service at least two (2) days before the meeting. Requests should be sent to: **Georgie Easter** by mail at **Bay Area Water Supply & Conservation Agency, 155 Bovet Road, Suite 302, San Mateo, CA 94402** or by e-mail at **geaster@bawsca.org***

**Directions to Foster City Community Bldg. – 1000 E. Hillsdale Blvd., Foster City**

From Hwy. 101, take the Hillsdale Ave. exit East. Turn Right into the parking lot just after the intersection with Shell Blvd. The Community Bldg. entrance is separate from the Library entrance and is marked by signage. The Wind Room will be at the top of the stairs on the right, across from the reception station (there is also an elevator).

From the East Bay, take Hwy. 92 West, exiting at Foster City Blvd., and going South on Foster City Blvd. to Hillsdale. Turn Right (West) onto Hillsdale and proceed to Shell Blvd., making a U-turn to be able to pull into parking lot on SE corner of Hillsdale and Shell. See underlined sentence of first paragraph above for remainder of directions.