

**BAY AREA WATER SUPPLY AND CONSERVATION AGENCY**  
**BOARD OF DIRECTORS MEETING**  
**Foster City Community Building – 1000 E. Hillsdale Blvd., Foster City**  
*(Directions on Page 2)*

**June 17, 2004 – 7:00 p.m.**

**AGENDA**

*(ONE MEMBER OF THE BOARD WILL BE PARTICIPATING IN THIS MEETING BY TELECONFERENCE. LOCALES SHALL BE: 1000 E. HILLSDALE BVL.D., FOSTER CITY, WIND RM. AND 3901 LAS PASAS WAY, SACRAMENTO, CA 95864).*

- 1. Call to Order/Roll Call/Salute to Flag** (Ruskin)
- 2. Comments by the Chair** (Ruskin)
- 3. SFPUC Report (Ms. Cheryl Davis is the Acting SFPUC General Manager)** (Davis)
- 4. Public Comments** (Ruskin)

*Members of the public may address the Board on any issues not listed on the agenda that are within the purview of the Agency. Comments on matters that are listed on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of three (3) minutes.*

- 5. Consent Calendar**
  - A. Approve Minutes of the May 20, 2004 Meeting (*Attachment*) (Ruskin)
  - B. Receive and File Monthly Budget Status Report (*Attachment*) (Jensen)
  - C. Amendment to Rules of the Board to Reflect Change in Regular Meeting Schedule (*Attachment*) (Ruskin)  
*[Formalizes change approved by the Board on May 20]*
  - D. Appointment of Secretary (*Attachment*) (Jensen)  
*[SUAC unanimously recommends that the Board appoint Art Jensen, General Manager as Secretary]*
  - E. Approval of Contract for Auditor of BAWSCA, BAWUA and RFA (*Attachment*) (Jensen)
- 6. Action Calendar**
  - A. Public Hearing and Consideration of Possible Adoption of an Ordinance on Board Compensation (*Attachment*) (Ruskin)
  - B. Approval of Revised Position Descriptions and Benefits Adjustments (*Attachment*) (Jensen)  
*[SUAC unanimously recommends board approval]*
  - C. Approval of New Position (*Attachment*) (Jensen)  
*[SUAC unanimously recommends board approval]*

- D. Approval of Proposed Budget of Expenditures and Revenues for FY 2004-05 (Jensen)  
*[SUAC unanimously recommends board approval]*
- E. Approval of Contract with Hanson Bridgett (Attachment) (Jensen)  
*[SUAC unanimously recommends board approval]*
- F. Approval of Contract with Harlan L.P. Wendell (Attachment) (Jensen)  
*[SUAC unanimously recommends board approval]*
- G. Approval of Contract with Stetson Engineering (Attachment) (Jensen)  
*[SUAC unanimously recommends board approval]*
- H. Approval of Contract with Brown and Caldwell (Attachment) (Jensen)  
*[SUAC unanimously recommends board approval]*
- I. Approval of Contract with Kelling, Northcross & Nobriga (Attachment) (Jensen)  
*[SUAC unanimously recommends board approval]*

**7. Reports**

- A. Policy Calendar Update (Attachment) (Jensen)
- B. Progress Report on Items due by June 30<sup>th</sup> (Attachment) (Jensen)
- C. Update on Health Officials' Evaluation of Chloramination (Attachment) (Jensen)
- D. Assessment of SFPUC Capital Improvement Program Implementation (Jensen)

**8. Directors' Discussion: Comments, Questions and Agenda Requests (Ruskin)**

**9. Date, Time and Location of Next Meeting (See attached schedule of meetings) (Ruskin)**  
*[The attached schedule reflects the revised meeting frequency. Please note the absence of an August meeting and the revision of the September schedule in observance of Rosh Hashanah]*

**10. Adjourn (Ruskin)**

*Upon request, the Bay Area Water Supply and Conservation Agency will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and the preferred alternative format or auxiliary aid or service at least two (2) days before the meeting. Requests should be sent to: **Bay Area Water Supply & Conservation Agency, 155 Bovet Road, Suite 302, San Mateo, CA 94402** or by e-mail at [bawsca@bawsca.org](mailto:bawsca@bawsca.org)*

**Directions to Foster City Community Bldg. – 1000 E. Hillsdale Blvd., Foster City**

From Hwy. 101, take the Hillsdale Ave. exit East. Turn Right into the parking lot just after the intersection with Shell Blvd. The Community Bldg. entrance is separate from the Library entrance and is marked by signage. The Wind Room will be at the top of the stairs on the right, across from the reception station (there is also an elevator).

From the East Bay, take Hwy. 92 West, exiting at Foster City Blvd., and going South on Foster City Blvd. to Hillsdale. Turn Right (West) onto Hillsdale and proceed to Shell Blvd., making a U-turn to be able to pull into parking lot on SE corner of Hillsdale and Shell. See underlined sentence of first paragraph above for remainder of directions.