

**BAY AREA WATER SUPPLY AND CONSERVATION AGENCY**  
**BOARD OF DIRECTORS MEETING**  
**Foster City Community Building – 1000 E. Hillsdale Blvd., Foster City**  
*(Directions on Page 3)*

**May 20, 2004 – 7:00 p.m.**

**AGENDA**

- 1. Call to Order/Roll Call/Salute to Flag** (Ruskin)
- 2. Comments by the Chair** (Ruskin)
- 3. SFPUC Report** (Martel)
- 4. Public Comments** (Ruskin)

*Members of the public may address the Board on any issues not listed on the agenda that are within the purview of the Agency. Comments on matters that are listed on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of three (3) minutes.*

- 5. Consent Calendar**
  - A. Approve Minutes of the April 15, 2004 Meeting (*Attachment*) (Ruskin)
  - B. Receive and File Monthly Budget Status Report (*Attachment*) (Jensen)
  - C. Guidelines to Public Access to Records (*Attachment*) (McDevitt)

*[SUAC recommends that the Board approve the proposed guidelines for public access to records.]*

- 6. Action Calendar**
  - A. Authorize Agreements to Implement Grant Funding for the Washing Machine Rebate Program (*Attachment*) (Sandkulla)  
*[SUAC recommends that the Board authorize the General Manager to enter into both agreements needed to access grant funds and administer the rebate program.]*
  - B. Authorize Execution of a Professional Service Contract with Kollage Community School for the Arts to implement the “Our Water” School Education Program (*Attachment*) (Sandkulla)  
*[SUAC recommends that the Board authorize the General Manager to execute a contract with Kollage for continuation of the water conservation education program.]*

- C. Authorize Execution of a Professional Services Contract with John H. Whitcomb to Implement the Large Landscape Conservation Services Program (*Attachment*) **(Sandkulla)**  
*[SUAC recommends that the Board authorize the General Manager to execute a contract with John H. Whitcomb to provide large landscape conservation services.]*
- D. Frequency of BAWSCA Board Meetings (*Attachment*) **(Jensen)**  
*[SUAC recommends that the Board reduce the meeting frequency as proposed, beginning in FY 2004-05.]*
- E. Board Committees (*Attachment*) **(Jensen)**  
*[SUAC recommends that the Board create the proposed standing committee.]*
- F. Board Compensation (*Attachment*) **(Jensen)**  
 [Requires a roll call vote]  
*[SUAC forwards the item to the Board without a recommendation.]*
- 7. Reports**
- A. Start-up Advisory Committee **(Parle)**
- B. General Manager's Report **(Jensen)**
1. Policy Calendar (*Attachment*)
  2. FY 2004-05 Budget Preparation Update
  3. Chloramination Update
- C. Presentation on Water Conservation Assistance Programs (*Attachment*) **(Sandkulla)**
- D. Alternatives and Considerations for Financing Regional Water System Improvements (*Attachment*) **(Jensen/Brodsky)**
- E. Strategies to Address the Board's Concerns with San Francisco's Performance (*Attachment*) **(Wendell)**
- 8. Directors' Discussion: Comments, Questions and Agenda Requests (Ruskin)**
- 9. Date, Time and Location of Next Meeting (See attached schedule of meetings) (Ruskin)**
- 10. Adjourn (Ruskin)**

Upon request, the Bay Area Water Supply and Conservation Agency will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and the preferred alternative format or auxiliary aid or service at least two (2) days before the meeting. Requests should be sent to: **Georgie Easter** by mail at **Bay Area Water Supply & Conservation Agency, 155 Bovet Road, Suite 302, San Mateo, CA 94402** or by e-mail at **[geaster@bawsca.org](mailto:geaster@bawsca.org)**

**Directions to Foster City Community Bldg. – 1000 E. Hillsdale Blvd., Foster City**

From Hwy. 101, take the Hillsdale Ave. exit East. Turn Right into the parking lot just after the intersection with Shell Blvd. The Community Bldg. entrance is separate from the Library entrance and is marked by signage. The Wind Room will be at the top of the stairs on the right, across from the reception station (there is also an elevator).

From the East Bay, take Hwy. 92 West, exiting at Foster City Blvd., and going South on Foster City Blvd. to Hillsdale. Turn Right (West) onto Hillsdale and proceed to Shell Blvd., making a U-turn to be able to pull into parking lot on SE corner of Hillsdale and Shell. See underlined sentence of first paragraph above for remainder of directions.