



**BOARD POLICY COMMITTEE**

**Wednesday, February 15, 2006  
1:00 p.m. – 3:30 p.m.**

**BAWSCA Offices, 155 Bovet Road San Mateo, 1<sup>st</sup> Floor Conference Room  
(Directions on page 2)**

**AGENDA**

- 1:00**    **1. Call To Order, and Roll Call** **(O’Mahony)**  
                    Roster of Committee members (*Attachment*)
- 2. Public Comment** **(O’Mahony)**  
                                    *Members of the public may address the committee on any issues not listed on the agenda that are within the purview of the committee. Comments on matters that are listed on the agenda may be made at the time the committee is considering each item. Each speaker is allowed a maximum of three (3) minutes.*
- 1:05**    **3. Reports**
- A.**    Comments by Chair **(O’Mahony)**
- B.**    Comments by Committee Members
- C.**    Comments by the General Manager **(Jensen)**
- 1:15**    **D.**    Water System Improvement Program - Report to State (*Attachment*) **(Jensen)**  
                    Issues: Does San Francisco’s report to the State comply with the provisions of AB 1823? Does the report do so objectively?  
                    Information to Committee: Oral presentation. Copies of San Francisco Public Utilities Commission’s cover letter to the State, the Notice of Changes to the Water System Improvement Program (WSIP), and the revised WSIP itself. BAWSCA is preparing comments to send to the State and San Francisco.  
                    Committee Action Requested: Comments on San Francisco’s report to the State and BAWSCA’s assessment.
- 1:35**    **E.**    Water System Improvement Program – Quarterly Progress Report **(Sandkulla/Jensen)**  
                    Issues: Is the WSIP on schedule and budget? Is San Francisco obtaining the resources to keep the WSIP on track?  
                    Information to Committee: Oral presentation on San Francisco’s first quarterly progress report since it adopted the revised WSIP and the measures that BAWSCA will continue to track.  
                    Committee Action Requested: Comments on San Francisco’s progress.

**1:55 4. Action Calendar**

**A.** Approval of Minutes of the December 14<sup>th</sup> Meeting (*Attachment*)

**2:00 B.** Directors Expense Reimbursement Policy (*Attachment*)

**(McDevitt)**

Issue: Should members of the board of directors be reimbursed for travel and other expenses incurred while conducting BAWSCA business?

Information to Committee: Memorandum describing expenses that may be incurred and considerations for expense reimbursement.

Committee Action Requested: Advice to the general manager on whether to bring a reimbursement policy to the board for consideration.

**2:15 C.** Washing Machine Rebate Program FY 06-07 (*Attachment*)

**(Sandkulla)**

Issue: How will the FY 2006-07 Washing Machine Rebate Program, partially funded by a new Proposition 50 State Grant, be implemented?

Information to Committee: Memorandum on the implementation of the program.

Committee Action Requested: Recommend board authorization for the general manager to negotiate and execute a contract with EGIA, subject to legal counsel's final review, for implementation of the Washing Machine Rebate Program in FY 2006-07.

**2:30 D.** Preliminary FY 06-07 Budget (*Attachment*)

**(Jensen)**

Issue: What must BAWSCA accomplish in FY 2006-07, what resources are required, and how should the budget be funded?

Information to Committee: Memorandum presenting results to be achieved and preliminary estimates of expenditures, revenues and funding.

Committee Action Requested: Comments and suggestions to the general manager for consideration in preparing the preliminary budget information for the March board of directors meeting.

**3:30 5. Adjourn to next meeting: Wednesday, April 12, 2006, 1:00 p.m. to 3:30 p.m. at BAWSCA**

*Upon request, the Board Policy Committee of the Bay Area Water Supply and Conservation Agency will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and the preferred alternative format or auxiliary aid or service at least two (2) days before the meeting. Requests should be sent to: **Bay Area Water Supply & Conservation Agency, 155 Bovet Road, Suite 302, San Mateo, CA 94402** or by e-mail at [bawsca@bawsca.org](mailto:bawsca@bawsca.org)*

**Directions to BAWSCA**

From 101: Take Hwy.92 Westbound towards Half Moon Bay. Exit at El Camino Northbound (move into the far left Lane) Left at the 1<sup>st</sup> stop light which is Bovet Road (Washington Mutual Building will be at the corner of Bovet and El Camino). Proceed West on Bovet Road past Albertson's to two tall buildings to your left. Turn left into the driveway between the two buildings and left again at the end of the driveway to the "Visitor" parking spaces in front of the parking structure.

From 92: Exit at El Camino Northbound and follow the same directions shown above.