

BAWSCA

Bay Area Water Supply & Conservation Agency

BOARD POLICY COMMITTEE

Wednesday, June 15, 2005
1:00 – 3:30 pm

BAWSCA Offices, 155 Bovet Road San Mateo, 1st Floor Conference Room
(Directions on page 2)

AGENDA

- 1:00** **1. Call To Order, and Roll Call** **(O'Mahony)**
Roster of Committee members (*Attachment*)
- 1:05** **2. Public Comment** **(O'Mahony)**
Members of the public may address the committee on any issues not listed on the agenda that are within the purview of the committee. Comments on matters that are listed on the agenda may be made at the time the committee is considering each item. Each speaker is allowed a maximum of three (3) minutes.
- 1:10** **3. Reports**
A. Comments by Committee Members **(O'Mahony)**
B. Comments by General Manager **(Jensen)**
C. Annual review of BAWSCA Investment Policy Statement (*Attachment*) **(Ummel)**
- 1:30** **4. Action Items**
A. Approve Minutes of the April 13th Meeting (*Attachment*) **(O'Mahony)**
- 1:35** **B.** Results Achieved in FY 04-05 (*Under Separate Cover*) **(Jensen)**
Issue: What is the status of results that were to be achieved this past fiscal year? Does the status reflect the changes made at mid-year?
Information to Committee: A table showing the results that were to be achieved this past year and the status of each item.
Committee Action Requested: Comments on the progress made this year and suggestions for presenting the results to the Board in July.
- 2:00** **C.** Results to be Achieved in FY 05-06 (*Under Separate Cover*) **(Jensen)**
Issue: What intermediate milestones must be completed as we work toward achieving the results for FY 05-06?
Information to Committee: A table showing intermediate milestones for the results to be achieved by December 31, 2005 and June 30, 2006.
Committee Action Requested: Comments and suggestions on the presentation of intermediate milestones.

- 2:30** **D.** Funding to complete Professional Services by HFH (*Attachment*) **(Jensen)**
Issue: Tasks under a FY 04-05 professional services contract of Hilton Farnkopf Hobson will be completed FY 05-06.
Information to Committee: Memo summarizing the purpose and scope of the professional service contract. The board will receive action item materials for consideration at the July board meeting.
Committee Action Requested: Recommendation for board approval.
- 2:40** **E.** Professional Services Contract for **(Jensen)**
Technical Engineering Services (*Under Separate Cover*)
Issue: For which areas of technical expertise should BAWSCA seek competitive selection of consultants for FY 05-06?
Information to Committee: A recommended approach for securing the necessary technical experts, and a comparison of alternative approaches.
Committee Action Requested: Comments and support for the recommended approach.
- 3:05** **5. ADJOURN TO CLOSED SESSION**
- A.** Objectives for the General Manager’s performance during FY 05-06 **(Jensen)**
Issue: What objectives should be used to measure the general manager’s performance during FY 05-06?
Information to Committee: Draft objectives for the general manager (*Under separate cover*)
Committee Action Requested: Comments and suggestions toward concurrence with objectives for measuring the general manger’s performance.
- 3:30** **6. Adjourn to next meeting: Wednesday, August 10, 2005, 1:00 p.m. to 3:30 p.m. at BAWSCA**

*Upon request, the Board Policy Committee of the Bay Area Water Supply and Conservation Agency will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and the preferred alternative format or auxiliary aid or service at least two (2) days before the meeting. Requests should be sent to: **Bay Area Water Supply & Conservation Agency, 155 Bovet Road, Suite 302, San Mateo, CA 94402** or by e-mail at bawasca@bawasca.org*

Directions to BAWSCA

From 101: Take Hwy.92 Westbound towards Half Moon Bay. Exit at El Camino Northbound (move into the far left Lane) Left at the 1st stop light which is Bovet Road (Washington Mutual Building will be at the corner of Bovet and El Camino). Proceed West on Bovet Road past Albertson’s to two tall buildings to your left. Turn left into the driveway between the two buildings and left again at the end of the driveway to the “Visitor” parking spaces in front of the parking structure.

From 92: Exit at El Camino Northbound and follow the same directions shown above.