



BOARD POLICY COMMITTEE

**Wednesday, December 13, 2006
1:30 p.m.**

BAWSCA Offices, 155 Bovet Road San Mateo, 1st Floor Conference Room
(Directions on page 2)

AGENDA

- 1:30** **1. Call To Order, and Roll Call** **(O’Mahony)**
Roster of Committee members *(Attachment)*
- 1:35** **2. Public Comment** **(O’Mahony)**
Members of the public may address the committee on any issues not listed on the agenda that are within the purview of the committee. Comments on matters that are listed on the agenda may be made at the time the committee is considering each item. Each speaker is allowed a maximum of three (3) minutes.
- 1:40** **3. Reports**
A. Comments by Chair **(O’Mahony)**
B. Comments by Committee Members
C. Comments by the General Manager **(Jensen)**
 1. Water System Improvement Program – Quarterly Progress Report
 2. Timing of wholesale water rate setting *(Attachment)*
 3. Water Education Foundation tour of the Hetch Hetchy system
- 2:00** **4. Action Calendar**
A. Approval of Minutes from the October 11, 2006 meeting *(Attachment)* **(O’Mahony)**
- 2:05** B. Commercial Institutional Industrial (CII) Washing Machine Rebate Program (WMRP) *(Attachment)* **(Sandkulla)**
Issue: The implementation of the CII WMRP may require BAWSCA to enter into an agreement with the firm that will be the rebate processor for the energy rebates.
Information to Committee: Staff memo and oral presentation
Committee Action Requested: Committee recommendation to the board to authorize the general manager to negotiate and execute an agreement with the rebate processor for the energy rebates, subject to legal counsel’s final review, to implement a commercial Institutional Industrial Washing Machine Rebate Program, and offer participation in the program to interested BAWSCA member agencies.

- 2:20** C. WEF Hetch Hetchy Tour **(Jensen)**
Issue: Should participation of board members on the Hetch Hetchy tour scheduled for July with Water Education Foundation be a reimbursable activity with BAWSCA?
Information to Committee: Oral report on requirements for board member reimbursement, possible cost and budget implications, alternatives and recommendation.
Committee Action Requested: Committee discussion and possible action to recommend whether BAWSCA reimburse directors who choose to participate in the Water Education Foundation Hetch Hetchy tour scheduled for July 2007.
- 2:35** D. Mid-Year Budget Review (*Attachment*) **(Jensen)**
Issue: Do activities to date, and anticipated activities through the end of the current fiscal year, indicate a need to adjust the work plan or budget for FY 2006-07?
Information to Committee: Staff memo on mid-year budget review.
Committee Action Requested: No Committee or board action is recommended at this time.
- 2:40** 5. **Comments by Committee Members** **(O'Mahony)**
- 2:50** 6. **Adjourn to next meeting: Wednesday, February 14, 2006, in the 1st floor conference room of the BAWSCA office building, 155 Bovet Road, San Mateo.**

*Upon request, the Board Policy Committee of the Bay Area Water Supply and Conservation Agency will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and the preferred alternative format or auxiliary aid or service at least two (2) days before the meeting. Requests should be sent to: **Bay Area Water Supply & Conservation Agency, 155 Bovet Road, Suite 302, San Mateo, CA 94402** or by e-mail at bawsca@bawsca.org*

Directions to BAWSCA

From 101: Take Hwy.92 Westbound towards Half Moon Bay. Exit at El Camino Northbound (move into the far left Lane) Left at the 1st stop light which is Bovet Road (Washington Mutual Building will be at the corner of Bovet and El Camino). Proceed West on Bovet Road past Albertson's to two tall buildings to your left. Turn left into the driveway between the two buildings and left again at the end of the driveway to the "Visitor" parking spaces in front of the parking structure.

From 92: Exit at El Camino Northbound and follow the same directions shown above.