



BOARD POLICY COMMITTEE

Wednesday, April 12, 2006

1:30 p.m. – 4:00 p.m.

BAWSCA Offices, 155 Bovet Road San Mateo, 1st Floor Conference Room

(Directions on page 2)

AGENDA

- 1:30 1. Call To Order, and Roll Call** **(O'Mahony)**
Roster of Committee members (*Attachment*)
- 1:35 2. Public Comment** **(O'Mahony)**
Members of the public may address the committee on any issues not listed on the agenda that are within the purview of the committee. Comments on matters that are listed on the agenda may be made at the time the committee is considering each item. Each speaker is allowed a maximum of three (3) minutes.
- 1:45 3. Reports**
- A.** Comments by Chair **(O'Mahony)**
 - B.** Comments by Committee Members
 - C.** Comments by the General Manager **(Jensen)**
 - 1.** 1906 Centennial Events
 - 2.** Water System Improvement Program - Assessment by California Seismic Safety Commission and California Department of Health Services
 - 3.** Water System Improvement Program – Second Quarterly Progress Report
- 2:10 4. Action Calendar**
- A.** Approval of Minutes of the February 15th Meeting (*Attachment*) **(O'Mahony)**
 - B.** Adoption of Floating Holidays (*Attachment*) **(Jensen)**

Issue: Should BAWSCA implement floating holidays?

Information to Committee: Memorandum with recommendation to adopt two floating holidays.

Committee Action Requested: Recommend the board adopt revisions to the Employee Handbook to provide each employee two floating holidays.

2:20 C. FY 06-07 results to be achieved and proposed budget (*Attachment*) (Jensen)

Issue: What must BAWSCA accomplish in FY 06-07, what resources are required and how should the budget be funded?

Information to Committee: Memo presenting the proposed budget, incorporating comments from the February committee meeting and the March board meeting. The committee presentation will address:

1. The results to be achieved during FY 2006-07.
2. The estimated budget of \$2,291,904.
3. Status of position compensation review.
4. Funding the budget by using up the BAWUA reserve and increasing agency payments in FY 06-07 by 8.4%.

Committee Action Requested: Recommendation that the board approve the proposed list of achievements, the budget and the funding plan.

2:40 D. Priority FY 2006-07 Professional Services Contracts (*Attachments*) (Jensen)

Issue: To ensure continuity of services, seven professional services contracts should be effective July 1, 2006.

Information to Committee: Memo addressing each professional service contract summarizing the purpose, scope and amount of the service contracts.

1. Legal Counsel (Hanson, Bridgett et al.)
2. Strategic Counsel (Management Communications)
3. Engineering Consultant – WSIP Cost, Schedule & Construction Management (Dr. William Ibss)
4. Engineering Consultant - Technical Engineering (Dale Newkirk)
5. Engineering Consultant – Master Contract (Stetson Engineering)
6. Financial Advisor (Kelling, Northcross and Nobriga)
7. Large Landscape Conservation Services Consultant (Whitcomb)

Committee Action: Recommendation for board approval.

3:40 5. Adjourn to next meeting: Wednesday, June 14, 2006, 1:00 p.m. to 3:30 p.m. at BAWSCA

*Upon request, the Board Policy Committee of the Bay Area Water Supply and Conservation Agency will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and the preferred alternative format or auxiliary aid or service at least two (2) days before the meeting. Requests should be sent to: **Bay Area Water Supply & Conservation Agency, 155 Bovet Road, Suite 302, San Mateo, CA 94402** or by e-mail at bawsca@bawsca.org*

Directions to BAWSCA

From 101: Take Hwy.92 Westbound towards Half Moon Bay. Exit at El Camino Northbound (move into the far left Lane) Left at the 1st stop light which is Bovet Road (Washington Mutual Building will be at the corner of Bovet and El Camino). Proceed West on Bovet Road past Albertson's to two tall buildings to your left. Turn left into the driveway between the two buildings and left again at the end of the driveway to the "Visitor" parking spaces in front of the parking structure.

From 92: Exit at El Camino Northbound and follow the same directions shown above.