



**BOARD POLICY COMMITTEE**

**December 10, 2008**

**1:30 p.m.**

**BAWSCA Offices, 155 Bovet Road San Mateo, 1<sup>st</sup> Floor Conference Room**  
*(Directions on page 2)*

**AGENDA**

- 1:30**    **1. Call To Order, and Roll Call** **(Craig)**  
                    Roster of Committee members (*Attachment*)
- 1:35**    **2. Public Comment** **(Craig)**  
                    *Members of the public may address the committee on any issues not listed on the agenda that are within the purview of the committee. Comments on matters that are listed on the agenda may be made at the time the committee is considering each item. Each speaker is allowed a maximum of three (3) minutes.*
- 1:40**    **3. Reports** **(Craig)**  
                    A.    Comments by Chair  
                    B.    Comments by Committee Members
- 1:50**    **C.    Reports by the Chief Executive Officer and General Manager** **(Jensen)**  
                    1.    BAWSCA Board matters:  
                            •    Committee and Board Policy Calendar (*Attachment*)  
                    2.    Water Supply Conditions  
                    3.    Conservation Implementation Plan – Status Report  
                    4.    Staff Position Vacancy – Position Requirements  
                            Issue: Why is engineering and strong analytical expertise being added to the qualifications for the vacant Water Resources position?  
                            Information to Committee: Oral report on recruitment efforts to date, the current needs of the organization, qualification changes being considered and the timeline for filling the position.  
                            Committee Action Requested: Member questions and comments.
- 2:40**    **5. Mid-Year Budget Assessment**  
                    Issue: Are adjustments needed to complete planned work within the current year’s budget?  
                    Information to Committee: Oral presentation on budget status. No adjustments are recommended at this time.  
                    Committee Action Requested: Member questions and comments.

2:50

## 6. Fiscal Year 2009-10 Budget Preparation

Issue: What needs to be achieved next year and what resources will be required?

Information to Committee: Oral report on the major issues that BAWSCA must address next fiscal year and how the CEO intends to address them during budget development next Spring.

Committee Action Requested: Member comments and suggestions.

3:00

## 4. Action Calendar

A. Approval of Minutes from the October 22, 2008 meeting (*Attachment*) (Craig)

3:05

## 5. Comments by Committee Members

(Craig)

3:10

6. Adjournment to the next meeting on February 11, 2009 at 1:30pm in the 1<sup>st</sup> floor conference room of the BAWSCA office building, at 155 Bovet Road, San Mateo.

*Upon request, the Board Policy Committee of the Bay Area Water Supply and Conservation Agency (BAWSCA) will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and the preferred alternative format or auxiliary aid or service at least two (2) days before the meeting. Requests should be sent to: **Bay Area Water Supply & Conservation Agency, 155 Bovet Road, Suite 302, San Mateo, CA 94402** or by e-mail at [bawsca@bawsca.org](mailto:bawsca@bawsca.org)*

*All public records that relate to an open session item of a meeting of the Board Policy Committee that are distributed to a majority of the Committee less than 72 hours before the meeting, excluding records that are exempt from disclosure pursuant to the California Public Records Act, will be available for inspection at **BAWSCA, 155 Bovet Road, Suite 302, San Mateo, CA 94402** at the same time that those records are distributed or made available to a majority of the Committee.*

**Directions to BAWSCA**

From 101: Take Hwy.92 Westbound towards Half Moon Bay. Exit at El Camino Northbound (move into the far left Lane) Left at the 1<sup>st</sup> stop light which is Bovet Road (Washington Mutual Building will be at the corner of Bovet and El Camino). Proceed West on Bovet Road past Albertson's to two tall buildings to your left. Turn left into the driveway between the two buildings and left again at the end of the driveway to the "Visitor" parking spaces in front of the parking structure.

From 92: Exit at El Camino Northbound and follow the same directions shown above.