

BAWSCA

Bay Area Water Supply & Conservation Agency

SPECIAL MEETING of the BOARD POLICY COMMITTEE

September 3, 2008

1:30 p.m.

BAWSCA Offices, 155 Bovet Road San Mateo, 1st Floor Conference Room
(Directions on page 2)

AGENDA

- 1:30** **1. Call To Order, and Roll Call** **(Fannon)**
Roster of Committee members (*Attachment*)
- 1:35** **2. Public Comment** **(Fannon)**
Members of the public may address the committee on any issues not listed on the agenda that are within the purview of the committee. Comments on matters that are listed on the agenda may be made at the time the committee is considering each item. Each speaker is allowed a maximum of three (3) minutes.
- 1:40** **3. Reports** **(Fannon)**
A. Comments by Chair
B. Comments by Committee Members
- 1:50** **C. Reports by the Chief Executive Officer and General Manager** **(Jensen)**
1. Legislative Update
2. San Francisco Water System Improvement Program
 a) Reports from California Seismic Safety Commission and California Department of Public Health (*Attachments*)
 b) SFPUC June 30th Quarterly Progress Report
 c) Program Environmental Impact Report Certification by the San Francisco Planning Commission
 Issue: What action, if any, may BAWSCA need to take?
 Information to Committee: Oral report.
 Committee Action Requested: Comments and questions.
 d) Program Adoption by the San Francisco Public Utilities Commission
 Issue: What action, if any, may BAWSCA need to take?
 Information to Committee: Oral report.
 Committee Action Requested: Comments and questions.
 e) Potential Supply Limitation
 Issue: Will the SFPUC adopt a supply limitation and how would it be implemented?
 Information to Committee: Oral report.
 Committee Action Requested: Comments and questions.

2:25 4. Action Calendar

- A. Approval of Minutes from the June 11, 2008 meeting (*Attachment*) (Fannon)
- B. Authority to Negotiate and Execute Professional Services Agreement and Transfer Funds to Augment Budget for Development of a Water Conservation/Recycling Implementation Plan (*Attachment*) (Jensen)
Issue: What actions are needed to proceed with the Conservation/Recycling Implementation Study?
Information to Committee: Memorandum and oral presentation
Committee Action Requested: Recommend that the board authorize the CEO/General Manager to negotiate and execute a contract with the recommended consultant and transfer funds to augment the budget.
- C. Authorization to Extend Office Lease (*Attachment*) (Jensen)
Issue: Are the terms of the proposed extension acceptable?
Information to Committee: Memorandum and oral presentation
Committee Action Requested: Recommend that the board authorize the CEO/General Manager to extend BAWSCA's lease agreement with Casiopea Bovet, LLC.

3:10 5. Comments by Committee Members (Fannon)

- 3:15 6. Next Meeting:** (Fannon)
Note: October 8, 2008 falls on Yom Kippur. The committee should decide whether the meeting needs to be re-scheduled to accommodate holiday plans of committee members.

3:20 7. Adjournment to the next meeting date based upon the Committee's discussion of Item #6. (Fannon)

*Upon request, the Board Policy Committee of the Bay Area Water Supply and Conservation Agency (BAWSCA) will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and the preferred alternative format or auxiliary aid or service at least two (2) days before the meeting. Requests should be sent to: **Bay Area Water Supply & Conservation Agency, 155 Bovet Road, Suite 302, San Mateo, CA 94402** or by e-mail at bawsca@bawsca.org*

*All public records that relate to an open session item of a meeting of the Board Policy Committee that are distributed to a majority of the Committee less than 72 hours before the meeting, excluding records that are exempt from disclosure pursuant to the California Public Records Act, will be available for inspection at **BAWSCA, 155 Bovet Road, Suite 302, San Mateo, CA 94402** at the same time that those records are distributed or made available to a majority of the Committee.*

Directions to BAWSCA

From 101: Take Hwy.92 Westbound towards Half Moon Bay. Exit at El Camino Northbound (move into the far left Lane) Left at the 1st stop light which is Bovet Road (Washington Mutual Building will be at the corner of Bovet and El Camino). Proceed West on Bovet Road past Albertson's to two tall buildings to your left. Turn left into the driveway between the two buildings and left again at the end of the driveway to the "Visitor" parking spaces in front of the parking structure.

From 92: Exit at El Camino Northbound and follow the same directions shown above.