

**BAY AREA WATER SUPPLY AND CONSERVATION AGENCY  
BOARD POLICY COMMITTEE**

**October 9, 2013 – 1:30 p.m.  
BAWSCA Offices, 155 Bovet Road, San Mateo, 1<sup>st</sup> Floor Conference Room**

<b>MINUTES</b>
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**1. Call to Order: 1:30 p.m.**

Committee Chair Rob Guzzetta called the meeting to order at 1:30 pm. A list of Committee members present (7) present and absent (2), and other attendees is attached.

The Committee took the following actions and discussed the following topics:

- 2. Comments by Chair:** Chair Guzzetta welcomed Committee and staff members to Nicole Sandkulla's first Board Policy Committee meeting as BAWSCA's CEO/General Manager. He recognized the new members of the BAWSCA staff: Michael Hurley, Water Resources Manager, Adrienne Carr, Sr. Water Resources Specialist, and Andree Johnson, Water Resources Specialist.

- 3. Public Comment:** Public comments were received from Wynn Greich.

- 4. Consent Calendar:** Approval of Minutes from the August 14, 2013 meeting.

**Director Mendall made a motion, seconded by Director Pierce, to approve the Minutes of the Board Policy Committee meeting held on August 14, 2013. The motion passed unanimously.**

**5. Action Items:**

- A. Authorization to Negotiate and Execute a Contract Amendment with PG&E for the Washing Machine Rebate Program (WMRP):** Ms. Sandkulla reported that BAWSCA has a contract with PG&E for the administration of the WMRP.

The WRMP is a regional program offered throughout the Bay Area. Other agencies offering this program include Contra Costa Water District, Zone 7 Water Agency, East Bay MUD, Alameda County Water District, Santa Clara Valley Water District, Marin Municipal Utility District, Sonoma County Water Agency, City of Davis, and SFPUC.

This is a subscription based program in which participating BAWSCA member agencies pay the full cost of the program. Ms. Sandkulla reported that member agencies that are participating have expressed interest in continuing with this program.

A major change anticipated in the contract is that PG&E will only rebate the most efficient machines which fall under Tier 1 beginning January 1, 2014. The participating water agencies, however, have chosen to rebate both machines that fall under Tier 1 and Tier 2. Ms. Sandkulla reported that PG&E will support the rebate processing fee for both tiers.

In response to Director Guzzetta's question, Ms. Sandkulla explained that PG&E has strict guidelines from the State PUC as to what they can and cannot rebate; and therefore, rebate funds are put towards programs that provide PG&E the best value. Water agencies have more flexible guidelines, and from the water agencies' perspective, Tier 1 machines currently include a small group of machines that are highly efficient, but are currently very expensive. While water agencies want to encourage the move towards Tier 1 machines, Tier 2 machines are a water-efficient and affordable option for customers and continue to have a major market share.

This item is being presented to the Committee for Board action in November because PG&E operates on a calendar year as opposed to a fiscal year. The current contract will end December 31, 2013. The contract anticipates a 6-month close out period and therefore administrative and processing services will continue through June 30, 2015.

A contract amendment needs to be negotiated and executed to continue the WMRP from January 1, 2014 through December 31, 2014 with a 6 month close-out period through June 30, 2015.

**Director Pierce made a motion, seconded by Director Mendall, that the Committee recommend that the Board authorize the CEO/General Manager to:**

- 1. Negotiate and execute a contract amendment with PG&E for administrative and rebate processing services through June 30, 2015 associated with implementation of the Washing Machine Rebate program from January 1, through December 31, 2014, and**
- 2. Offer participation in the program to BAWSCA member agencies through December 31, 2014.**

**The motion carried unanimously.**

- B. Proposed FY 2014-15 Bond Surcharges:** Sr. Administrative Analyst Christina Tang reminded the Committee that in February 2013, as approved by the BAWSCA Board and each member agency, BAWSCA issued revenue bonds to prepay prior capital debt owed to San Francisco in the amount of \$356 million. The bond issuance could generate approximately \$62.3 million in net saving over the term of the bonds.

To make the required debt service payments on the bonds, bond surcharges will be set annually by the BAWSCA Board. The surcharge setting would normally occur in the month of March of each year. Ms. Tang reported that the item is being brought to the Committee now for Board approval in November so that all bond administrative matters are in place before and during her maternity leave.

Ms. Tang reported that bond surcharges will be collected as a separate item on the wholesale customers' monthly water bills from the SFPUC. FY 2014-15 is the second year that BAWSCA will be collecting the bond surcharges.

Ms. Tang explained that the annual bond surcharges are a fixed amount for each agency, and are calculated by taking the obligated debt service in 2015, multiplied by each

agency's actual water purchase as a percent of total wholesale customer water purchase from FY 2012-2013. One-twelfth of the annual surcharge will be included in the first monthly bill from San Francisco.

Ms. Tang further explained that the true up adjustment for the current year surcharge, FY 2013-14, will be included in the calculation of the surcharge setting for FY 2015-16. Due to the timing of the total water purchase information BAWSCA receives from San Francisco, there will always be a two year lag. The true up for FY 2014-15 will be included in the surcharge setting for FY 2016-17.

Ms. Tang presented tables that showed the proposed Bond Surcharges for FY 2014-15. The tables showed the monthly bond surcharge for each agency and the total for the year, which is \$2K less than last year's total. A second table showed the annual savings by each member agency from the bond issuance, the proposed surcharges for FY 2014-15, and the total annual savings of approximately \$3.5 M, which is higher than BAWSCA's annual budget.

Director Guzzetta appreciated the tables that clearly showed the tangible savings. Ms. Sandkulla added that the tables were also provided to each agency's Water Supply Management Representative in October.

**Director Breault made a motion, seconded by Director Bronitsky, that the Committee recommend Board approval of the proposed bond surcharges for FY 2014-15. The motion carried unanimously.**

- C. **Annual Review and Consideration of BAWSCA's Investment Policy:** Ms. Sandkulla reported that BAWSCA's current investment policy requires an annual review and consideration by the Board. The Board's last review of the policy was in November 2012 when it approved modifications that provided the necessary guidance associated with the investments of the bond funds.

Legal counsel has reviewed the investment policy to ensure that it reflects language consistent with State law. Ms. Sandkulla reported that there are no changes recommended to the policy at this time.

Ms. Sandkulla explained that at the time BAWSCA was formed, State law required an annual review of the agency's investment policy. State law has changed since then, to only require review and consideration of policies if they have been modified. BAWSCA's investment policy, however, requires an annual review which she plans to continue.

Director Pierce noted that she would be interested to know more information on how different districts and policy groups inform their board of their investments. She would like staff to talk to Director Kasten, former Hillsborough Council Member, about the town's process which she found interesting when she sat through its committee's discussions on the high speed rail. She stated that it may be worth considering having an advisory committee of experts from the service area that would, with no compensation, provide information to the Board, and assist BAWSCA's CEO/General Manager in the decision process associated with investments.

Ms. Sandkulla stated that a meeting with Director Kasten to discuss BAWSCA's investments has been requested. She added that to create a greater level of understanding by the Board on the investments that are now being made by BAWSCA, she has spoken with the Chair about providing the Board an informational presentation in November on BAWSCA's existing Quarterly Investment Report and BAWSCA's new Quarterly Bond Status and Surcharge Report.

Director Weed commented that the mid-year budget review may be a good opportunity to look at what benefits there may be in BAWSCA contracting for further investment management services.

Ms. Sandkulla stated that she and Christina have begun a process of reviewing the benefits and costs of further investment management services, and that she will bring to the Board the results of this analysis when complete.

Director Guzzetta noted that BAWSCA is now managing more assets than it has in the past and that the investment management plan BAWSCA currently has in place is sufficient for the agency and is something staff can execute. The Board should continue to review the plan as part of its ongoing fiduciary responsibility.

**Director O'Connell made a motion, seconded by Director Mendall, that the Committee recommend Board approval of the current Statement of Investment Policy. The motion carried unanimously.**

- D. Appointment of Agency Secretary:** This item is part of the transition to a new CEO/General Manager. Ms. Sandkulla reported that BAWSCA's enabling legislation requires the Board Secretary to be appointed by the Board. In June 2004, the Board appointed Art Jensen, then General Manager of the Board, as Secretary of the Board. That appointment was specific to Mr. Jensen, who has now retired from BAWSCA as of September 29, 2013. The Board can appoint the position of CEO/General Manager to provide the services of Secretary of the Board, without compensation and at the pleasure of the Board.

**Director Pierce made a motion, seconded by Director O'Connell, that the Committee recommend Board appointment of the CEO/General Manager as Secretary of the Board, and that these services be provided without compensation and at the pleasure of the Board. The motion carried unanimously.**

**6. Reports:**

- A. Pilot Water Transfer Plan:** Ms. Sandkulla provided a report on the progress of the Pilot Water Transfer Plan with East Bay Municipal Utility District (EBMUD). As background information, Ms. Sandkulla reminded the Committee that in September 2012, the BAWSCA Board approved the development of a plan to conduct a short-term pilot water transfer plan with EBMUD as part of the Long-Term Reliable Water Supply Strategy (LTRWSS) Phase IIA recommendation. BAWSCA immediately entered a Memorandum of Understanding (MOU) with EBMUD for a Pilot Water Transfer Plan that would occur during a dry year when EBMUD is utilizing its Freeport facility. The Freeport facility on

the Sacramento River is where the water would be diverted and conveyed into the EBMUD's Mokelumne facilities. Ms. Sandkulla added that the pilot water transfer plan would also provide information needed to evaluate a long-term partnership between BAWSCA and EBMUD. So far, in developing the pilot plan, it is clear that information obtained through the course of the work is both helpful and critical in determining the feasibility of such a partnership.

Phase 1 of the project plan was completed in September 2013 with distribution of the report to the Board on October 1<sup>st</sup>. Phase 1 determined the feasibility of partnering with EBMUD to implement a dry-year pilot water transfer. The report presents a series of recommendations, including Phase II, which is the development of necessary agreements to support implementation of a dry-year transfer. Ms. Sandkulla stated that these agreements are necessary work products that do not require the pre-determination of the source of the transfer water, or the execution of a transfer. Phase II will result in executable agreements between and among BAWSCA, EBMUD, SFPUC and Hayward necessary to move forward to Phase III.

Phase III is the implementation of the pilot water transfer, which would be considered, at the very soonest, in late winter or early spring, depending upon the water supply conditions. Implementation of the transfer would require having the executable agreements between the seller and EBMUD, transfer-related permits, and approvals. A report would be provided following execution.

Ms. Sandkulla reported that the Phase I effort provided some key results which include the confirmation of the feasibility for a water transfer partnership between BAWSCA and EBMUD. The plan, as designed, meets the objectives and goals of both agencies, which are critical to a successful partnership. The SFPUC and the City of Hayward who are key stakeholders for the water transfer have been involved through the development process and are very interested and supportive.

The potential sellers are Yuba County Water Agency and Placer County Water Agency. Both agencies have a long history of water transfers and have local support for water transfers, which was something BAWSCA and EBMUD desired out of the sellers.

Key technical parameters were identified to define the plan's design. The transfer would occur during the Fall or Winter of a dry year when EBMUD is using the Freeport facility. This avoids BAWSCA having to pay for 100% of the operation of the facility since it will already be in operation independent of BAWSCA's water transfer. The minimum volume is 1,000 acre feet with an anticipated flow rate of 15 mgd, which meets Hayward's average water demand.

Ms. Sandkulla explained that there is no dedicated pipeline that moves water from the EBMUD system into the San Francisco Regional Water System. The transferred water, therefore, will go through the City of Hayward's system, and excess transfer water would flow into the San Francisco Regional Water System. The anticipated duration is 22 days.

The City of Hayward has expressed a strong desire to have a similar quality of water throughout their system. Ms. Sandkulla stated that BAWSCA and EBMUD are working to try to match the flow rate and make this happen.

The issue of Hayward receiving water from EBMUD as opposed to the San Francisco Regional Water System raises concerns by Hayward about potential water quality differences due to the differing water source. This situation is unique to Hayward as they would be the primary recipient of the transfer water from EBMUD. Ms. Sandkulla stated that the water transfer plan includes a water sampling protocol that would be initiated at the onset of the water transfer. EBMUD has not done this transfer before and there will be questions about what water quality variations will occur in both EBMUD's and Hayward's systems. The goal is to learn through this pilot and determine the necessary actions based on the information learned. This is what makes this pilot plan critical, because otherwise, decisions will be made in the absence of any information.

The estimated cost of the pilot is \$425 - \$750 per acre foot to purchase transfer water and wheel it to the Hayward intertie. The incremental costs to move the water through Hayward and potentially into the San Francisco Regional Water System is still being evaluated.

Ms. Sandkulla reported that as with every modern water resources project, this transfer would require multiple potentially-applicable regulatory and environmental approvals. These have been identified as part of Phase I. Ms. Sandkulla added that expedited approval processes for many of the required authorizations can be expected because this is a one-year pilot.

The next steps are to proceed to Phase II, which can be completed in 6-12 months, and to Phase III, which can be completed in 9 months. Outstanding items that need to be addressed include securing the necessary policy-level support to move forward, and developing and executing the required agreements and approvals.

EBMUD and BAWSCA are prepared to execute an amended MOU that would address the next scope of work for Phase II and prepare the four agreements required; 1) Hayward Intertie Operations Agreement between EBMUD, Hayward and SFPUC, 2) EBMUD/BAWSCA Cost Allocation and Wheeling Agreement, 3) BAWSCA/SFPUC Cost Allocation Agreement, 4) BAWSCA/Hayward Cost Allocation Agreement.

Additional technical and legal support will be required to complete Phase II.

Ms. Sandkulla reported that work for Phase II and III were consciously not included in the FY 2013-14 work plan because the recommendations depended on the results of Phase I. Funding for Phase II is available through re-allocation of existing and available funds in the adopted FY 2013-14 budget.

Under the CEO's discretionary spending authority, Ms. Sandkulla will move funding between tasks in the current contract with Hanson Bridgett, and enter into a contract with Erler and Kalinowski, Inc. (EKI) for an amount not to exceed \$15,000, to obtain resources

needed to complete Phase II. Ms. Sandkulla noted that the contract with EKI will provide specific technical assistance for evaluating water quality issues.

A progress report will be provided to the Board in January when initial information on water supply conditions is available.

Director Mendall commented that he is supportive of the concept and recommend moving forward because of the shared benefits to the agencies involved. However, he wanted to point out the unique impacts to Hayward, including cost and water quality impacts. While he is pleased to see that the cost impacts are getting resolved, Director Mendall points out that during the transfer, the service area, with the exception of Hayward, will be receiving Hetch Hetchy water. This issue remains unresolved, and he believes that this requires some consideration.

In response to Director O'Connell's questions, Ms. Sandkulla stated that the water quality difference is unknown, and the implementation of the pilot will provide the opportunity to measure the difference. There is not a significant variation between San Francisco and EBMUD, but the concern is with the supply from Sacramento River that EBMUD will be bringing in during the water transfer, and what that might do to their blend of water. While it is well above the required minimum standard, the question is how much of a variation is it from the existing water supply that comes from the San Francisco Regional Water System.

Ms. Sandkulla clarified that the transfer water will be fully treated by EBMUD in their existing facilities.

In response to Director Breault's question, Ms. Sandkulla stated that EBMUD's water has slightly higher TDS than water from the San Francisco Regional Water System. However, while the difference in quality is slight, the potential impacts are critical information to know.

Director Guzzetta agreed and stated that the close monitoring of the water quality is an important variable because if there is a drought, there may be water from San Francisco local water supplies that will be delivered to the rest of the member agencies.

Ms. Sandkulla explained that BAWSCA will be the purchaser of the transfer water and the wheeler of that supply. BAWSCA will enter into a Cost Allocation and Wheeling agreement with EBMUD. BAWSCA will also have an agreement with the water seller. This arrangement was at the request of EBMUD. If BAWSCA and EBMUD were to move forward with a long-term dry year water transfer agreement, other contractual arrangements between BAWSCA and EBMUD to purchase and transfer water are available and being considered.

Director Weed commented on the significant issues that come up with reverse flows. Ms. Sandkulla agreed and explained that those issues occurred when Hayward did their initial full scale tests with San Francisco in 2009. Hayward conducted a pre-flushing program which caused sediment re-suspension. Ms. Sandkulla noted that the large system

transmission pipes used in 2009 were put into place in the 1960s, and the impression is that the first large scale test that occurred scoured those pipes. Moving forward with the BAWSCA/EBMUD pilot, Hayward is considering whether or not to have a pre-flushing program due to the impacts it had in their system. The current plan is to ramp up the rate slowly to keep it below the scouring velocity. Ms. Sandkulla emphasized that this is where the operational and water quality criteria, at the onset of the transfer, are critical to make sure there are no significant issues, and that there is the capability to turn the transfer off or ratchet it back. Those are the types of elements Hayward will be looking for in their agreement with BAWSCA.

Director Guzzetta agreed that the potential operational problems should not be minimized because any change in the flow of a system could cause significant problems. It would be unfortunate for the program to fail because operational considerations were underestimated.

Director Mendall added that the Hetchy Hetchy system is gravity fed and the water transfer plan will require pumps for full operation. Equipments will need to be brought in that are not normally required, and this introduces costs impacts and other potential issues that can arise.

In response to Director Weed's question about existing agreements, Ms. Sandkulla explained that the current agreement that governs the use of the intertie is a three-party agreement between Hayward, San Francisco and EBMUD. The agreement covers planned emergencies and true emergencies to the intertie because that facility is permitted as an emergency facility only. The existing agreement has language such that whoever is the requesting entity, San Francisco or EBMUD, fully pays all costs associated with Hayward's operation of the intertie. Because the intertie is permitted for emergency purposes only, the Pilot Water Transfer Plan requires a CEQA process to temporarily change the permitted use of that intertie to a non-emergency condition. The existing agreement anticipated operational cost impacts to Hayward and a method for Hayward being fully paid back.

Director Mendall expressed his concern that the pilot water transfer plan is different in how it impacts the City of Hayward than the prior operation of the intertie for emergency purposes.

In response to a question from Director Pierce, Ms. Sandkulla explained that in the event that the water transfer is executed, Hayward would get its water supply from EBMUD, and their normal water supply allocation from San Francisco would go to the collective BAWSCA group, therefore increasing the supply for everybody else. The overall idea is to have access to an additional 1,000 acre feet for the regional customers. There is sufficient capacity in the intertie to meet the needs that is being sought for the member agencies during a drought. The 1,000 acre feet transfer is only for the pilot. The limit of the transfer potential is the capacity of the intertie, which is currently 20 mgd because of improvements being done to EBMUD's system. Once the improvements are finished, the capacity will be 30 mgd. The supply could go into the San Francisco Regional Water



System, and blended if BAWSCA and EBMUD were to go into a long-term drought water transfer agreement.

Director Guzzetta asked how the water goes into the San Francisco Regional System. Ms. Sandkulla explained that the intertie will utilize Hayward's transmission system on which Hayward would otherwise take delivery of water from the San Francisco system.

Director Mendall appreciated the attention the Committee put on the discussion of the plan.

- B. **Staff Transition:** Ms. Sandkulla presented BAWSCA's new organizational chart that shows the full staff including the water resources team of Michael Hurley, Adrienne Carr and Andree Johnson. It also includes Art Jensen in his new position of Special Counsel to the CEO/General Manager. Ms. Sandkulla is pleased to have a full team in place.
- C. **Mid-Year Budget Review:** Ms. Sandkulla reported that the mid-year budget review has been initiated, and noted that a thorough review of the work plan, results to be achieved, and budget is appropriate and critical given the magnitude of transitions that have occurred in FY 2013-14 thus far. While she does not anticipate significant changes, she will examine potential deferral of some work plan items and results where it is appropriate. Ms. Sandkulla explained that because BAWSCA looks 5-years out in developing the annual work plan, there may be work plan items that are not yet ready for staff to engage in. The results of the mid-year work plan and budget review will be presented to the BPC in December and to the Board in January 2014.
- D. **SFPUC's Economic Impact of Drought Analysis:** Ms. Sandkulla reported on the status of the SFPUC's Economic Impact of Drought Analysis. As stated in previous reports to the Committee and the Board, the purpose of the study is to identify the economic impacts of water shortages in the service area. Ms. Sandkulla stated that prior similar analyses by the SFPUC have served to be an effective tool in protecting SFPUC water supply, and in getting the FERC to understand the impacts of significant water shortages and cutbacks to the region. BAWSCA has supported SFPUC's efforts in a limited fashion.

The results of the SFPUC analysis have been delayed until December 2013 at the request of the irrigation districts who have received an approval from FERC to delay their results. The irrigation districts preferred a synchronized release of results with the SFPUC.

BAWSCA intended to use the results of SFPUC's analysis to support its strategy discussions about investments for dry years and drought reliability. Staff will be discussing the potential impacts of the delay on BAWSCA's work, and the potential options to mitigate those impacts.

Director Guzzetta asked when FERC is expected to make a final decision. Legal Counsel, Allison Schutte explained that the license needs to be renewed in 2016. The official proceedings begin in 2014 and continue over a period of 18 months. The current activities have been focused on completing the studies and materials needed once the official proceedings begin in 2014. FERC can renew the license before 2016 or it can decide to

issue an extension. The FERC participants, however, are working under the assumption that the license will be renewed in 2016.

- E. **Proposed Legislation to Extend AB1823 Sunset Provisions:** Ms. Sandkulla reminded the Committee that the FY 2013-14 work plan included consideration of legislation to extend the State oversight on SFPUC's implementation of the WSIP. It is important to remember that the oversight has been critical in monitoring the implementation of the WSIP, and in making SFPUC's progress public with the State.

The oversight requires the SFPUC to provide annual WSIP progress reports to the California Seismic Committee (CSSC), California Department of Public Health (CDPH), and Joint Legislative Audit Committee (JLAC). The oversight also requires the SFPUC to report changes to the adopted WSIP scope and schedule such as project deletions or postponements. Ms. Sandkulla explained that the oversight has made it possible for these types of information on program implementation to be known to BAWSCA, members of the Board as policy makers of the member agencies, and the State Legislature.

Ms. Sandkulla noted that San Francisco has initiated the required reporting to the State seven times as it has modified the WSIP scope and schedule. Additionally, the reports enable CSSC, CDPH, and JLAC to make an opinion about whether or not the changes to the program have potentially increased risks to public health and safety.

The current oversight is set to end on January 1, 2015. WSIP completion has been extended to 2019. The proposed legislation would extend the State oversight to 2024.

BAWSCA's statement on the proposed legislation was distributed to the BAWSCA Board on October 1<sup>st</sup>. Ms. Sandkulla reported that Senator Jerry Hill has agreed to introduce and author the legislation. SFPUC General Manager Harlan Kelly has provided his verbal support for the legislation.

Ms. Sandkulla anticipates the legislation to be introduced in January. She will keep the Board updated on current developments

7. **Comments by Committee Members:** Director Bronitsky congratulated Nicole Sandkulla for successfully conducting her first BPC meeting as the new CEO/GM of BAWSCA, and welcomed the new members of the BAWSCA staff.

Director Weed noted that at the September BAWSCA board meeting, Harlan Kelly reported that SFPUC is conducting additional studies on the western embankment of the Calaveras Dam, and anticipated the results of the study by the end of September.

Ms. Sandkulla stated that she will follow up with Julie Labonte and will report her findings to the Board at its meeting in November. She further reported that the SFPUC finished the excavation of the New Irvington Tunnel project, which had significant risks

8. **Adjournment:** The meeting was adjourned at 2:30pm. The next meeting is December 11, 2013.

**DRAFT**

Board Policy Committee Minutes

October 9, 2013

Respectfully submitted,

Nicole Sandkulla, Chief Executive Officer

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Attachments: 1) Attendance Roster

**BAY AREA WATER SUPPLY AND CONSERVATION AGENCY**

**BOARD POLICY COMMITTEE –October 9, 2013**

**Roster of Attendees:**

**Committee Members Present**

Rob Guzzetta, California Water Service Company (Chair)  
Al Mendall, City of Hayward (Vice Chair)  
Randy Breault, City of Brisbane/GVMID (BAWSCA Vice Chair)  
Charlie Bronitsky, City of Foster City  
Irene O’Connell, City of San Bruno (BAWSCA Chair)  
Barbara Pierce, City of Redwood City  
John Weed, Alameda County Water District

**Committee Members Absent**

Tom Piccolotti, North Coast County Water District  
Louis Vella, Mid-Peninsula Water District

**BAWSCA Staff:**

Nicole Sandkulla	CEO/General Manager
Michael Hurley	Water Resources Manager
Adrienne Carr	Sr. Water Resources Specialist
Andree Johnson	Water Resources Specialist
Christina Tang	Sr. Administrative Analyst
Lourdes Enriquez	Assistant to the Chief Executive Officer
Allison Schutte	Legal Counsel, Hanson Bridgett, LLP
Bud Wendell	Strategic Counsel, Management Communications

**Public Attendees:**

Wynn Grcich	Flouride Action Network
Marilyn Mosher	City of Hayward
Michelle Novotny	San Francisco Public Utilities Commission