

Directions to Foster City Community Bldg. – 1000 E. Hillsdale Blvd., Foster City

From Hwy. 101, take the Hillsdale Ave. exit East. Turn Right into the parking lot just after the intersection with Shell Blvd. The Community Bldg. entrance is separate from the Library entrance and is marked by signage. The Wind Room will be at the top of the stairs on the right, across from the reception station (there is also an elevator).

From the East Bay, take Hwy. 92 West, exiting at Foster City Blvd., and going South on Foster City Blvd. to Hillsdale. Turn Right (West) onto Hillsdale and proceed to Shell Blvd., making a U-turn to be able to pull into parking lot on SE corner of Hillsdale and Shell. See underlined sentence of first paragraph above for remainder of direction

**SAN FRANCISCO BAY AREA
REGIONAL WATER SYSTEM FINANCING AUTHORITY**

**BOARD OF DIRECTORS MEETING
Foster City Community Building, 1000 E. Hillsdale Blvd., Foster City CA
January 16, 2014 – 7:00 p.m.**

| |
|----------------|
| MINUTES |
|----------------|

1. Call to Order/Roll Call – 7:03 p.m.

RFA Chair Irene O’Connell called the meeting to order. CEO/General Manager Nicole Sandkulla called the roll. Twenty (21) members of the board were present, constituting a quorum. A list of directors present (21), vacant (1), and absent (5) is attached.

2. Special Order of Business – Election of Officers for Calendar Year 2014

Vice-Chair Breault called the nominations for the position of Chair of the RFA Board. Director Pierce nominated Irene O’Connell for Chair, seconded by Director Mendall. There being no other nominations, nominations were closed by consensus.

Director Pierce made a motion, seconded by Director Mendall, to elect Irene O’Connell as Chair of the San Francisco Bay Area Regional Water System Financing Authority for calendar year 2014 to commence at the adjournment of the meeting at which she was elected. The motion passed.

Chair O’Connell called the nominations for the position of Vice-Chair of the RFA board. Director Richardson nominated Randy Breault for Vice-Chair, seconded by Director Mendall. There being no other nominations, nominations were closed by consensus.

Director Richardson made a motion, seconded by Director Mendall, to elect Randy Breault as Vice-Chair of the San Francisco Bay Area Regional Water System Financing Authority for calendar year 2014 to commence at the adjournment of the meeting at which she was elected. The motion passed.

3. Comments by the Chair: Chair O’Connell welcomed SFPUC General Manager Harlan Kelly as a member of the RFA Board, replacing former SFPUC General Manager, Ed Harrington.

4. Consent Calendar:

Director Kasperzak made a motion, seconded by Director Mendall, to approve the minutes of July 18, 2013. The motion passed unanimously.

5. Public Comments: There were no comments from the public.

- 6. General Manager's Report:** Ms. Sandkulla announced that the Annual FPPC Form 700 Filing for FY 2013-14 are due to BAWSCA by April 1, 2014.
- 7. Directors' Comments:** There were none.
- 8. Adjournment:** The meeting was adjourned at 7:06pm.
- 9. Date, Time and Location of Next Meeting:** The next meeting is scheduled for July 17, 2014 at 7:00 p.m. in the Wind Room of the Foster City Community Center.

Respectfully submitted,

Nicole Sandkulla
Chief Executive Officer/General Manager and Secretary

NS/le

Attachments: 1) Attendance Roster

**SAN FRANCISCO BAY AREA
REGIONAL WATER SYSTEM FINANCING AUTHORITY**

**Board of Directors Meeting
January 16, 2014**

Attendance Roster

Present:

| | |
|-------------------|-----------------------------------|
| Robert Anderson | Purissima Hills Water District |
| Randy Breault | Guadalupe Valley Water District |
| Charlie Bronitsky | City of Foster City |
| Thomas Chambers | Westborough Water District |
| Ken Coverdell | Coastside County Water District |
| Kelly Fergusson | City of Menlo Park |
| Carole Groom | California Water Service Company |
| Michael Guingona | City of Daly City |
| Thomas Kasten | Town of Hillsborough |
| Mike Kasperzak | City of Mountain View |
| Harlan Kelly | City & County of San Francisco |
| Gustav Larsson | City of Sunnyvale |
| Al Mendall | City of Hayward |
| Irene O'Connell | City of San Bruno |
| Rosalie O'Mahony | City of Burlingame |
| Tom Piccolotti | North Coast County Water District |
| Barbara Pierce | City of Redwood City |
| Dan Quigg | City of Millbrae |
| Sepi Richardson | City of Brisbane |
| Louis Vella | Mid-Peninsula Water District |
| John Weed | Alameda County Water District |

Absent:

| | |
|----------------|------------------------|
| Ruben Abrica | City of East Palo Alto |
| Armando Gomez | City of Milpitas |
| Larry Klein | City of Palo Alto |
| Jerry Marsalli | City of Santa Clara |
| Chuck Reed | City of San Jose |
| Vacant | Stanford University |

(This page intentionally left blank.)

SAN FRANCISCO BAY AREA REGIONAL WATER SYSTEM FINANCING AUTHORITY

BOARD OF DIRECTORS MEETING

Agenda Title: **Adoption of the FY 2014-15 Budget for the San Francisco Bay Area Regional Water System Financing Authority**

Summary:

The BAWSCA Board of Directors adopted its FY 2014-15 budget on May 15, 2014. That budget contains amounts to cover the few operating expenses that are anticipated to be incurred by the San Francisco Bay Area Regional Water System Financing Authority (RFA). The California Water Code requires the RFA Board of Directors to adopt a budget for each fiscal year (Division 31.7, Section 81650).

Fiscal Impact:

The adopted FY 2014-15 BAWSCA budget of \$2,939,286 includes the budgeted RFA operating expenses totaling \$1,400 to cover anticipated Board member attendance fees, legal expenses, insurance and other costs.

Table A. Budget Summary by Major Expenditure Category

| Cost Category | Proposed FY 2014-15 Budget |
|--|-----------------------------------|
| Legal | \$1,000 |
| Administration Director attendance fees, Insurance, postage, other expenses | \$400 |
| Total Operating Expenditures | \$1,400 |

The RFA will complete FY 2013-14 having spent a total of \$644 of its \$1,400 budget. Legal expenses were \$618 and administrative costs were \$26. The budget for the RFA has been gradually decreased, retaining enough to cover minor administrative expenses and a small legal contingency.

Recommendation:

That the RFA Board adopt the proposed FY 2014-15 budget for the RFA totaling \$1,400.

(This page intentionally left blank.)

SAN FRANCISCO BAY AREA REGIONAL WATER SYSTEM FINANCING AUTHORITY

BOARD OF DIRECTORS MEETING

Agenda Title: **Appointment of Nicole Sandkulla as General Manager and Secretary of San Francisco Bay Area Regional Water System Financing Authority**

Summary:

The State Water Code provides that the Board of Directors shall appoint a General Manager and Secretary. On July 19, 2013, the Bay Area Water Supply and Conservation Agency (BAWSCA) adopted an employment agreement with Nicole Sandkulla and appointed her as Chief Executive Officer (CEO)/General Manager of BAWSCA effective September 30, 2014. As CEO/General Manager of BAWSCA, Ms. Sandkulla may take on the responsibility of General Manager and Secretary as a service to the RFA, without cost.

In one motion, the RFA board may appoint Ms. Sandkulla to be the RFA General Manager and Secretary to serve in a volunteer capacity, without compensation and at the pleasure of the Board.

Fiscal Impact: None.

Recommendation:

That the Board appoint Nicole Sandkulla as General Manager and Secretary of the RFA contingent upon the BAWSCA Board authorization.

Discussion:

On July 19, 2013, the Bay Area Water Supply and Conservation Agency (BAWSCA) executed an employment agreement with Nicole Sandkulla and appointed her as Chief Executive Officer (CEO)/General Manager of BAWSCA effective September 30, 2014.

Exhibit A – “Responsibilities” of Ms. Sandkulla’s employment agreement states:

“If appointed by the Board of Directors of the San Francisco Bay Area Regional Water System Financing Authority (RFA), and if acceptable to the Board of Directors of BAWSCA, serve in the capacity of General Manager, Acting Secretary, and/or Secretary of the RFA.”

(This page intentionally left blank.)