

**BAY AREA WATER SUPPLY AND CONSERVATION AGENCY
BOARD OF DIRECTORS MEETING**

**July 16, 2015 – 7 p.m.
Foster City Community Building, Foster City CA**

MINUTES

1. Call to Order/Pledge of Allegiance/Roll Call – 7:08 pm

BAWSCA Vice-Chair, Al Mendall, called the meeting to order and led the salute to the flag. CEO/General Manager, Nicole Sandkulla called the roll. Eighteen (18) members of the Board were present, constituting a quorum. A list of Directors present (18), absent (7), and vacant (1) is attached.

2. Comments by the Chair: Vice-Chair Mendall stated that the current drought has proven that the BAWSCA service area is subject to water supply shortages, and that the region needs to invest in greater supply reliability. One reliability investment is water transfers. BAWSCA staff will report the results to date of the Pilot Water Transfer. BAWSCA continues to make progress despite the challenges of developing the necessary agreements and regulatory compliance with the State and Federal government.

BAWSCA member agencies' conservation efforts are achieving the region's water use reduction goals. BAWSCA's leadership and partnership with its member agencies has been an important contributor to achieving the region's conservation goals and BAWSCA's positive stature, which was evident when Ms. Sandkulla was included in a water conservation meeting called by the Governor.

3. Board Policy Committee (BPC) Report: Committee Chair, Charlie Bronitsky reported the discussions and actions taken by the Board Policy Committee at its meeting on June 10, 2015.

Director Bronitsky thanked Steve Ritchie and his staff for their hospitality and informative tour of the Hetch Hetchy Regional Water System. He encouraged Board Members, who have not participated on a tour, to attend the next time it is offered.

4. Public Comments: There were no public comments.**5. Consent Calendar:**

Director Bronitsky made a motion, seconded by Director Pierce, to approve the Consent Calendar which includes:

- **Adoption of the May 21, 2015 Meeting Minutes;**

- **Receipt and filing of the Budget Status Report as of May 31, 2015, Investment Report and Directors' Reimbursement Report as of June 30, 2015;**
- **Authorization of the CEO/General Manager to negotiate and execute an agreement with the selected consultant, subject to legal counsel review, to 1) to develop and implement an Online Rebate System and a Data Management System, and 2) offer participation in the Data Management system to interested BAWSCA agencies on a subscription basis in FY 2015-16;**
- **Authorization of the CEO/General Manager to negotiate and execute a contract with the selected consultant, subject to legal counsel review, to implement the Lawn Be Gone! Inspection Services Program, and offer participation in the Program to interested BAWSCA agencies on a subscription basis in FY 2015-16.**

The motion carried unanimously.

6. **The meeting adjourned at 7:13pm to convene the San Francisco Bay Area Regional Water System Financing Authority Board of Directors meeting.**

7. **The meeting reconvened at 7:15pm**

8. Action Calendar:

- A. **Memorandum of Agreement for the Bay Area Regional Reliability Plan and Authorization for BAWSCA's Cost Share Contribution.**

Public comment was received from Restore Hetch Hetchy Executive Director, Spreck Rosekrans, in support of the agreement.

Director Peirce made a motion, seconded by Director Keith, that the Board authorize the CEO/General Manager to execute the Memorandum of Agreement to participate in the development of the BARR Plan, including authorization of BAWSCA's cost share contribution of \$50,000.

The motion carried unanimously.

- B. **Memorandum of Understanding between BAWSCA and the Western Municipal Water District for Participation in the Free Sprinkler Nozzles Program.**

Director Richardson made a motion, seconded by Director Pierce, that the Board authorize the CEO/General Manager to execute the MOU with Western Municipal Water District, subject to legal counsel review, for 1) participation in the Program, and 2) offer participation in the Program to interested BAWSCA agencies on a subscription basis in FY 2015-16.

The motion carried unanimously.

- C. **Process and Schedule for CEO Annual Evaluation.**

The Board discussed the process and schedule for the CEO's performance evaluation.

Director Bronitsky made a motion, seconded by Director Chambers, that the Board approve the evaluation form and procedure for the Board's use as part of the CEO/General Manager performance evaluation for FY 2014-15, which shall include a discussion of specific benchmarks to include in the evaluation process for FY 2015-16 during Closed Session at the September 17th Board Meeting.

The motion carried unanimously.

9. **SFPUC Report:** On behalf of SFPUC General Manager Harlan Kelly, Deputy General Manager and Chief Operating Officer, Michael Carlin addressed the BAWSCA Board and introduced newly appointed Chief Financial Officer and Assistant General Manager of Business Services, Eric Sandler, who said a few words.

Assistant General Manager of Water Enterprise, Steve Ritchie, reported on the current water supply conditions, curtailment notices from the State Water Board, and Mountain Tunnel.

Dan Wade, Water System Improvement Program Director, provided a progress report on the WSIP.

10. **Reports:** Staff reports were provided on the member agencies' water-use reductions, BAWSCA's water conservation programs and drought response campaign, and a technical report on the progress and status of the Pilot Water Transfer Plan.

In the interest of time, Director Quigg made a motion, seconded by Director Keith, to extend the meeting to 9:45pm to accommodate the Board's questions on the staff reports and the remainder of the agenda items including the Closed Session.

The motion passed unanimously

Prior to Closed Session, public comments were provided by Restore Hetch Hetchy Executive Director, Sprek Rosekrans.

11. **Closed Session:** The meeting adjourned to Closed Session at 9:23pm.

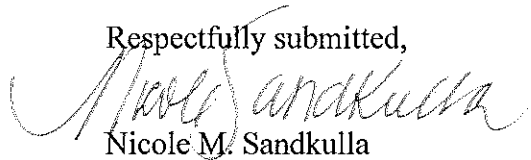
12. **Reconvene and Report from Closed Session:** The meeting reconvened from Closed Session at 9:45. No action was taken during Closed Session.

13. **Directors' Discussion:** There were no discussions from the Board.

14. **Date, Time and Location of Next Meeting:** The next meeting is scheduled on September 17, 2015 in the Wind Room, Foster City Community Center.

15. Adjournment: The meeting adjourned at 9:46 pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Nicole Sandkulla", written in dark ink.

Nicole M. Sandkulla

Chief Executive Officer/General Manager

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Attachments: 1) Attendance Roster

BAY AREA WATER SUPPLY AND CONSERVATION AGENCY
Board of Directors Meeting
July 16, 2015

Attendance Roster

Present:

Ruben Abrica	City of East Palo Alto
Robert Anderson	Purissima Hills Water District
Jay Benton	Town of Hillsborough
Charlie Bronitsky	City of Foster City
Tom Chambers	Westborough Water District
Rob Guzzetta	California Water Service Company
Kirsten Keith	City of Menlo Park
Gustav Larsson	City of Sunnyvale
Jerry Marsalli	City of Santa Clara
Al Mendall	City of Hayward
Irene O'Connell	City of San Bruno
Rosalie O'Mahony	City of Burlingame
Barbara Pierce	City of Redwood City
Dan Quigg	City of Millbrae
Sepi Richardson	City of Brisbane
Greg Schmid	City of Palo Alto
John Weed	Alameda County Water District
Tom Zigterman	Stanford

Absent:

Randy Breault	Guadalupe Valley Water District
Michael Guingona	City of Daly City
Mike Kasperzak	City of Mountain View
Sam Liccardo	City of San Jose
Chris Mickelsen	Coastside County Water District
Tom Piccolotti	North Coast County Water District
Louis Vella	Mid-Peninsula Water District
Vacant	City of Milpitas