

**BAY AREA WATER SUPPLY AND CONSERVATION AGENCY
BOARD OF DIRECTORS MEETING**

**January 21, 2016 – 7 p.m.
Foster City Community Building, Foster City CA**

MINUTES

1. Call to Order/Pledge of Allegiance/Roll Call – 7:00 pm

BAWSCA Chair, Randy Breault, called the meeting to order and led the salute to the flag. Nicole Sandkulla called the roll. Nineteen (19) members of the Board were present at roll call, constituting a quorum. Four arrived after roll-call. A list of Directors present (23) and absent (3) is attached.

2. Special Order of Business: Election of Officers for Calendar Year 2016.

Director Bronitsky called for nominations for the position of Chair of the BAWSCA Board. Director Richardson nominated Randy Breault for Chair. Director Pierce seconded the nomination. There being no other nominations, nominations were closed by consensus.

The Board unanimously voted to elect Randy Breault as Chair of the Bay Area Water Supply and Conservation Agency Board of Directors for calendar year 2016 to commence at the adjournment of the meeting at which he was elected.

Director Breault called for nominations for the position of Vice-Chair. Director Pierce nominated Al Mendall as Vice-Chair of the board, and was seconded by Director Keith. There being no other nominations, nominations were closed by consensus.

The Board unanimously voted to elect Al Mendall as Vice-Chair of the Bay Area Water Supply and Conservation Agency Board of Directors for calendar year 2016 to commence at the adjournment of the meeting at which he was elected.

3. The meeting adjourned at 7:04pm to convene the San Francisco Bay Area Regional Water System Financing Authority Board of Directors meeting.**4. The meeting reconvened at 7:10****5. Comments by the Chair:**

Chair Breault reported that in September, he convened an ad hoc Committee to review the purpose of the Board Policy Committee (BPC). The members included himself, Directors Abrica, Larsson, and Mendall, Strategic Counsel Bud Wendell, Legal Counsel Allison Schutte, and CEO/General Manager Nicole Sandkulla. The Ad Hoc Committee had no changes to the purpose of the BPC, and encouraged the CEO/General Manager to continue her close review of the agenda items to ensure that the BPC is focused on policy items.

Chair Breault noted Agenda Item #10, Authorization of Agreement to Implement Grant Funding for Regional Water Conservation Programs, as an example of a non-policy item that comes to the Board with no prior discussion by the BPC.

Chair Breault reported that a Work Plan and Budget development planning session is included in the agenda, and encouraged all Board members to engage in the session. It is an opportunity to provide input on short and long-term issues for consideration by the CEO/General Manager as she develops the Fiscal Year 2016-17 Work Plan and Operating Budget.

6. **Board Policy Committee (BPC) Report:** Director Keith reported the discussions and actions taken by the Board Policy Committee at its meeting on December 9, 2015.

7. **SFPUC Report:** Assistant General Manager for Water Enterprise, Steve Ritchie, provided a report on the Regional Water System's water supply conditions.

David Behar, SFPUC Water Enterprise Climate Program Director, provided a report on Climate Change Observations and Projections.

8. **Public Comments:** There were none.

9. **Consent Calendar:**

Director Kasperzak made a motion, seconded by Director Mendall, to approve the Minutes of the November 19, 2015 meeting, receive and file the Budget Status Report as of November 30, 2015, the Investment Report and Directors' Reimbursement Report as of December 31, 2015, approve the proposed FY 2016-17 Bond Surcharges, and authorize the extension of the office lease.

The motion carried unanimously.

10. **Action Calendar:**

- A. Authorize Agreement to Implement Grant Funding for Regional Water Conservation Programs

Director Bronitsky made a motion, seconded by Director Pierce, that the Board authorize the CEO/General Manager, subject to Legal Counsel's review of the final documents, to enter into an interagency MOU with StopWaste for the grant administration of Proposition 84 IRWM grant funds to support BAWSCA's Regional Water Conservation programs.

The motion carried unanimously.

11. **Reports:**

Ms. Sandkulla provided a report on the Mid-Year 2015-16 Workplan and Budget review.

Mr. Hurley provided an update on the FERC process for Don Pedro and La Grange Hydroelectric Projects, Drought Conditions and Customer Response, State Water Resources Control Board Regulations, SFPUC's Budget Increase for the WSIP, and SFPUC's Emergency Plans in Case of a Mountain Tunnel Outage.

12. Closed Session: The Board adjourned to Closed Session at 8:15pm.

13. Reconvene and Report from Closed Session: The meeting reconvened from Closed Session at 8:30pm. Legal Counsel, Ms. Schutte, reported that no action was taken during Closed Session.

14. Reports and Discussion Items:

A. Fiscal Year 2016-17 Work Plan and Budget Preparation Planning Session

Ms. Sandkulla reported that the budget development process begins every year with the assessment of long-term critical issues and major challenges that identifies a timeline and results to be achieved. The Board was asked to provide input on issues and challenges they would like to be considered in the development of the work plan and operating budget for FY 2016-17.

Comments received from the Board will be addressed by the CEO and presented to the Board Policy Committee for discussion at its February meeting. A preliminary work plan and operating budget will be presented at the March Board meeting for further discussion. A proposed work plan and budget will be presented to the BPC at its meeting in April, and to the Board in May for adoption.

15. Directors' Discussion: Comments, Questions and Agenda Requests: The Board was reminded that the Annual FPPC Form 700 filings are due to BAWSCA on April 1st, 2016.

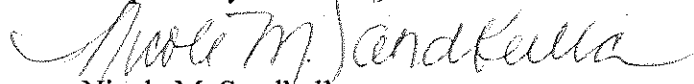
Ms. Sandkulla announced that the SFPUC has scheduled a Hetch Hetchy Tour on September 28th and 29th, 2016 and encouraged Directors who have not participated in the tour to consider attending.

Director Kasperzak announced that Water Now Alliance will have a summit at the end of March. Water Now Alliance is a non-profit organization of water leaders and local governments working to achieve sustainable water solutions. Information is available at www.waternow.org.

16. Date, Time and Location of Next Meeting: The next meeting is scheduled on March 17, 2016 in the Wind Room, Foster City Community Center.

17. Adjournment: The meeting adjourned at 8:42pm.

Respectfully submitted,

A handwritten signature in cursive script, reading "Nicole M. Sandkulla".

Nicole M. Sandkulla

Chief Executive Officer/General Manager

NMS/le

Attachments: 1) Attendance Roster

BAY AREA WATER SUPPLY AND CONSERVATION AGENCY**Board of Directors Meeting****January 21, 2016****Attendance Roster****Present:**

Ruben Abrica	City of East Palo Alto
Robert Anderson	Purissima Hills Water District
Jay Benton	Town of Hillsborough
Randy Breault	Guadalupe Valley Water District
Charlie Bronitsky	City of Foster City
Tom Chambers	Westborough Water District
Jose Esteves	City of Milpitas
Rob Guzzetta	California Water Service Company
Mike Kasperzak	City of Mountain View
Kirsten Keith	City of Menlo Park
Gustav Larsson	City of Sunnyvale
Jerry Marsalli	City of Santa Clara
Al Mendall	City of Hayward
Chris Mickelsen	Coastside County Water District
Rosalie O'Mahony	City of Burlingame
Tom Piccolotti	North Coast County Water District
Barbara Pierce	City of Redwood City
Dan Quigg	City of Millbrae
Sepi Richardson	City of Brisbane
Gregg Schmid	City of Palo Alto
Louis Vella	Mid-Peninsula Water District
John Weed	Alameda County Water District
Tom Zigterman	Stanford

Absent:

Michael Guingona	City of Daly City
Sam Liccardo	City of San Jose
Irene O'Connell	City of San Bruno