

**BAY AREA WATER SUPPLY AND CONSERVATION AGENCY
BOARD OF DIRECTORS MEETING**

**May 19, 2016 – 7 p.m.
Foster City Community Building, Foster City CA**

MINUTES

1. Call to Order/Pledge of Allegiance/Roll Call – 7:00 pm

BAWSCA Chair, Randy Breault, called the meeting to order and led the salute to the flag. Nicole Sandkulla called the roll. Seventeen (17) members of the Board were present at roll call, constituting a quorum. Two arrived shortly after roll-call. A list of Directors present (19) and absent (7) is attached.

- 2. Board Policy Committee (BPC) Report:** Committee Chair, Dan Quigg, reported the Committee's discussions at its meeting on April 13, 2016, which were focused on the proposed Work Plan and Operating Budget for FY 2016-17, and the results of the survey regarding a potential Board meeting time and location change. The proposed Work Plan and Operating Budget for FY 2016-17 was supported by the Committee with a unanimous vote for recommendation to the Board. The Committee deliberated the results of the survey on the Board meeting time and location change, and decided to bring the matter to the Board for discussion.

- 3. Public Comments:** There were none.

- 4. Consent Calendar:** There were no discussions on items in the Consent Calendar.

Director Kasperzak made a motion, seconded by Director Richardson, to approve the Minutes of the March 17, 2016 meeting, and receive and file the Budget Status Report, Investment Report, Bond Surcharge Collection Report, and Directors' Reimbursement Report as of March 31, 2016.

The motion passed unanimously.

- 5. Comments by Chair:** BAWSCA Chair Breault encouraged the Board to support the proposed Work Plan and Operating Budget, and Professional Services contracts for FY 2016-17 to achieve the agency's goals, which remain in line with BAWSCA's founding legislation.

One important effort that will require considerable focus and review by the CEO and staff is SFPUC's WaterMAP. It is a planning effort by the SFPUC that is related to water supply decisions it must make by December 31, 2018. It is illustrative of why BAWSCA was formed 13 years ago to represent and protect the member agencies and their water customers. It is critical that BAWSCA pays close attention to how SFPUC makes its decisions and how the needs of individual member agencies are met in subsequent decades. East Palo Alto, San Jose and Santa Clara have requested action by the Commission regarding their future water needs.

Lastly, Chair Breault reported that he has asked the CEO to reach out to the member agencies and water purveyors in the region to encourage more active participation of the Bay Area agencies in ACWA conferences and meetings, particularly on issues associated with water conservation and efficient water use in the region.

6. Action Calendar:

A. Proposed FY 2016-17 Work Plan and Operating Budget:

Director Pierce made a motion, seconded by Director Kasperzak, that the Board approve:

- 1. Proposed FY 2016-17 Work Plan and Results to be Achieved;**
- 2. Proposed Operating Budget of \$3,468,008**
- 3. Recommended funding plan which includes FY 2016-17 assessments of \$3,440,734 and a transfer of \$27,274 from the General Reserve.**

The motion passed unanimously.

B. Approval of Professional Services Contracts for FY 2016-17:

Director Zigterman made a motion, seconded by Director Keith that the Board approve the twenty-one contracts, subject to legal counsel's review, for legal, engineering, financial, strategic and water conservation services needing to be in place by July 1, 2016.

The motion passed unanimously.

7. Report and Discussion:

- A. Results of Survey on Board Meeting Time and Locations Change:** Ms. Sandkulla presented the results of the two surveys conducted to evaluate the benefits of changing the Board meeting time and location as a potential solution to the worsening traffic conditions Board members face in their commute to BAWSCA Board meetings. Based on Board consensus, the CEO will look into alternative venues accessible from I-280.

- 8. SFPUC Report:** David Briggs, SFPUC Division Manager for Water Supply and Treatment, addressed the Board on behalf of SFPUC General Manager, Harlan Kelly, and Assistant General Manager, Steve Ritchie.

Michelle Novotny, SFPUC Senior Water Analyst, reported on the Regional Water System's water supply conditions.

- 9. Reports:** BAWSCA Water Resources Manager, Michael Hurley, reported on the State Water Resources Control Board's changes to the emergency regulations, and the SFPUC's WaterMAP.

- 10. Closed Session:** The Board adjourned to Closed Session at 8:28 pm.

- 11. Reconvene and Report from Closed Session:** The meeting reconvened from Closed Session at 9:00 pm. Legal Counsel, Ms. Schutte, reported that no action was taken during Closed Session.
- 12. Directors' Discussion: Comments, Questions and Agenda Requests:** There were no further discussions.
- 13. Date, Time and Location of Next Meeting:** The next meeting is scheduled on July 21, 2016 in the Wind Room, Foster City Community Center.
- 14. Adjournment:** The meeting adjourned at 9:02 pm.

Respectfully submitted,



Nicole M. Sandkulla

Chief Executive Officer/General Manager

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Attachments: 1) Attendance Roster

BAY AREA WATER SUPPLY AND CONSERVATION AGENCY
Board of Directors Meeting
May 19, 2016

Attendance Roster

Present:

Robert Anderson	Purissima Hills Water District
Randy Breault	Guadalupe Valley Water District
Tom Chambers	Westborough Water District
Jose Esteves	City of Milpitas
Rob Guzzetta	California Water Service Company
Mike Kasperzak	City of Mountain View
Kirsten Keith	City of Menlo Park
Gustav Larsson	City of Sunnyvale
Al Mendall	City of Hayward
Larry Moody	City of East Palo Alto
Irene O'Connell	City of San Bruno
Rosalie O'Mahony	City of Burlingame
Tom Piccolotti	North Coast County Water District
Barbara Pierce	City of Redwood City
Dan Quigg	City of Millbrae
Sepi Richardson	City of Brisbane
Gregg Schmid	City of Palo Alto
John Weed	Alameda County Water District
Tom Zigterman	Stanford

Absent:

Jay Benton	Town of Hillsborough
Charlie Bronitsky	City of Foster City
Michael Guingona	City of Daly City
Sam Liccardo	City of San Jose
Jerry Marsalli	City of Santa Clara
Chris Mickelsen	Coastside County Water District
Louis Vella	Mid-Peninsula Water District