

**BAY AREA WATER SUPPLY AND CONSERVATION AGENCY
BOARD OF DIRECTORS MEETING**

**November 17, 2016 – 7 p.m.
San Mateo Main Library, Oak Room – 55 W. 3rd Avenue**

MINUTES

1. Call to Order/Pledge of Allegiance/Roll Call – 7:03 pm

BAWSCA Chair, Randy Breault, called the meeting to order and led the salute to the flag. CEO, Nicole Sandkulla, called the roll. Nineteen (19) members of the Board were present, constituting a quorum. A list of Directors present (19) and absent (7) is attached.

2. Comments by Chair: Chair Breault stated that the SFPUC will provide a report on its actions to address the water supply risks posed by the Mountain Tunnel's current condition. He noted that the Mountain Tunnel is a critical component of the Regional Water System that BAWSCA member agencies' communities rely on, and addressing the serious risks posed by a failure of Mountain Tunnel has been a priority of, and advocated by BAWSCA for nearly three years.

Following the meeting, Board members will receive a short survey to evaluate the San Mateo Main Library location as the alternative venue for the Board meetings. The responses will be analyzed with the Board Policy Committee to develop a recommendation for the Board's consideration as to whether the Board meeting time and location should be changed or not.

BAWSCA is pleased to welcome its new Water Resources Manager, Tom Francis. His experience in water resources, engineering, construction and business will be a significant asset to BAWSCA as the agency address the ongoing challenges to ensuring a reliable supply of high quality water at a fair price to our customers.

3. Board Policy Committee (BPC) Report: Committee Chair, Dan Quigg, reported that the Committee met on October 12, 2016. The Committee's discussions are reflected in the Board Policy Committee Summary Report. The committee recommends Board approval of the recommendations for BAWSCA's annual review of the Investment Policy and BAWSCA's policies and procedures for the purchase of equipment and awarding contracts.**4. Public Comments:** There were none.**5. Consent Calendar:**

Director O'Connell made a motion, seconded by Director Richardson, to: approve the Minutes of the September 15, 2016 meeting; receive and file the Budget Status Report as of September 30, 2016, Annual Audit Report for

BAWSCA and Compilation Report for BAWUA for FY 2015-16, Director's Reimbursement Report, Investment Report, and Bond Surcharge Collection, Account Balance and Payment Report as of September 30, 2016, Re-affirm the current Statement of Investment Policy, and adopt the resolution revising the Procurement Policy to update the CEO/General Manager's position title and clarify the following:

- 1. The "best value" evaluation methodology should be used for all services procurements, with the exception of contracts for services listed under Government Code Section 4525 et seq.;**
- 2. Contracts for services listed under Government code Section 4525 et seq. must be initially ranked based solely upon qualifications, without using cost as a determining factor.**

The motion passed unanimously.

6. Action Item:

- A. Authorization to Negotiate and Execute a Memorandum of Understanding with Solano County Water Agency for a Regional Washing Machine Rebate Program.

Director Benton made a motion, seconded by Director Zigterman, that the Board authorize the CEO/General Manager to:

- 1. Negotiate and execute an MOU with SCWA, subject to legal counsel's final review, for administrative and rebate processing services through June 30, 2018 associated with implementation of the Washing Machine rebate program from January 1 through December 31, 2017; and**
- 2. Offer participation in the program to BAWSCA member agencies through December 31, 2017.**

The motion passed unanimously.

- 7. Closed Session:** The Board adjourned to Closed Session at 7:11pm
- 8. Reconvene and Report from Closed Session:** The meeting reconvened from Closed Session at 7:42pm. Legal Counsel, Allison Schutte reported that there was no action taken during Closed Session.
- 9. SFPUC Report:** Steve Ritchie, Assistant General Manager of the Water Enterprise, provided reports on current water supply conditions, and on the SFPUC's progress and upcoming milestones on the Mountain Tunnel.
- 10. Reports:** Ms. Sandkulla reported on the State Water Resource Control Board's Draft Substitute Environmental Document (SED), the SFPUC WaterMAP, and progress on the Los Vaqueros Reservoir Project.

Peter Drekmeier, Policy Director of Tuolumne River Trust, provided comments regarding the Draft SED.

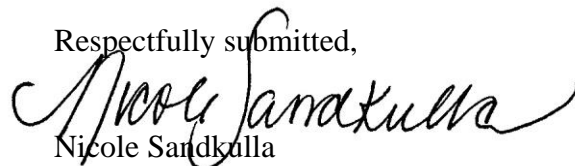
Ms. Sandkulla encouraged Board members to look at the CEO Letter included in the packet for information on additional items of the Board members' interests.

11. Directors' Discussion: Comments, Questions and Agenda Requests: Director Weed expressed his support of the Los Vaqueros project as the pipelines are of critical value, and are what ties in to providing supply in the South Bay area.

12. Date, Time and Location of Next Meeting: The next meeting is scheduled on January 19, 2017.

13. Adjournment: The meeting adjourned at 8:40 pm.

Respectfully submitted,



Nicole Sandkulla
Chief Executive Officer/General Manager

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Attachments: 1) Attendance Roster

BAY AREA WATER SUPPLY AND CONSERVATION AGENCY
Board of Directors Meeting
November 17, 2016

Attendance Roster

Present:

Robert Anderson	Purissima Hills Water District
Jay Benton	Town of Hillsborough
Randy Breault	Guadalupe Valley Water District
Tom Chambers	Westborough Water District
Jose Esteves	City of Milpitas
Rob Guzzetta	California Water Service Company
Gustav Larsson	City of Sunnyvale
Al Mendall	City of Hayward
Chris Mickelsen	Coastside County Water District
Irene O'Connell	City of San Bruno
Rosalie O'Mahony	City of Burlingame
Tom Piccolotti	North Coast County Water District
Barbara Pierce	City of Redwood City
Dan Quigg	City of Millbrae
Sepi Richardson	City of Brisbane
Gregg Schmid	City of Palo Alto
Louis Vella	Mid-Peninsula Water District
John Weed	Alameda County Water District
Tom Zigterman	Stanford

Absent:

Charlie Bronitsky	City of Foster City
Michael Guingona	City of Daly City
Mike Kasperzak	City of Mountain View
Kirsten Keith	City of Menlo Park
Patrick Kolstad	City of Santa Clara
Sam Liccardo	City of San Jose
Larry Moody	City of East Palo Alto