

**BAY AREA WATER SUPPLY AND CONSERVATION AGENCY  
BOARD OF DIRECTORS MEETING**

**September 21, 2017 – 6:30 p.m.  
Oak Room, San Mateo Public Library, San Mateo CA**

<b>MINUTES</b>
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**1. Call to Order/Pledge of Allegiance/Roll Call – 6:30 pm**

BAWSCA Chair, Al Mendall, called the meeting to order and led the salute to the flag. CEO/General Manager, Nicole Sandkulla, called the roll. Nineteen (19) members of the Board were present at roll call, constituting a quorum. Two arrived after roll-call. A list of Directors present (21) and absent (5) is attached.

- 2. Comments by the Chair:** Chair Mendall welcomed members of the Board. He stated that an action item before the board is a recommendation to re-appoint Art Jensen as Special Counsel to the CEO/General Manager. Mr. Jensen's service has been valuable in completing negotiations with the SFPUC on cost allocation issues.
- Chair Mendall reported that there were no imminent policy matters that required the Board Policy Committee to convene a meeting in August; therefore, the Committee did not meet and there will be no Committee report this meeting.

- 3. Public Comments:** There were no comments from the public.

**4. Consent Calendar:**

**Director Kasperzak made a motion, seconded by Director Pierce, to approve the Minutes of the July 20, 2017 meeting, receive and file the Pre-Audit Budget Status Report as of June 30, 2017, and the Quarterly Bond Surcharge Collection, Account Balance and Payment Report as of June 30, 2017.**

**The motion carried unanimously.**

**5. Action Calendar:**

- A. Resolution Approving Temporary Reappointment of Arthur Jensen as Special Counsel to the CEO/GM

**Director Richardson made a motion, seconded by Director Zigterman, that the Board adopt Resolution 2017-01 approving the reappointment of Arthur Jensen to the temporary position of Special Counsel to the CEO/GM, and making associated findings in support of such an appointment.**

**The motion carried unanimously by roll call vote.**

- 6. SFPUC Report:** Michael Carlin, SFPUC Deputy General Manager, addressed the Board with a report on current water use, and SFPUC's efforts on updating the 10-year Capital Plan and 10-year Financial Plan. SFPUC is initiating the process

sooner and more rigorously than in previous years. Mr. Carlin reported that he is working with the head of Infrastructure Division in leading this effort. The team will work closely with BAWSCA CEO, Nicole Sandkulla, in receiving BAWSCA's feedback on the process.

Chair Mendall expressed his appreciation on the cooperative approach as it is a matter that is important to BAWSCA and member agencies. He invited Mr. Carlin to come back and present to the Board when appropriate.

**7. Reports:**

Ms. Sandkulla provided reports on water use, recent developments on Making Water Conservation a Way of Life, and on BAWSCA's CERBT Funds.

Copies of BAWSCA's Drought Report were sent to each member of the Board by mail. The report documents what happened during the recent drought for the purpose of utilizing the information to help address future droughts, as well as improve future efforts based on the knowledge gained from the experiences.

**8. Closed Session:**

The meeting adjourned to Closed Session at 6:54pm

**9. Report from Closed Session:**

The meeting reconvened to Open Session at 8:21pm

Legal Counsel Allison Schutte reported that for items 8A and 8B, the Board provided direction to legal counsel. No action was taken.

Chair Mendall stated that the Board is very pleased with the CEO/General Manager's outstanding performance.

There is no need to break for Items 10 and 11.

**10. Break for Negotiation with Agency Labor Negotiator:**

This process was unnecessary and was skipped.

**11. Reconvene Following Labor Negotiations:**

This process was unnecessary and was skipped.

**12. Action Item Following Closed Session:**

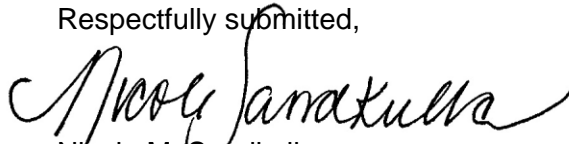
A. Consider Compensation Adjustment for CEO/General Manager for FY 2017-18

**Director Kolstad made a motion, seconded by Director Kasperzak, that the Board approve the amendment to the CEO/General Manager's Agreement to reflect the recommended compensation adjustment with a 3% salary increase and a \$15,000 bonus, resulting in a salary increase of \$212,158.00.**

**The motion passed unanimously.**

- 13. Directors' Discussion: Comments, Questions and Agenda Requests:** Chair Mendall asked members of the Board to continue holding the special meeting dates until further notice.
- 14. Date, Time and Location of Next Meeting:** The next regularly scheduled meeting is November 16, 2017 at 6:30pm, in the Oak Room, of the San Mateo Main Library.
- 15. Adjournment:** The meeting adjourned at 8:25pm.

Respectfully submitted,



Nicole M. Sandkulla  
Chief Executive Officer/General Manager

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Attachments: 1) Attendance Roster

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**Attendance Roster**

Present:

Robert Anderson	Purissima Hills Water District
Randy Breault	Guadalupe Valley Water District
Charlie Bronitsky	City of Foster City
Tom Chambers	Westborough Water District
Mike Kasperzak	City of Mountain View
Pat Kolstad	City of Santa Clara
Rob Kuta	California Water Service Company
Gustav Larsson	City of Sunnyvale
Al Mendall	City of Hayward
Chris Mickelsen	Coastside County Water District
Larry Moody	City of East Palo Alto
Irene O'Connell	City of San Bruno
Rosalie O'Mahony	City of Burlingame
Tom Piccolotti	North Coast County Water District
Barbara Pierce	City of Redwood City
Dan Quigg	City of Millbrae
Sepi Richardson	City of Brisbane
Gregg Schmid	City of Palo Alto
Louis Vella	Mid-Peninsula Water District
John Weed	Alameda County Water District
Tom Zigterman	Stanford

Absent:

Jay Benton	Town of Hillsborough
Kirsten Keith	City of Menlo Park
Sam Liccardo	City of San Jose
Juslyn Manalo	City of Daly City
Rich Tran	City of Milpitas