

**SAN FRANCISCO BAY AREA REGIONAL WATER SYSTEM FINANCING AUTHORITY**  
**BOARD OF DIRECTORS MEETING**

**Thursday, July 20, 2017**  
**San Mateo Main Library – 55 W. 3<sup>rd</sup> Ave., San Mateo – Oak Room**  
**(Directions on Page 2)**

*The RFA meeting will convene immediately following Item #5, Consent Calendar, of the  
BAWSCA Board agenda, and no earlier than 6:30 P.M.*

**AGENDA**

<b><u>Agenda Item</u></b>	<b><u>Presenter</u></b>	<b><u>Page #</u></b>
<b>1. Call To Order/Roll Call</b>	<b>(Mendall)</b>	
<b>2. Comments by Chair</b>	<b>(Mendall)</b>	
<b>3. Consent Calendar</b>	<b>(Mendall)</b>	
<i>All matters listed under on the Consent Calendar are considered by the Board to be routine and will be enacted by one motion without discussion. If discussion is desired, the subject item may be removed and considered separately.</i>		
a. Approve minutes from meeting of January 19, 2017 (Attachment)		<i>Pg 3</i>
b. Adopt FY 2017-18 Budget (Attachment)		<i>Pg 7</i>
<b>4. Public Comments</b>	<b>(Mendall)</b>	
<b>5. Directors' Comments</b>	<b>(Mendall)</b>	
<b>6. Adjourn to next meeting scheduled for January 18, 2018</b>	<b>(Mendall)</b>	

*Upon request, the Bay Area Water Supply and Conservation Agency will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and the preferred alternative format or auxiliary aid or service at least two (2) days before the meeting. Requests should be sent to: **Bay Area Water Supply & Conservation Agency, 155 Bovet Road, Suite 650, San Mateo, CA 94402** or by e-mail at [bawasca@bawasca.org](mailto:bawasca@bawasca.org)*

*All public records that relate to an open session item of a meeting of the BAWSCA Board that are distributed to a majority of the Board less than 72 hours before the meeting, excluding records that are exempt from disclosure pursuant to the California Public Records Act, will be available for inspection at **BAWSCA, 155 Bovet Road, Suite 650, San Mateo, CA 94402** at the same time that those records are distributed or made available to a majority of the Committee.*

**Directions to San Mateo Main Library San Mateo – 55 W. 3rd Avenue**

From San Jose via Hwy. 280 Northbound, Exit Hwy-92 East towards San Mateo/Hayward. Exit 12B onto CA-82 N/S El Camino Real. Turn Left on 3rd Ave. The Library is on your left. Street parking and underground parking are available. The Oak Room is on the main floor to the left of the main Library entrance.

From San Francisco via Hwy 280 Southbound, Exit Hwy-92 East towards San Mateo/Hayward. Exit 12B onto CA-82 N/S El Camino Real. Merge onto CA-82, turn Left on W. 3rd Ave. The Library is on your left. Street parking and underground parking are available. The Oak Room is on the main floor to the left of the main Library entrance.

**SAN FRANCISCO BAY AREA  
REGIONAL WATER SYSTEM FINANCING AUTHORITY**

**BOARD OF DIRECTORS MEETING  
Oak Room – San Mateo Main Library, 55 W. 3<sup>rd</sup> Ave., San Mateo  
January 19, 2017 – 6:30 p.m.**

<b>MINUTES</b>
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**1. Call to Order/Roll Call – 6:33 p.m.**

RFA Chair Randy Breault called the meeting to order. CEO/General Manager Nicole Sandkulla called the roll. Sixteen (16) members of the board were present, constituting a quorum. A list of directors present (16), vacant (2), and absent (9) is attached.

**2. Special Order of Business – Election of Officers for Calendar Year 2016**

Chair Breault called for nominations for the position of Chair of the RFA Board. Director Richardson nominated Al Mendall for Chair, seconded by Director O’Connell. There being no other nominations, nominations were closed by consensus.

**Director Richardson made a motion, seconded by Director Larsson, to elect Al Mendall as Chair of the San Francisco Bay Area Regional Water System Financing Authority for calendar year 2017 to commence at the adjournment of the meeting at which he was elected. The motion passed unanimously.**

Chair Breault called the nominations for the position of Vice-Chair of the RFA Board. Director Quigg nominated Barbara Pierce for Vice-Chair, seconded by Director O’Connell. There being no other nominations, nominations were closed by consensus.

**Director Chambers made a motion, seconded by Director Richardson, to elect Barbara Pierce as Vice-Chair of the San Francisco Bay Area Regional Water System Financing Authority for calendar year 2017 to commence at the adjournment of the meeting at which he was elected. The motion passed unanimously**

**3. Comments by the Chair:** There were none.

**4. Consent Calendar:**

**Director Kasperzak made a motion, seconded by Director O’Connell, to approve the minutes of July 21, 2016. The motion passed unanimously.**

**5. Public Comments:** There were no public comments.

**6. General Manager’s Report:** Ms. Sandkulla reminded the Board that the Annual FPPC Form 700 Filing for FY 2016-17 are due to BAWSCA by April 3, 2017.

7. **Directors' Comments:** There were none.
8. **Adjournment:** The meeting was adjourned at 6:37pm.
9. **Date, Time and Location of Next Meeting:** The next meeting is scheduled for July 20, 2017 at the new time of 6:30 p.m. and new location of Oak Room, in the San Mateo Main Library.

Respectfully submitted,

Nicole Sandkulla  
Chief Executive Officer/General Manager and Secretary

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Attachments: 1) Attendance Roster

**SAN FRANCISCO BAY AREA  
REGIONAL WATER SYSTEM FINANCING AUTHORITY**

**Board of Directors Meeting  
January 19, 2017**

**Attendance Roster**

**Present:**

Robert Anderson	Purissima Hills Water District
Randy Breault	Guadalupe Valley Water District
Thomas Chambers	Westborough Water District
Mike Kasperzak	City of Mountain View
Pat Kolstad	City of Santa Clara
Gustav Larsson	City of Sunnyvale
Al Mendall	City of Hayward
Chris Mickelsen	Coastside County Water District
Irene O'Connell	City of San Bruno
Rosalie O'Mahony	City of Burlingame
Tom Piccolotti	North Coast County Water District
Barbara Pierce	City of Redwood City
Dan Quigg	City of Millbrae
Sepi Richardson	City of Brisbane
Louis Vella	Mid-Peninsula Water District
John Weed	Alameda County Water District

**Absent:**

Jay Benton	Town of Hillsborough
Charlie Bronitsky	City of Foster City
Jose Esteves	City of Milpitas
Carole Groom	California Water Service Company
Kirsten Keith	City of Menlo Park
Harlan Kelly	City & County of San Francisco
Sam Liccardo	City of San Jose
Larry Moody	City of East Palo Alto
Greg Schmid	City of Palo Alto
<b>Vacant</b>	City of Daly City
<b>Vacant</b>	Stanford University

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**SAN FRANCISCO BAY AREA REGIONAL WATER SYSTEM FINANCING AUTHORITY**

**BOARD OF DIRECTORS MEETING**

**Agenda Title:**        **Adoption of the FY 2017-18 Budget for the San Francisco Bay Area Regional Water System Financing Authority**

**Summary:**

The BAWSCA Board of Directors adopted its FY 2017-18 budget on May 18, 2017. That budget contains an amount to cover the few operating expenses that are anticipated to be incurred by the San Francisco Bay Area Regional Water System Financing Authority (RFA). The California Water Code requires the RFA Board of Directors to adopt a budget for each fiscal year (Division 31.7, Section 81650).

**Fiscal Impact:**

The adopted FY 2017-18 BAWSCA budget of \$3,704,572 includes the budgeted RFA operating expenses totaling \$1,250 to cover anticipated Board member attendance fees, legal expenses, insurance and other costs.

**Table A. Budget Summary by Major Expenditure Category**

<b>Cost Category</b>	<b>Proposed FY 2017-18 Budget</b>
<b>Legal</b>	<b>\$1,000</b>
<b>Administration Director attendance fees, Insurance, postage, other expenses</b>	<b>\$250</b>
<b>Total Operating Expenditures</b>	<b>\$1,250</b>

The RFA will complete FY 2016-17 having spent a total of \$900 in legal fees of its \$1,250 budget. There were no administrative expenses. The budget for the RFA is enough to cover minor administrative expenses and a small legal contingency.

**Recommendation:**

**That the RFA Board adopt the proposed FY 2017-18 budget for the RFA totaling \$1,250.**