

San Francisco Bay Area Regional Water System
Financing Authority Meeting

SPECIAL MEETING

THURSDAY, JANUARY 17, 2019
San Mateo Main Library – 55 W. 3rd Ave., San Mateo
Oak Room
(Directions on Page 2)

EARLY START TIME

The RFA meeting will convene immediately following Item #2 of the BAWSCA Board agenda, Election of Officers for Calendar Year 2018, and no earlier than 6:00 P.M.

AGENDA

<u>Agenda Item</u>		<u>Page #</u>
1. Call To Order/Roll Call	(Mendall)	
2. Special Order of Business -- Election of Officers for Calendar Year 2019 <i>(Attachment)</i>	(Mendall)	<i>Pg 3</i>
a. Election of Chair		
b. Election of Vice Chair		
<i>(The term of the new Chair and Vice Chair commence at the end of the meeting at which they are elected)</i>		
3. Comments by Chair	(Mendall)	
4. Consent Calendar	(Mendall)	
<i>All matters listed under on the Consent Calendar are considered by the Board to be routine and will be enacted by one motion without discussion. If discussion is desired, the subject item may be removed and considered separately.</i>		
a. Approve minutes from meeting of January 18, 2018 <i>(Attachment)</i>		<i>Pg 5</i>
b. Adopt FY 2018-19 Budget <i>(Attachment)</i>		<i>Pg 9</i>
5. Public Comments	(Mendall)	
6. General Manager's Report	(Sandkulla)	
a. FY 2018-19 Statement of Economic Interest Form 700		
7. Directors' Comments	(Mendall)	
8. Adjourn to next meeting scheduled for January 16, 2020	(Mendall)	

Upon request, the Bay Area Water Supply and Conservation Agency will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials

and the preferred alternative format or auxiliary aid or service at least two (2) days before the meeting. Requests should be sent to: **Bay Area Water Supply & Conservation Agency, 155 Bovet Road, Suite 650, San Mateo, CA 94402** or by e-mail at bawsca@bawsca.org

All public records that relate to an open session item of a meeting of the RFA Board that are distributed to a majority of the Board less than 72 hours before the meeting, excluding records that are exempt from disclosure pursuant to the California Public Records Act, will be available for inspection at **BAWSCA, 155 Bovet Road, Suite 650, San Mateo, CA 94402** at the same time that those records are distributed or made available to a majority of the Board.

Directions to San Mateo Main Library San Mateo – 55 W. 3rd Avenue

From San Jose via Hwy. 280 Northbound, Exit Hwy-92 East towards San Mateo/Hayward. Exit 12B onto Ca-82 N/S El Camino Real. Turn Left on 3rd Ave. The Library is on your left. Street parking and underground parking are available. The Oak Room is on the main floor to the left of the main Library entrance.

From San Francisco via Hwy 280 Southbound, Exit Hwy-92 East towards San Mateo/Hayward. Exit 12B onto CA-82 N/S El Camino Real. Merge onto CA-82, turn Left on W. 3rd Ave. The Library is on your left. Street parking and underground parking are available. The Oak Room is on the main floor to the left of the main Library entrance.

SAN FRANCISCO BAY AREA REGIONAL WATER SYSTEM FINANCING AUTHORITY

BOARD OF DIRECTORS MEETING

Agenda Title: **Election of Officers for Calendar Year 2019**

Summary:

The State Water Code (Division 31.7, Section 81634) requires the Board to elect a chair and vice chair each year during the January meeting. The term of officers of the Board commences at the close of the meeting at which they are elected.

Discussion:

The suggested process for electing the chair is as follows:

1. Call for nominations for the position of chairperson.
2. Call for a motion to close nominations once no further names are offered.
3. If there is only one nominee, call for the vote.
4. If there is more than one nominee, then proceeding alphabetically:
 - a. Ask each nominee to give a brief statement on his/her qualifications and interest in the position.
 - b. Ask if other directors would like to comment on behalf of the nominee.
 - c. Call for a vote of those in favor of each nominee, by a show of hands.

Following the election of the chair, proceed to the election of vice chair using the same process.

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**SAN FRANCISCO BAY AREA
REGIONAL WATER SYSTEM FINANCING AUTHORITY**

**BOARD OF DIRECTORS MEETING
Oak Room – San Mateo Main Library, 55 W. 3rd Ave., San Mateo
January 18, 2018 – 6:30 p.m.**

MINUTES

1. Call to Order/Roll Call – 6:33 p.m.

RFA Chair Al Mendall called the meeting to order. CEO/General Manager Nicole Sandkulla called the roll. Fifteen (15) members of the board were present, constituting a quorum. Two arrived after roll call. A list of directors present (17), vacant (1), and absent (9) is attached.

2. Special Order of Business – Election of Officers for Calendar Year 2018: Vice Chair Pierce called for nominations for the position of Chair of the RFA Board. Director Larsson nominated Al Mendall for Chair, seconded by Director Chambers. There being no other nominations, nominations were closed by consensus.

The Board unanimously voted to elect Al Mendall as Chair of the San Francisco Bay Area Regional Water System Financing Authority for calendar year 2018 to commence at the adjournment of the meeting at which he was elected.

Chair Mendall called the nominations for the position of Vice-Chair of the RFA Board. Director Quigg nominated Barbara Pierce for Vice-Chair, seconded by Director Vella. There being no other nominations, nominations were closed by consensus.

The Board unanimously voted to elect Barbara Pierce as Vice-Chair of the San Francisco Bay Area Regional Water System Financing Authority for calendar year 2018 to commence at the adjournment of the meeting at which he was elected.

3. Comments by the Chair: Chair Mendall reminded the Board that the RFA was formed, by SB 1870 (Speier) to provide an authority that can, if needed, fund in addition to San Francisco, the Water System Improvement Program (WSIP) to rebuild the Regional Water System. The RFA remains an important and valuable tool that may be needed in the future to protect BAWSCA's constituents.

Currently, the RFA's activities include electing its officers in January, and approving the Fiscal Year budget at its meeting in July.

Chair Mendall recommended to hold one meeting in January which is sufficient for the legislation and the agency's current activities. The recommendation was posed to Legal Counsel who concurs with the proposal. An additional meeting, if and when needed, may be called by the Chair.

The recommended change, if Board members agree, requires no motion, and will commence at the adjournment of the meeting.

4. Consent Calendar:

Director Larsson made a motion, seconded by Director Pierce, to approve the minutes of July 20, 2017. The motion passed unanimously.

5. Public Comments: There were no public comments.

6. General Manager's Report: Ms. Sandkulla reminded the Board that the Annual FPPC Form 700 Filing for FY 2017-18 are due to BAWSCA by April 2, 2018. BAWSCA has now set up an electronic filing system for BAWSCA and RFA.

7. Directors' Comments: There were none.

8. Adjournment: The meeting was adjourned at 6:37pm.

9. Date, Time and Location of Next Meeting: The next meeting is scheduled for January 17, 2019 at 6:30 p.m. in the Oak Room of the San Mateo Main Library.

Respectfully submitted,

Nicole Sandkulla
Chief Executive Officer/General Manager and Secretary

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Attachments: 1) Attendance Roster

**SAN FRANCISCO BAY AREA
REGIONAL WATER SYSTEM FINANCING AUTHORITY**

**Board of Directors Meeting
January 18, 2018**

Attendance Roster

Present:

Jay Benton	Town of Hillsborough
Randy Breault	Guadalupe Valley Water District
Thomas Chambers	Westborough Water District
Carole Groom	California Water Service Company
Kirsten Keith	City of Menlo Park
Harlan Kelly	City & County of San Francisco
Pat Kolstad	City of Santa Clara
Gustav Larsson	City of Sunnyvale
Al Mendall	City of Hayward
Rosalie O'Mahony	City of Burlingame
Tom Piccolotti	North Coast County Water District
Barbara Pierce	City of Redwood City
Dan Quigg	City of Millbrae
Sepi Richardson	City of Brisbane
Greg Schmid	City of Palo Alto
Louis Vella	Mid-Peninsula Water District
John Weed	Alameda County Water District

Absent:

Robert Anderson	Purissima Hills Water District
Charlie Bronitsky	City of Foster City
Mike Kasperzak	City of Mountain View
Sam Liccardo	City of San Jose
Juslyn Manalo	City of Daly City
Chris Mickelsen	Coastside County Water District
Larry Moody	City of East Palo Alto
Irene O'Connell	City of San Bruno
Rich Tran	City of Milpitas
Vacant	Stanford University

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SAN FRANCISCO BAY AREA REGIONAL WATER SYSTEM FINANCING AUTHORITY

BOARD OF DIRECTORS MEETING

Agenda Title: **Adoption of the FY 2018-19 Budget for the San Francisco Bay Area Regional Water System Financing Authority**

Summary:

The BAWSCA Board of Directors adopted its FY 2018-19 budget on May 17, 2018. That budget contains an amount to cover the few operating expenses that are anticipated to be incurred by the San Francisco Bay Area Regional Water System Financing Authority (RFA). The California Water Code requires the RFA Board of Directors to adopt a budget for each fiscal year (Division 31.7, Section 81650).

Fiscal Impact:

The adopted FY 2018-19 BAWSCA budget of \$3,901,085 includes the budgeted RFA operating expenses totaling \$1,650 to cover anticipated director attendance fees, legal expenses, insurance and other costs.

Table A. Budget Summary by Major Expenditure Category

Cost Category	Proposed FY 2018-19 Budget
Legal	\$1,000
Administration Director attendance fees, Insurance, postage, other expenses	\$650
Total Operating Expenditures	\$1,650

The RFA budget for FY 2017-18 was \$1,250. Total expenses for the RFA in FY 2017-18 were \$2,760, or 221% of budget. The additional expenses for the RFA in FY 2017-18 were associated with an unplanned increase of payments for director attendance fees and unplanned legal expenses associated with the legal investigation of changing the frequency of RFA meetings, which was performed at the direction of the BAWSCA Board Chair. These increased expenditures were easily accommodated within BAWSCA's adopted FY 2017-18 budget.

The proposed FY 2018-19 RFA budget has been increased to accommodate planned director attendance fees moving forward.

Recommendation:

That the RFA Board adopt the proposed FY 2018-19 budget for the RFA totaling \$1,650.