

**BAY AREA WATER SUPPLY AND CONSERVATION AGENCY
BOARD OF DIRECTORS MEETING****May 21, 2020 – 6:30 p.m.**

DUE TO COVID-19, THIS MEETING WAS CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE BOARD, BAWSCA STAFF, AND OF THE PUBLIC COULD NOT ATTEND THIS MEETING IN PERSON.

MINUTES**1. Call to Order/Pledge of Allegiance/Roll Call – 6:30 pm**

BAWSCA Chair, Barbara Pierce, called the meeting to order and led the salute to the flag. Nicole Sandkulla called the roll. Twenty-two (22) members of the Board were present at roll call. One (1) Director logged in after roll call. A list of Directors present (23) and absent (3) is attached.

2. Comments by the Chair:

Chair Pierce welcomed members of the Board and was glad to see everyone safe and healthy. On behalf of the Board, she expressed appreciation for the excellent job performed by the SFPUC in making sure the water that the BAWSCA region relies on remain safe and reliable during these challenging times.

3. Board Policy Committee Report:

Committee Chair Chambers reported that the Committee voted unanimously to recommend Board approval of the items presented in the Action Calendar. The Board Policy Summary Report included in the agenda packet reflects the Committee's discussions.

4. Public Comment:

Comments were made by seven (7) members of the public.

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|--------------------|--------------------|
| 1. Mark Rockwell | 2. Patti Regehr |
| 3. Martin Gothberg | 4. Carol Steinfeld |
| 5. Mary Butterwick | 6. Peter Drekmeier |
| 7. Denise Louie | |

5. SFPUC Report:

Steve Ritchie, SFPUC Assistant General Manager for Water Enterprise, provided a report on current water supply conditions and the impacts of COVID-19 to SFPUC's operations.

Hetch Hetchy is approximately 90% full, well above normal this time of year. Calaveras is about 2/3 full, and overall total system storage is about 89% which is greater than the

average of 83% at this time of year. The water year has not been great, but certainly not worse than previous years.

System operations has been unchanged since the beginning of the COVID-19 crisis. Water deliveries have continued to be unaffected. Demands correspond with the changing situations in response to the shelter in place order. SFPUC is maintaining financial sustainability and strength through its financial policies, fund balance and reserves.

6. Consent Calendar:

Director Quigg made a motion, seconded by Director Benton, to approve the Minutes of the January 16, 2020 meeting; receive and file the Budget Status Reports as of January 31, 2020 and March 31, 2020; the Bond Surcharge Collection Reports as of December 31, 2019 and March 31, 2020; the Investment Report and the Directors' Reimbursement Report as of March 31, 2020; approve the Proposed Fiscal Year 2020-21 Bond Surcharges; Ratification of Agreement with Droplet Technologies to Implement a Landscape Rebate Online System; and Adoption of Resolution 2020-01 to replace Resolution 2006-01.

The motion carried by majority of the roll call vote.

7. Action Calendar:

A. Approval of Proposed Fiscal Year 2020-21 Work Plan and Operating Budget.

Director O'Mahony made a motion, seconded by Director Hindi, that the Board approve the:

- 1. Proposed FY 2020-21 Work Plan and Results to be Achieved;**
- 2. Proposed Operating Budget of \$4,020,679; and**
- 3. Proposed funding plan of 0% assessment increase and \$333,900 transfer from the General Reserve.**

The motion carried by majority of the roll call vote.

B. Approval of Professional Services Contracts for Fiscal Year 2020-21

Director Keith made a motion, seconded by Director Zigterman, that the Board approve the Twenty (20) Professional Services Contracts for Fiscal Year 2020-21.

The motion carried by majority of the roll call vote.

8. Reports:

Ms. Sandkulla reported that the Water Demand and Water Conservation Projections Study will be completed by the end of June.

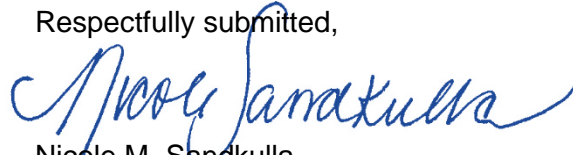
She noted that an upcoming major topic of discussion by the Board is the Los Vaqueros Expansion Project.

9. Closed Session: The meeting adjourned to Closed Session at 8:25pm

10. Report After Closed Session: Closed Session ended at 9pm. Legal Counsel, Allison Schutte, reported that no action was taken during Closed Session.

- 11. Directors' Discussion: Comments, Questions and Agenda Requests:** There were no comments from the Board.
- 12. Date, Time and Location of Next Meeting:** The next meeting is scheduled on July 16, 2020 at 6:30pm. Meeting format will be announced in accordance to State and local health guidelines.
- 13. Adjournment:** The meeting adjourned at 9:05 pm.

Respectfully submitted,



Nicole M. Sandkulla
Chief Executive Officer/General Manager

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Attachments: 1) Attendance Roster

Bay Area Water Supply and Conservation Agency

**Board of Directors Meeting
Attendance Roster**

Director	Agency	May 21, 2020	Mar. 19, 2020	Jan. 16, 2020	Nov. 21, 2019	Sept. 19, 2019	July 18, 2019	
Benton, Jay	Hillsborough	✓	Meeting Cancelled due to COVID-19 Shelter-in-Place Order	✓	✓	✓		
Breault, Randy	Guadalupe	✓			✓	✓		
Chambers, Tom	Westborough	✓			✓	✓	✓	
Cormack, Alison	Palo Alto	✓			✓	✓		
Davis, Debi	Santa Clara	✓			✓		✓	
Davis, Laura	San Bruno	✓			vacant	✓*	✓*	✓*
Hindi, Sam	Foster City	✓			✓	✓	✓	
Jordan, Steve	Purissima	✓			✓	✓	✓	✓
Keith, Kirsten	Menlo Park	✓			✓	✓	✓	✓
Kuta, Rob	Cal Water	✓			✓	✓	✓	✓
Larsson, Gustav	Sunnyvale	✓			✓	✓	✓	✓
Liccardo, Sam	San Jose							
Manalo, Juslyn	Daly City	✓				✓	✓	✓
Matichak, Lisa	Mountain View	✓			✓	✓	✓	✓
Mendall, Al	Hayward	✓			✓		✓	✓
Mickelsen, Chris	Coastside	✓			✓	✓		✓
Montano, Carmen	Milpitas	✓				✓	✓	✓
Moody, Larry	East Palo Alto				✓	✓	✓	✓
O'Mahony, Rosalie	Burlingame	✓			✓	✓	✓	✓
Piccolotti, Tom	North Coast					✓		
Pierce, Barbara	Redwood City	✓			✓	✓	✓	✓
Quigg, Dan	Millbrae	✓			✓	✓	✓	
Vella, Lou	Mid-Peninsula	✓			✓	✓	✓	✓
Weed, John	ACWD	✓			✓	✓	✓	✓
Wood, Sepi	Brisbane	✓			✓	✓	✓	✓
Zigterman, Tom	Stanford	✓			✓	✓	✓	

✓ : Present

* : Predecessor