

**BAY AREA WATER SUPPLY AND CONSERVATION AGENCY  
BOARD OF DIRECTORS MEETING****September 17, 2020 – 6:30 p.m.**

DUE TO COVID-19, THIS MEETING WAS CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE BOARD, BAWSCA STAFF, AND OF THE PUBLIC COULD NOT ATTEND THIS MEETING IN PERSON.

<b>MINUTES</b>
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**1. Call to Order/Pledge of Allegiance/Roll Call – 6:30 pm**

BAWSCA Chair, Barbara Pierce, called the meeting to order and led the salute to the flag. Nicole Sandkulla called the roll. Nineteen (19) members of the Board were present at roll call. A list of Directors present (22) and absent (4) is attached.

**2. Comments by the Chair:**

Chair Pierce was pleased to see that members of the Board are continuing to stay safe and healthy during such challenging times.

She noted that the action items on the agenda include policy decisions that have direct implications for BAWSCA to achieve its goal of ensuring a reliable supply of high quality water at a fair price for its member agencies and the customers they serve.

Additionally, BAWSCA strongly supported the SFPUC's inclusion of an Alternative Water Supply Planning effort in its 10-year CIP that was adopted by the Commission in spring 2020. She has asked Mr. Ritchie, SFPUC Assistant General Manager of Water Enterprise, to provide an update on the effort's progress, as it is critical work to the SFPUC's ability to meet its water supply reliability obligations to the BAWSCA member agencies.

**3. Board Policy Committee Report:**

Committee Chair Chambers reported the Committee's discussions on the establishment of a policy on the use of the Balancing Account, the pre-payment of an existing asset balance with the SFPUC as an appropriate use of funds from the Balancing Account, and staff recommendation on BAWSCA's participation in the LVE project. The Board Policy Summary Report included in the agenda packet reflects the Committee's discussions and recommendations to the Board.

**4. Public Comments:**

There were no public comments.

**5. SFPUC Report:**

SFPUC Assistant General Manager Steve Ritchie reported on the SFPUC's Alternative Water Supply Planning efforts. Prior to his report, he introduced Alison Kastama as the new

BAWSCA Liaison, and provided an update on the nominations for the 2 seats on the Commission that would be left vacant by Francesca Vietor and Ann Moller Caen.

**6. Consent Calendar:**

**Director Quigg made a motion, seconded by Director Vella, to approve the Consent Calendar, which includes the approval of Minutes of the July 16, 2020 meeting, the receipt and filing of the Pre-Audit Budget Status Report, the Investment Report for period ending June 30, 2020, and the Bond Surcharge Collection, Account Balance and Payment Report for Fiscal Year ending June 30, 2020.**

**The motion carried unanimously by roll call vote.**

**7. Action Calendar:**

**A. Establishing a Policy Relating to Water Supply Agreement Balancing Account**

**Director Mendall made a motion, seconded by Director Cormack, to approve Resolution No. 2020-02 establishing a Balancing Account policy.**

**The motion passed unanimously by roll call vote.**

**B. Proposed Use of Balancing Account to Prepay the Remaining Unpaid Existing Asset Balance (WSA Section 5.03C) as of September 30, 2020**

**Director Keith made a motion, seconded by Director Moody, to approve the proposed use of Balancing Account to prepay the remaining unpaid existing asset balance under WSA Section 5.03.C as of September 30, 2020.**

**The motion passed unanimously by roll call vote.**

**C. Los Vaqueros Reservoir Expansion Project – Multi-Party Agreement Amendment #2**

**Director Wood made a motion, seconded by Director Mendall, that the Board of Directors:**

- not enter into Amendment #2 to the Multi-Party Cost Share Agreement for LVE Planning,**
- strongly urge the SFPUC to remain engaged in LVE as a means to increase water supply reliability and implement its Alternative Water Supply Initiative, which is an update to its 2016 WaterMAP effort, and**
- support BAWSCA's continued participation in the development of LVE, to the extent possible, despite no longer being a LAP.**

**The motion passed by roll call vote with one abstention.**

**8. Closed Session #1:** The meeting adjourned to Closed Session #1 at 8:05 pm.

**9. Report After Closed Session:** Closed Session #1 ended at 8:25 pm. Legal Counsel, Allison Schutte, reported that no action was taken during Closed Session.

**10. Reports:** Ms. Sandkulla provided an update on the Bay Delta Plan and FERC relicensing process, and current water use conditions.

**11. Closed Session #2:** The meeting adjourned to Closed Session #2 at 8:30pm.

**12. Report after Closed Session:** Closed Session #2 ended at 8:57pm. Legal Counsel, Allison Schutte, reported that there is no need for Items #13 and #14. The meeting can move on to Item #15.

**15. Action Item Following Closed Session:**

A. Consider Compensation Adjustment for CEO/General Manager for FY 202-21

**Director Wood made a motion, seconded by Director Keith, that the Board of Directors approve the Seventh Amendment to the Employment Agreement with the CEO/General Manager.**

**The motion passed unanimously by roll call vote.**

**16. Directors' Discussion: Comments, Questions and Agenda Requests:** Director Weed encouraged BAWSCA to investigate becoming a sub-contractor to the State Water Project for the purpose of meeting water supply needs that is more flexible. There are three contractors that BAWSCA can work with and they include ACWD, Valley Water and Zone 7.

Director Vella requested the CEO/General Manager's consideration of having a report to the Board from a Water Management Representative on the monthly meetings held with the appointed representatives from each member agencies. This is particularly important as the Water Management Representatives are the agency staff members who are affected and work with the BAWSCA CEO to administer the policy decisions the BAWSCA Board makes.

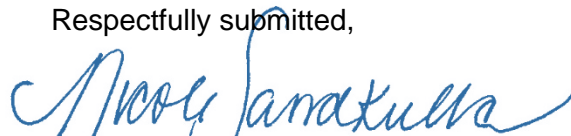
Director Moody recommended that there may be of value for the Board to hear from Rick Callendar, new General Manager of Valley Water, on their efforts with diversity and inclusion in the industry as well as the various aspects of water services they offer.

Director Jordan supported the suggestion of working with Valley Water, particularly if BAWSCA being a subcontractor is feasible. It could potentially offer possibilities for addressing drought shortages that the Board can consider.

**17. Date, Time and Location of Next Meeting:** The next meeting is scheduled on November 19, 2020 at 6:30 pm. Meeting format will be announced in accordance to State and local health guidelines.

**18. Adjournment:** The meeting adjourned at 9:07 pm.

Respectfully submitted,



Nicole M. Sandkulla  
Chief Executive Officer/General Manager

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Attachments: 1) Attendance Roster

# Bay Area Water Supply and Conservation Agency

## Board of Directors Meeting Attendance Roster

Director	Agency	Sept. 17, 2020	July 16, 2020	May 21, 2020	Mar. 19, 2020	Jan. 16, 2020	Nov. 21, 2019
Benton, Jay	Hillsborough	✓	✓	✓	Meeting Cancelled due to COVID-19 Shelter-in-Place Order	✓	✓
Breault, Randy	Guadalupe	✓	✓	✓			✓
Chambers, Tom	Westborough	✓	✓	✓		✓	✓
Cormack, Alison	Palo Alto	✓	✓	✓		✓	✓
Davis, Debi	Santa Clara	✓	✓	✓		✓	
Davis, Laura	San Bruno		✓	✓		vacant	✓*
Hindi, Sam	Foster City	✓	✓	✓		✓	✓
Jordan, Steve	Purissima	✓	✓	✓		✓	✓
Keith, Kirsten	Menlo Park	✓	✓	✓		✓	✓
Kuta, Rob	Cal Water	✓	✓	✓		✓	✓
Larsson, Gustav	Sunnyvale	✓	✓	✓		✓	✓
Liccardo, Sam	San Jose						
Manalo, Juslyn	Daly City	✓	✓	✓			✓
Matichak, Lisa	Mountain View	✓	✓	✓		✓	✓
Mendall, Al	Hayward	✓	✓	✓		✓	
Mickelsen, Chris	Coastside	✓	✓	✓		✓	✓
Montano, Carmen	Milpitas		✓	✓			✓
Moody, Larry	East Palo Alto	✓	✓			✓	✓
O'Mahony, Rosalie	Burlingame	✓	✓	✓		✓	✓
Piccolotti, Tom	North Coast		✓				✓
Pierce, Barbara	Redwood City	✓	✓	✓		✓	✓
Quigg, Dan	Millbrae	✓	✓	✓		✓	✓
Vella, Lou	Mid-Peninsula	✓	✓	✓		✓	✓
Weed, John	ACWD	✓	✓	✓		✓	✓
Wood, Sepi	Brisbane	✓	✓	✓		✓	✓
Zigterman, Tom	Stanford	✓	✓	✓			✓

✓ : Present

\* : Predecessor