

SAN FRANCISCO BAY AREA REGIONAL WATER SYSTEM FINANCING AUTHORITY
BOARD OF DIRECTORS MEETING

THURSDAY, JANUARY 16, 2020
San Mateo Main Library – 55 W. 3rd Ave., San Mateo
Oak Room
(Directions on Page 2)

The RFA meeting will convene immediately following Item #2 of the BAWSCA Board agenda, Election of Officers for Calendar Year 2020, and no earlier than 6:30 P.M.

AGENDA

<u>Agenda Item</u>		<u>Page #</u>
1. Call To Order/Roll Call	(Pierce)	
2. Special Order of Business -- Election of Officers for Calendar Year 2020 <i>(Attachment)</i>	(Pierce)	<i>Pg 3</i>
a. Election of Chair		
b. Election of Vice Chair		
<i>(The term of the new Chair and Vice Chair commence at the end of the meeting at which they are elected)</i>		
3. Comments by Chair	(Pierce)	
4. Consent Calendar	(Pierce)	
<i>All matters listed under on the Consent Calendar are considered by the Board to be routine and will be enacted by one motion without discussion. If discussion is desired, the subject item may be removed and considered separately.</i>		
a. Approve minutes from meeting of January 17, 2019 <i>(Attachment)</i>		<i>Pg 5</i>
b. Adopt FY 2019-20 Budget <i>(Attachment)</i>		<i>Pg 9</i>
5. Public Comments	(Pierce)	
6. General Manager's Report	(Sandkulla)	
a. FY 2019-20 Statement of Economic Interest Form 700		
7. Directors' Comments	(Pierce)	
8. Adjourn to next meeting scheduled for January 21, 2021	(Pierce)	

*Upon request, the Bay Area Water Supply and Conservation Agency will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and the preferred alternative format or auxiliary aid or service at least two (2) days before the meeting. Requests should be sent to: **Bay Area Water Supply & Conservation Agency, 155 Bovet Road, Suite 650, San Mateo, CA 94402** or by e-mail at bawasca@bawasca.org*

*All public records that relate to an open session item of a meeting of the RFA Board that are distributed to a majority of the Board less than 72 hours before the meeting, excluding records that are exempt from disclosure pursuant to the California Public Records Act, will be available for inspection at **BAWSCA, 155 Bovet Road, Suite 650, San Mateo, CA 94402** at the same time that those records are distributed or made available to a majority of the Board.*

Directions to San Mateo Main Library San Mateo – 55 W. 3rd Avenue

From San Jose via Hwy. 280 Northbound, Exit Hwy-92 East towards San Mateo/Hayward. Exit 12B onto Ca-82 N/S El Camino Real. Turn Left on 3rd Ave. The Library is on your left. Street parking and underground parking are available. The Oak Room is on the main floor to the left of the main Library entrance.

From San Francisco via Hwy 280 Southbound, Exit Hwy-92 East towards San Mateo/Hayward. Exit 12B onto CA-82 N/S El Camino Real. Merge onto CA-82, turn Left on W. 3rd Ave. The Library is on your left. Street parking and underground parking are available. The Oak Room is on the main floor to the left of the main Library entrance.

SAN FRANCISCO BAY AREA REGIONAL WATER SYSTEM FINANCING AUTHORITY

BOARD OF DIRECTORS MEETING

Agenda Title: **Election of Officers for Calendar Year 2020**

Summary:

The State Water Code (Division 31.7, Section 81634) requires the Board to elect a chair and vice chair each year during the January meeting. The term of officers of the Board commences at the close of the meeting at which they are elected.

Discussion:

The suggested process for electing the chair is as follows:

1. Call for nominations for the position of chairperson.
2. Call for a motion to close nominations once no further names are offered.
3. If there is only one nominee, call for the vote.
4. If there is more than one nominee, then proceeding alphabetically:
 - a. Ask each nominee to give a brief statement on his/her qualifications and interest in the position.
 - b. Ask if other directors would like to comment on behalf of the nominee.
 - c. Call for a vote of those in favor of each nominee, by a show of hands.

Following the election of the chair, proceed to the election of vice chair using the same process.

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**SAN FRANCISCO BAY AREA
REGIONAL WATER SYSTEM FINANCING AUTHORITY**

**BOARD OF DIRECTORS MEETING
Oak Room – San Mateo Main Library, 55 W. 3rd Ave., San Mateo
January 17, 2019 – 6:30 p.m.**

MINUTES

1. Call to Order/Roll Call – 6:04 p.m.

RFA Chair Al Mendall called the meeting to order. CEO/General Manager Nicole Sandkulla called the roll. Sixteen (16) members of the board were present, constituting a quorum. A list of directors present (16), vacant (2), and absent (9) is attached.

2. Special Order of Business – Election of Officers for Calendar Year 2018: Chair Mendall called for nominations for the position of Chair of the RFA Board. Director Quigg nominated Barbara Pierce for Chair, seconded by Director Breault. There being no other nominations, nominations were closed by consensus.

The Board unanimously voted to elect Barbara Pierce as Chair of the San Francisco Bay Area Regional Water System Financing Authority for calendar year 2019 to commence at the adjournment of the meeting at which she was elected.

Chair Mendall called the nominations for the position of Vice-Chair of the RFA Board. Director Wood nominated Gustav Larsson for Vice-Chair, seconded by Director Pierce. There being no other nominations, nominations were closed by consensus.

The Board unanimously voted to elect Gustav Larsson as Vice-Chair of the San Francisco Bay Area Regional Water System Financing Authority for calendar year 2019 to commence at the adjournment of the meeting at which he was elected.

3. Comments by the Chair: There were no comments by the Chair.

4. Consent Calendar:

Director Quigg made a motion, seconded by Director Chambers, to approve the minutes of January 18, 2018, and to adopt the FY 2018-19 Budget of \$1,650. The motion passed with one abstention.

5. Public Comments: There were no public comments.

6. General Manager's Report: Ms. Sandkulla reminded the Board that the Annual FPPC Form 700 Filing for FY 2018-19 are due to BAWSCA by April 2, 2019. An email notice will be sent via BAWSCA's electronic filing system.

7. Directors' Comments: There were none.

8. Adjournment: The meeting was adjourned at 6:08pm.

9. Date, Time and Location of Next Meeting: The next meeting is scheduled for January 16, 2020 at 6:30 p.m. in the Oak Room of the San Mateo Main Library.

Respectfully submitted,

Nicole Sandkulla
Chief Executive Officer/General Manager and Secretary

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Attachments: 1) Attendance Roster

**SAN FRANCISCO BAY AREA
REGIONAL WATER SYSTEM FINANCING AUTHORITY**

**Board of Directors Meeting
January 17, 2019**

Attendance Roster

Present:

Robert Anderson	Purissima Hills Water District
Jay Benton	Town of Hillsborough
Randy Breault	Guadalupe Valley Water District
Thomas Chambers	Westborough Water District
Sam Hindi	City of Foster City
Gustav Larsson	City of Sunnyvale
Al Mendall	City of Hayward
Chris Mickelsen	Coastside County Water District
Irene O'Connell	City of San Bruno
Rosalie O'Mahony	City of Burlingame
Barbara Pierce	City of Redwood City
Dan Quigg	City of Millbrae
Greg Schmid	City of Palo Alto
Louis Vella	Mid-Peninsula Water District
John Weed	Alameda County Water District
Sepi Richardson	City of Brisbane

Absent:

Carole Groom	California Water Service Company
Mike Kasperzak	City of Mountain View
Kirsten Keith	City of Menlo Park
Harlan Kelly	City & County of San Francisco
Sam Liccardo	City of San Jose
Juslyn Manalo	City of Daly City
Larry Moody	City of East Palo Alto
Tom Piccolotti	North Coast County Water District
Rich Tran	City of Milpitas
Vacant	City of Santa Clara
Vacant	Stanford University

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SAN FRANCISCO BAY AREA REGIONAL WATER SYSTEM FINANCING AUTHORITY

BOARD OF DIRECTORS MEETING

Agenda Title: **Adoption of the FY 2019-20 Budget for the San Francisco Bay Area Regional Water System Financing Authority**

Summary:

The BAWSCA Board of Directors adopted its FY 2019-20 budget on May 17, 2019. That budget contains an budget allowance to cover the few operating expenses that are anticipated to be incurred by the San Francisco Bay Area Regional Water System Financing Authority (RFA). The California Water Code requires the RFA Board of Directors to adopt a budget for each fiscal year (Division 31.7, Section 81650). While the BAWSCA Board adopted the BAWSCA FY 2019-20 budget, which included the RFA budget allowance, January 16, 2020 is the only RFA meeting in FY 2019-20 and is therefore, the RFA budget adoption action is scheduled accordingly.

As of November 30, 2019, the RFA expenses for FY 2019-20 are \$2,309, or 140% of the RFA budget allowance adopted by the BAWSCA Board in May 2019, due to unforeseen expenses related to director appointments. As this overbudget expense is a small amount of money that can be readily accommodated within BAWSCA's overall FY 2019-20 budget and the contract for legal counsel expenses approved by the Board in May 2019, no change to the RFA budget allowance is proposed as part of this recommended action.

Fiscal Impact:

The adopted FY 2019-20 BAWSCA budget of \$4,569,750 includes the budgeted allowance of \$1,650 for RFA expenses to cover anticipated director attendance fees, legal expenses, insurance and other costs.

Table A. Budget Summary by Major Expenditure Category

Cost Category	Proposed FY 2019-20 Budget
Legal	\$1,000
Administration Director attendance fees, Insurance, postage, other expenses	\$650
Total Operating Expenditures	\$1,650

The RFA budget for FY 2018-19 was \$1,650. Total expenses for the RFA in FY 2018-19 were \$462, or 28% of budget. The proposed FY 2019-20 RFA budget remains the same at \$1,650.

Recommendation:

That the RFA Board adopt the proposed FY 2019-20 budget for the RFA totaling \$1,650.