

SAN FRANCISCO BAY AREA REGIONAL WATER SYSTEM FINANCING AUTHORITY

BOARD OF DIRECTORS MEETING

THURSDAY, JANUARY 19, 2023

**Burlingame Community Center – Sequoia Room
850 Burlingame Ave., Burlingame**

The RFA meeting will convene immediately following Item #2 of the BAWSCA Board agenda, Election of Officers for Calendar Year 2023, and no earlier than 6:30 P.M.

AGENDA

<u>Agenda Item</u>		<u>Page #</u>
1. Call To Order/Roll Call	(Larsson)	
2. Special Order of Business -- Election of Officers for Calendar Year 2023 (Attachment)	(Larsson)	
a. Election of Chair		<i>Pg 3</i>
b. Election of Vice Chair <i>(The term of the new Chair and Vice Chair commence at the end of the meeting at which they are elected)</i>		
3. Consent Calendar	(Larsson)	
a. Approve minutes from meeting of January 20, 2022 (Attachment)		<i>Pg 5</i>
b. Adopt FY 2022-23 Budget (Attachment)		<i>Pg 9</i>
4. Comments by Chair	(Larsson)	
5. Public Comments	(Larsson)	
6. General Manager's Report	(Sandkulla)	
a. FY 2022-23 Statement of Economic Interest Form 700		
7. Directors' Comments	(Larsson)	
8. Adjourn to next meeting scheduled for January 18, 2024	(Larsson)	

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SAN FRANCISCO BAY AREA REGIONAL WATER SYSTEM FINANCING AUTHORITY

BOARD OF DIRECTORS MEETING

Agenda Title: **Election of Officers for Calendar Year 2023**

Summary:

The State Water Code (Division 31, Section 81401) requires the Board to elect a chair and vice chair each year at the January meeting. The term of officers of the Board commences at the close of the meeting at which they are elected.

Discussion:

The suggested process for electing the chair is as follows:

1. Call for nominations for the position of chairperson.
2. Chair will close nominations once no further names are offered.
3. If there is only one nominee, call for the vote.
4. If there is more than one nominee, then proceeding alphabetically:
 - a. Ask each nominee to give a brief statement on his/her qualifications and interest in the position.
 - b. Ask if other directors would like to comment on behalf of the nominee.
 - c. Call for a vote of those in favor of each nominee, by a show of hands, or roll call vote if required due to teleconferencing.

Following the election of the chair, proceed to the election of vice chair using the same process.

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**SAN FRANCISCO BAY AREA
REGIONAL WATER SYSTEM FINANCING AUTHORITY****BOARD OF DIRECTORS MEETING
January 20, 2022 – 6:30 p.m.**

DUE TO COVID-19, THIS MEETING WAS CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF GOVERNMENT CODE SECTION 54953(e). MEMBERS OF THE PUBLIC COULD NOT ATTEND THIS MEETING IN PERSON.

MINUTES

1. Call to Order/Roll Call – 6:49 p.m.

RFA Chair Gustav Larsson called the meeting to order. CEO/General Manager Nicole Sandkulla called the roll. Eighteen (22) members of the board were present at roll call, constituting a quorum. A list of directors present (22), vacant (3), and absent (2) is attached.

2. Consent Calendar: As a legislative body, the RFA is required to adopt a resolution, in accordance with AB 361 and the provisions of Government Code Section 54953(e), declaring its findings for the need to meet virtually.

Based on the current Governor declared state of emergency and social distancing regulations in effect under the Department of Industrial Regulations (DIR) and the San Mateo County in accordance with CDPH and CDC, staff recommendation is that the RFA Board adopt Resolution #2022-02, declaring that the Committee will continue to meet via teleconference, in accordance with AB 361 and the provisions of Government Code Section 54953(e).

Director Mendall made a motion, seconded by Director Vella, to adopt Resolution #2022-02, approve the minutes of January 21, 2021, and adopt the FY 2021-22 Budget.

The motion passed by roll call vote. Directors Hamilton and Hardy abstained from item 2B.

3. Special Order of Business – Election of Officers for Calendar Year 2022: Vice Chair Chambers called for nominations for the position of Chair of the RFA Board. Director Benton nominated Gustav Larsson for Chair, seconded by Director Hamilton. There being no other nominations, nominations were closed by consensus.

There were no public comments.

The Board voted by roll call to elect Gustav Larsson as Chair of the San Francisco Bay Area Regional Water System Financing Authority for calendar year 2022 to commence at the adjournment of the meeting at which he was elected.

Chair Larsson called the nominations for the position of Vice-Chair of the RFA Board. Director Cormack nominated Tom Chambers for Vice-Chair, seconded by Director Vella. There being no other nominations, nominations were closed by consensus.

There were no public comments.

The Board voted by roll call to elect Tom Chambers as Vice-Chair of the San Francisco Bay Area Regional Water System Financing Authority for calendar year 2022 to commence at the adjournment of the meeting at which he was elected.

- 4. Comments by the Chair:** Chair Larsson stated that the RFA continues to be an important authority that needs to be in place because of the critical role it has in ensuring, should there ever be a need, that financing capability is available to fund actions necessary to protect and improve the reliability of the Regional Water System.
- 5. Public Comments:** There were no public comments.
- 6. General Manager's Report:** Ms. Sandkulla reminded the Board that the Annual FPPC Form 700 Filing for FY 2021-22 are due by April 1, 2022. An email notice was sent via BAWSCA's electronic filing system.
- 7. Directors' Comments:** There were none.
- 8. Adjournment:** The meeting was adjourned at 7:03pm.
- 9. Date, Time and Location of Next Meeting:** The next meeting is scheduled for January 19, 2023 at 6:30 p.m. The format will be announced.

Respectfully submitted,

Nicole Sandkulla
Chief Executive Officer/General Manager and
Secretary

NS/le

Attachments: 1) Attendance Roster

SAN FRANCISCO BAY AREA REGIONAL WATER SYSTEM FINANCING AUTHORITY (RFA)

Board of Directors Meeting Attendance Roster

Director	Agency	Jan. 20, 2022	Jan. 21, 2021	Jan. 16, 2020	Jan. 17 2019	Jan. 18 2018	July 20, 2017
Benton, Jay	Hillsborough	✓	✓	✓	✓	✓	*
Breault, Randy	Guadalupe	✓			✓	✓	✓
Chambers, Tom	Westborough	✓	✓	✓	✓	✓	✓
Combs, Drew	Menlo Park	✓	✓*	✓*	*	✓*	*
Cormack, Alison	Palo Alto	✓	✓	✓	✓*	✓*	*
Hamilton, Tom	San Bruno	✓	vacant	vacant	✓*	*	✓*
Hardy, Karen	Santa Clara	✓	vacant	✓*	vacant	✓*	✓*
Hindi, Sam	Foster City	✓	✓		✓	*	*
Jordan, Steve	Purissima	✓	✓	✓	✓*	*	✓*
Larsson, Gustav	Sunnyvale	✓	✓	✓	✓	✓	✓
Liccardo, Sam	San Jose						
Lopez, Antonio	East Palo Alto		✓*	✓*	*	*	*
Manalo, Juslyn	Daly City	✓	✓				
Matichak, Lisa	Mountain View	✓	✓	✓	*	*	✓*
Mendall, Al	Hayward	✓	✓	✓	✓	✓	✓
Mickelsen, Chris	Coastside	✓	✓	✓	✓		✓
Montano, Carmen	Milpitas	✓			*	*	*
O'Brien, Anne	Burlingame	✓	✓*	✓*	✓*	✓*	✓*
Piccolotti, Tom	North Coast	✓				✓	
Pierce, Barbara	Redwood City	✓	✓	✓	✓	✓	✓
Quigg, Dan	Millbrae	✓	✓	✓	✓	✓	✓
Vella, Lou	Mid-Peninsula	✓	✓	✓	✓	✓	✓
Weed, John	ACWD	✓	✓	✓	✓	✓	✓
Wood, Sepi	Brisbane	✓	✓	✓	✓	✓	✓
Vacant	Cal Water	vacant	✓*	*	*	✓*	✓*
Vacant	Stanford	vacant	vacant	vacant	vacant	vacant	vacant
Vacant	San Francisco	vacant	vacant	*	*	✓*	*

✓ : Present

* : Predecessor

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SAN FRANCISCO BAY AREA REGIONAL WATER SYSTEM FINANCING AUTHORITY

BOARD OF DIRECTORS MEETING

Agenda Title: **Adoption of the FY 2022-23 Budget for the San Francisco Bay Area Regional Water System Financing Authority**

Summary:

The BAWSCA Board of Directors adopted its FY 2022-23 budget on May 19, 2022. That budget contains a budget allowance to cover the few operating expenses that are anticipated to be incurred by the San Francisco Bay Area Regional Water System Financing Authority (RFA). The California Water Code requires the RFA Board of Directors to adopt a budget for each fiscal year (Division 31.7, Section 81650). While the BAWSCA Board adopted the BAWSCA FY 2022-23 budget in May 2022, which included the RFA budget allowance, January 19, 2023 is the only RFA meeting in FY 2022-23 and therefore, the RFA budget adoption action is scheduled accordingly.

As of November 30, 2022, the RFA expenses for FY 2022-23 are \$0, or 0% of the RFA budget allowance adopted by the BAWSCA Board in May 2022. No change to the RFA budget allowance is proposed as part of this recommended action.

Fiscal Impact:

The adopted FY 2022-23 BAWSCA budget of \$4,720,885 includes the budgeted allowance of \$2,025 for RFA expenses to cover anticipated director attendance fees, legal expenses, insurance, and other costs.

Table A. Budget Summary by Major Expenditure Category

Cost Category	Proposed FY 2022-23 Budget
Legal	\$1,000
Administration Director attendance fees, Insurance, postage, other expenses	\$1,025
Total Operating Expenditures	\$2,025

The RFA budget for FY 2021-22 was \$2,025. Total expenses for the RFA in FY 2021-22 were \$2,524 or 125% of budget.

Recommendation:

That the RFA Board adopt the proposed FY 2022-23 budget for the RFA totaling \$2,025.