

**BAY AREA WATER SUPPLY AND CONSERVATION AGENCY
BOARD OF DIRECTORS MEETING**

May 16, 2024 – 6:30 p.m.

MINUTES

1. Call to Order/Pledge of Allegiance/Roll Call – 6:43 pm.

BAWSCA Chair, Tom Chambers, called the meeting to order. CEO/General Manager Nicole Sandkulla called the roll. Twenty-one (21) members of the Board were present at roll call with one member on teleconference. One member arrived after roll call. A list of Directors present (22) and absent (4) is attached.

2. Comments by the Chair:

Chair Chambers noted that the Board's action items include approval of the agency's mission-driven Work Plan and results to be achieved for FY 2024-25. He reminded the Board of BAWSCA's mission to provide a reliable supply of high-quality water at a fair price for the water users BAWSCA represents in Alameda, San Mateo and Santa Clara Counties. The Board will also act on the proposed budget and funding plan to pay for this important work, and approve eighteen professional services contracts that must be in place July 1, 2024 for the agency to begin implementing the Work Plan.

Chair Chambers spoke of the CEO's notification to the Board of her intention to retire this December and noted that the Board will take the first important step necessary in this transition to begin the recruitment process for a new CEO.

3. Board Policy Committee Report – Director Hardy provided information on the April 10, 2024 Board Policy Committee meeting. The Board Policy Summary Report included in the agenda packet reflects the discussions by the Committee including the Committee's recommendations.

There were no comments from members of the public.

4. Consent Calendar:

Director Manalo made a motion, seconded by Director Hamilton, that the Board approve the Minutes of the March 21, 2024 meeting; receive and file the Budget Status Report, the Bond Surcharge Collection, Account Balance and Payment Report, the Investment Report, the Directors' Reimbursement Report and the Employees' Reimbursement Report as of March 31, 2024; Authorize the Professional Services Contract to Develop a Regional Water Demand and Conservation Projection Study, and Approve the Second Amendment to Hanson Bridgett Professional Service Contract.

The motion passed by roll call vote.

5. SFPUC Report:

Ms. Alison Kastama, SFPUC's BAWSCA Liaison, provided a water supply conditions update. Last year's wet year provides a good carry-over storage for the system, in addition to the good precipitation that has occurred. Overall, the system is 83% full and is in good condition in terms of supply. Many State reservoirs are above their

historical average for this time of year, reflecting the carry-over storage from last year's wet year.

Comments and questions were received from members of the Board.

There were no comments from members of the public.

6. Public Comments on Items Not on the Agenda:

There were no comments from members of the public.

7. Action Calendar:

A. Preliminary FY 2024-25 Work Plan, Results to Achieve, and Operating Budget:

CEO/General Manager, Nicole Sandkulla, presented the Preliminary FY 2024-25 Work Plan, Results to be Achieved, and Operating Budget to the Board for its consideration.

Questions and comments were taken from members of the Board.

There were no comments from members of the public.

Director Hamilton made a motion, seconded by Director Pierce, that the Board approve the:

- 1. Proposed Fiscal Year 2024-25 Work Plan and Results to be Achieved;**
- 2. Proposed Operating Budget of \$5,614,518; and**
- 3. Proposed funding plan Option #2 with a 9% assessment increase and a transfer of \$340,120 from the General Reserve.**

The motion passed unanimously by roll call vote.

B. Approval of Professional Services Contracts for FY 2024-25:

CEO/General Manager, Nicole Sandkulla, presented the eighteen (18) Professional Services Contracts that need to be in place by July 1, 2024. Eleven (11) professional services contracts are funded by the Proposed FY 2024-25 Operating Budget, and have a combined budget of \$1,472,500. Seven (7) professional services are for subscription conservation programs that have no operating budget implications, but need to be approved by the Board

Questions and comments were taken from members of the Board.

There were no comments from members of the public.

Director Schneider made a motion, seconded by Director Pierce, that the Board approve the eighteen (18) contracts, subject to legal counsel review, for legal, engineering, financial, and water conservation services needing to be in place by July 1, 2024.

The motion passed unanimously by roll call vote.

8. Reports and Discussions:

- ##### **A. Negotiations of a New Tier 2 Plan:** Senior Water Resources Analyst, Danielle McPherson, reported on developments in the negotiations of a new Tier 2 Plan.

- B. BAWSCA's Strategy 2050: Senior Water Resources Engineer, Negin Ashoori, provided the Board an update on the development of BAWSCA's Long-Term Reliable Water Supply Strategy 2050.

Questions and comments were taken from members of the Board.

There were no comments from members of the public.

9. CEO Reports:

- A. Water Supply Conditions: Ms. Sandkulla announced that BAWSCA's Annual Survey for FY 2022-23 is available on the BAWSCA website.
- B. Bay Delta Plan: Ms. Sandkulla reported on the Bay Delta Plan developments and an update on the Tier 2 Plan Negotiations.

10. Closed Session

There were no public comments prior to adjourning to Closed Session.

The meeting adjourned to Closed Session at 8:36pm.

11. Report from Closed Session:

Chair Chambers reconvened the meeting to Open Session.

Legal Counsel, Allison Schutte, reported that the Board reconvened from Closed Session at 8:45pm. There was no reportable action taken during Closed Session.

12. Agreement with Executive Recruitment Firm:

Director Montano made a motion, seconded by Director Ragsdale, that the Board authorize the CEO/General Manager to negotiate and execute an Agreement with an Executive Recruitment Firm in accordance with the agency's procurement policy and in a form approved by legal counsel.

The motion passed unanimously by roll call vote.

13. Directors' Discussion: Comments, Questions and Agenda Requests:

Director Weed recommended that the BPC consider increasing the Board member stipend to \$200.

Director Doerr suggested that the Board consider having a public citizen's advisory committee so that more active conversations can be had outside of the Board.

Director Mehlinger concurred with Director Doerr.

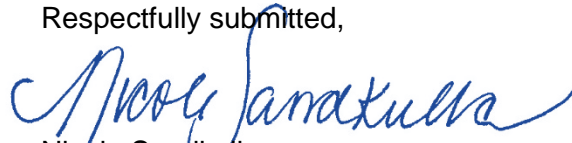
Director Stone supported Director Weed's and Director Doerr's recommendations.

- 14. Date, Time and Location of Next Meeting:** The next meeting is scheduled on July 18, 2024 at 6:30pm. Because the Burlingame Community Center Magnolia Room will not be available, the meeting will be held in the Wind Room of the Foster City Community Building.

Legal Counsel, Allison Schutte clarified that because of the alternative meeting location, which differs from what is stated in the Rules of Board, the July meeting will be noted as a Special Meeting, even though the time of 6:30pm, and occurrence of 3rd Thursday of an odd-numbered month, remains the same.

15. Adjournment: The meeting adjourned at 8:55pm.

Respectfully submitted,



Nicole Sandkulla
CEO/General Manager

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Attachments: 1) Roll Call & Voting Log
2) Attendance Roster

Roll Call & Voting Log - BAWSCA

Meeting Date: May 16, 2024

Agency	Director	Present/ Absent	Item #4 Consent	Item #7A FY 24-25 Workplan & Budget	Item #7B FY24-25 Consultant Contracts	Item #12 Consultant Contract Recruitment Firm	Other	Weighted Voting ⁽²⁾	
								Weighted "Yes" Votes	Weighted "No" Votes
Hayward	Andrews, Angela	y	y	y	y	y			
Brisbane	Breault, Randy	y	y	y	y	y			
Guadalupe	Breault, Randy	y	y	y	y	y			
Westborough	Chambers, Tom	y	y	y	y	y			
San Jose	Cohen, David	0	0	0	0	0			
Menlo Park	Doerr, Maria	y	y	y	y	y			
CalWater	Duncan, Darin	y	y	y	y	y			
San Bruno	Hamilton, Tom	y	y	y	y	y			
Santa Clara	Hardy, Karen	y	y	y	y	y			
Foster City	Hindi, Sam	0	0	0	0	0			
Purissima	Jordan, Steve	0	0	0	0	0			
East Palo Alto	Lopez, Antonio	y	0	y	y	y			
Daly City	Manalo, Juslyn	y	y	y	y	y			
Mountain View	Matichak, Lisa	y	y	y	y	y			
Sunnyvale	Mehlinger, Richard	y	y	y	y	y			
Coastside	Mickelsen, Chris	y	y	y	y	y			
Milpitas	Montano, Carmen	y	y	y	y	y			
North Coast	Piccolotti, Tom	y	y	y	y	0			
Redwood City	Pierce, Barbara	y	y	y	y	y			
Hillsborough	Ragsdale, Leslie	y	y	y	y	y			
Millbrae	Schneider, Ann	y	y	y	y	y			
Burlingame	Stevenson, Peter	0	0	0	0	0			
Palo Alto	Stone, Greer	y	y	y	y	y			
Mid-Peninsula	Vella, Louis	y	y	y	y	y			
ACWD	Weed, John	y	y	y	y	y			
Stanford	Zigterman, Tom	y	y	y	y	y			

Vote Tally							Weighted Vote Summary	
	Yes (y)	No (n)	Absent (0)	Abstain (a)	Item Carries by Simple Vote?	Item Carries by Weighted Vote?	"Yes"	"No"
Yes (y)	22	21	22	22	21			
No (n)								
Absent (0)	4	5	4	4	5			
Abstain (a)								
Item Carries by Simple Vote?								
Item Carries by Weighted Vote?								

(1) Under simple voting, item carries if it receives an affirmative vote of a majority of the total membership (15 votes)

(2) Under weighted voting, item carries if it receives the affirmative vote of directors representing both

a) A majority of the members present and voting, and

b) a majority of the number of votes represented by directors present

Bay Area Water Supply and Conservation Agency

Board of Directors Meeting Attendance Roster

Director	Agency	May 16, 2024	Mar. 21, 2024	Jan. 18, 2024	Nov. 16, 2023	Sept. 27, 2023	July 20, 2023
Andrews, Angela	Hayward	✓	✓	✓	✓	✓	✓
Breault, Randy	Guadalupe	✓	✓	✓	✓	✓	✓
Breault, Randy	Brisbane	✓	✓	✓	✓	✓	vacant
Chambers, Tom	Westborough	✓	✓	✓	✓	✓	✓
Cohen, David	San Jose			✓	✓	✓	
Doerr, Maria	Menlo Park	✓	✓	✓	✓	✓	✓
Duncan, Darin	Cal Water	✓	✓	✓*	✓*	✓*	✓*
Hamilton, Tom	San Bruno	✓	✓	✓	✓	✓	✓
Hardy, Karen	Santa Clara	✓	✓	✓	✓		✓
Hindi, Sam	Foster City			✓		✓	
Jordan, Steve	Purissima		☎	✓	✓	✓	✓
Lopez, Antonio	East Palo Alto	✓	✓		✓	✓	
Manalo, Juslyn	Daly City	☎					
Matichak, Lisa	Mountain View	✓	✓	✓		✓	✓
Mehlinger, Richard	Sunnyvale	✓		✓*	✓*	✓*	✓*
Mickelsen, Chris	Coastside	✓	✓		✓		
Montano, Carmen	Milpitas	✓			✓		✓
Piccolotti, Tom	North Coast	✓	✓	✓	✓	✓	
Pierce, Barbara	Redwood City	✓	✓	✓	✓	✓	✓
Ragsdale, Leslie	Hillsborough	✓	✓	✓	✓	✓	✓
Schneider, Ann	Millbrae	✓	☎	✓	✓	✓	✓
Stone, Greer	Palo Alto	✓	✓		✓	✓	
Stevenson, Peter	Burlingame			✓	✓	✓	✓
Vella, Louis	Mid-Peninsula	✓	✓	✓	✓	✓	✓
Weed, John	ACWD	✓	✓	✓	✓	✓	
Zigterman, Tom	Stanford	✓	✓		✓	✓	✓

✓ : Present

* : Predecessor

☎ : Teleconference