

**BAY AREA WATER SUPPLY AND CONSERVATION AGENCY  
BOARD OF DIRECTORS MEETING****July 18, 2024 – 6:30 p.m.****MINUTES****1. Call to Order/Pledge of Allegiance/Roll Call – 6:43 pm.**

BAWSCA Chair, Tom Chambers, called the meeting to order. CEO/General Manager Nicole Sandkulla called the roll. Nineteen (19) members of the Board were present at roll call with one member on teleconference. A second member of the Board connected by teleconference and one member arrived in-person after roll call. A list of Directors present (21) and absent (5) is attached.

**2. Comments by the Chair:**

Chair Chambers reported that the Closed Session is removed from the agenda as it was not necessary.

He stated that SFPUC Asst. General Manager, Steve Ritchie, will present SFPUC's Alternative Water Supply Plan. The Plan is intended to support the SFPUC's next critical water supply investment decisions to ensure that San Francisco can meet its legal and contractual obligations to the BAWSCA agencies.

He noted that the Board needs to act on the approval of two professional services contracts and a funding method to initiate the development of BAWSCA's Long-Term Water Supply Reliability Strategy 2050 (Strategy 2050). Strategy 2050 is BAWSCA's planning effort to ensure that BAWSCA can meet its goal of a reliable supply of high-quality water at a fair price for the customers of the BAWSCA agencies. Chair Chambers noted the Board's active engagement for over a year in developing the scope of Strategy 2050. The Board has the important role of approving the contracts and funding method needed to move this work forward for development.

**3. Board Policy Committee Report:** Committee Chair Hardy reported that the Board Policy Committee summary report attached to the agenda packet accurately reflects the Committee's discussions at the June 12, 2024 meeting.

The Committee voted unanimously in support of the Board's approval of the contracting and funding method to initiate the development of Strategy 2050.

Additionally, the Committee had an extensive discussion regarding the consideration of an increase in Board member compensation. The Committee had no recommendation on the item, however the summary report and staff memo accurately reflect the Committee's discussions on the potential actions for the Board's consideration.

The Committee decided to cancel its meeting in August. The next BPC meeting will be October 9<sup>th</sup> at the Burlingame Community Center.

There were no comments from members of the Board or members of the public.

4. **Consent Calendar:** Chair Chambers noted that a correction is needed on attachment 2 of the May 16, 2024 draft minutes to reflect Darin Duncan as the Director for CalWater instead of Tom Smegal. There were no other comments or questions from members of the Board.

There were no comments from members of the public.

**Director Hamilton made a motion, seconded by Director Pierce, that the Board approve the Minutes of the May 16, 2024 meeting with the correction; and receive and file the Budget Status Report, and the Investment Report as of May 31, 2024.**

**The motion passed by roll call vote. See attached voting log.**

5. **SFPUC Report:** SFPUC Assistant General Manager for Water Enterprise, Steve Ritchie, provided an update on water supply conditions and a report on the SFPUC's Alternative Water Supply (AWS) Plan.

Overall water supply conditions are very good with total system storage at 89.5%.

The AWS Plan recognizes SFPUC's water supply obligations, and anticipates building projects in the future to meet water demands and reliability needs.

Comments and questions were received from members of the Board.

Public comments were received from Spreck Rosekrans and Peter Drekmeier.

6. **Water Management Representatives (WMR) Report:** Purissima Hills Water District General Manager, Phil Witt, reported on the WMR's current activities which includes discussions on water supply, the proposed SFPUC rate increase for FY 2024-25, and the State's water use efficiency standards.

Mr. Witt noted that the WMR offers the right forum for the member agencies to work collaboratively with each other on important topics such as the negotiations of a new Tier 2 Drought Allocation Plan and Amendments to the Water Supply Agreement related to the Minimum Purchase Quantity and the Tier 1 Plan.

Key benefits member agencies get from BAWSCA's monthly WMR meetings include respectful dialogue, connection and collaboration through shared experiences, and learning from each other.

Comments and questions were received from members of the Board.

Public comments were received from Peter Drekmeier.

7. **Public Comments on Items Not on the Agenda:**

Public comments were received from Spreck Rosekrans.

8. **Action Calendar:**

- A. Resolution Honoring Harlan P. "Bud" Wendell and his service to the Water Customers:

**Director Hardy made a motion, seconded by Director Pierce, that the Board adopt Resolution 2024-01 Honoring Harlan P "Bud" Wendell and his Service to the Water Customers as BAWSCA's Strategic Counsel.**

**The motion passed unanimously by roll call vote. See attached voting log.**

There were no comments from members of the public.

B. Contracting and Funding to Initiate the Development of the Long-Term Reliable Water Supply Strategy 2050:

**Director Pierce made a motion, seconded by Director Ragsdale, that the Board authorize the CEO/General Manager to:**

- 1. Negotiate and execute a contract with EKI to develop Strategy 2050 for a cost not to exceed \$2,267,000;**
- 2. Execute a new contract with Hanson Bridgett to provide legal services in support of the development of Strategy 2050 with a cost of \$180,000; and**
- 3. Enact the Water Management Charge to fund the development of Strategy 2050 work up to a not-to-exceed amount of \$2,447,000.**

**The motion passed by roll call vote with one (1) abstention and one (1) nay. See attached voting log.**

There were no comments from members of the public

C. Board Compensation Increase and Reimbursement Policy on Board Member Expenses:

Chair Chambers rescheduled Agenda Item #8C to the September 19, 2024 meeting in the interest of time.

There were no comments from members of the public.

**9. CEO Reports:**

Due to time constraints, the updates on the negotiation of a new Tier 2 Drought Allocation Plan and on the FERC/Bay Delta Plan were rescheduled to the September 19, 2024 Board meeting.

Chair Chambers reported that evaluation materials and a link to the CEO/General Manager Performance Evaluation Form for FY 2023-24 will be circulated via email by July 29th. Responses are due on August 12th. Results of the evaluation and consideration of changes to the CEO/General Manager compensation will be presented to the Board at its September meeting.

The CEO recruitment process commenced on July 17th with the release of the recruitment announcement. Peter Smith of Koff & Associates was unanimously selected by the Ad Hoc Committee to lead the recruitment process. Applications are requested by August 13th. Interviews are anticipated between mid-August and early-September. The Ad Hoc Committee hopes to recommend a candidate to the Board at its September 19th meeting. Updates will be provided via email in August.

There were no comments from members of the public.

**10. Closed Session**

No Closed Session was held.

**11. Report from Closed Session:**

N/A

**12. Additional Time for Public Comments (Time Permitting):**

Public comments were provided by Peter Drekmeier.

**13. Directors' Discussion: Comments, Questions and Agenda Requests:**

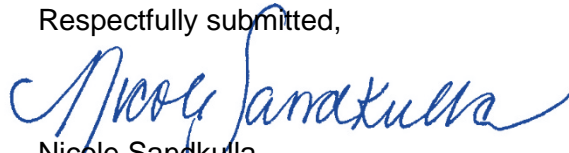
There were no comments from members of the Board.

Chair Chambers encouraged the Board members to read the staff report on Item 8C in preparation for the September meeting.

**14. Date, Time and Location of Next Meeting:** The next meeting is scheduled on September 19, 2024 at 6:30pm in the Burlingame Community Center.

**15. Adjournment:** The meeting adjourned at 8:39pm.

Respectfully submitted,



Nicole Sandkulla  
CEO/General Manager

NS/le

Attachments: 1) Roll Call & Voting Log  
2) Attendance Roster

## Roll Call & Voting Log - BAWSCA

Meeting Date: July 18, 2024

Agency	Director	Present/ Absent	Item #4 Consent	Item #7A Harlan Wendel Resolution	Item #7B Strategy 2050	Item #7C Board Compensation	Other	Weighted Voting <sup>(2)</sup>	
								Weighted "Yes" Votes	Weighted "No" Votes
Hayward	Andrews, Angela	y	y	y	y				
Brisbane	Breault, Randy	y	y	y	y				
Guadalupe	Breault, Randy	y	y	y	y				
Westborough	Chambers, Tom	y	y	y	y				
San Jose	Cohen, David	0	0	0	0				
Menlo Park	Doerr, Maria	y	y	y	a				
CalWater	Duncan, Darin	y	y	y	y				
San Bruno	Hamilton, Tom	y	y	y	y				
Santa Clara	Hardy, Karen	y	y	y	y				
Foster City	Hindi, Sam	y	y	y	y				
Purissima	Jordan, Steve	y	y	y	y				
East Palo Alto	Lopez, Antonio	y	y	0	0				
Daly City	Manalo, Juslyn	0	0	0	0				
Mountain View	Matichak, Lisa	y	y	y	y				
Sunnyvale	Mehlinger, Richard	0	0	0	0				
Coastside	Mickelsen, Chris	y	y	y	y				
Milpitas	Montano, Carmen	y	y	y	n				
North Coast	Piccolotti, Tom	0	0	0	0				
Redwood City	Pierce, Barbara	y	y	y	y				
Hillsborough	Ragsdale, Leslie	y	y	y	y				
Millbrae	Schneider, Ann	y	y	y	y				
Burlingame	Stevenson, Peter	y	y	y	y				
Palo Alto	Stone, Greer	0	0	0	0				
Mid-Peninsula	Vella, Louis	y	y	y	y				
ACWD	Weed, John	y	0	y	y				
Stanford	Zigterman, Tom	y	y	y	y				

Vote Tally							Weighted Vote Summary	
	Yes (y)	No (n)	Absent (0)	Abstain (a)	Item Carries by Simple Vote?	Item Carries by Weighted Vote?	"Yes"	"No"
Yes (y)	21	20	20	18				
No (n)	0	0	0	1				
Absent (0)	5	6	6	6				
Abstain (a)	0	0	0	1				
Item Carries by Simple Vote?								
Item Carries by Weighted Vote?								

(1) Under simple voting, item carries if it receives an affirmative vote of a majority of the total membership (15 votes)

(2) Under weighted voting, item carries if it receives the affirmative vote of directors representing both

a) A majority of the members present and voting, and

b) a majority of the number of votes represented by directors present

**Bay Area Water Supply and Conservation Agency**

**Board of Directors Meeting  
Attendance Roster**

Director	Agency	July 18, 2024	May 16, 2024	Mar. 21, 2024	Jan. 18, 2024	Nov. 16, 2023	Sept. 27, 2023	July 20, 2023
Andrews, Angela	Hayward	✓	✓	✓	✓	✓	✓	✓
Breault, Randy	Guadalupe	✓	✓	✓	✓	✓	✓	✓
Breault, Randy	Brisbane	✓	✓	✓	✓	✓	✓	vacant
Chambers, Tom	Westborough	✓	✓	✓	✓	✓	✓	✓
Cohen, David	San Jose				✓	✓	✓	
Doerr, Maria	Menlo Park	✓	✓	✓	✓	✓	✓	✓
Duncan, Darin	Cal Water	✓	✓	✓	✓*	✓*	✓*	✓*
Hamilton, Tom	San Bruno	✓	✓	✓	✓	✓	✓	✓
Hardy, Karen	Santa Clara	✓	✓	✓	✓	✓		✓
Hindi, Sam	Foster City	✓			✓		✓	
Jordan, Steve	Purissima	✓		☎	✓	✓	✓	✓
Lopez, Antonio	East Palo Alto	✓	✓	✓		✓	✓	
Manalo, Juslyn	Daly City		☎					
Matichak, Lisa	Mountain View	✓	✓	✓	✓		✓	✓
Mehlinger, Richard	Sunnyvale		✓		✓*	✓*	✓*	✓*
Mickelsen, Chris	Coastside	✓	✓	✓		✓		
Montano, Carmen	Milpitas	✓	✓			✓		✓
Piccolotti, Tom	North Coast		✓	✓	✓	✓	✓	
Pierce, Barbara	Redwood City	✓	✓	✓	✓	✓	✓	✓
Ragsdale, Leslie	Hillsborough	✓	✓	✓	✓	✓	✓	✓
Schneider, Ann	Millbrae	✓	✓	☎	✓	✓	✓	✓
Stone, Greer	Palo Alto		✓	✓		✓	✓	
Stevenson, Peter	Burlingame	✓			✓	✓	✓	✓
Vella, Louis	Mid-Peninsula	☎	✓	✓	✓	✓	✓	✓
Weed, John	ACWD	✓	✓	✓	✓	✓	✓	
Zigterman, Tom	Stanford	☎	✓	✓		✓	✓	✓

✓ : Present

\* : Predecessor

☎ : Teleconference