

**BAY AREA WATER SUPPLY AND CONSERVATION AGENCY  
BOARD OF DIRECTORS MEETING****November 20, 2025 – 6:30 p.m.****MINUTES****1. Call to Order/Pledge of Allegiance/Roll Call – 6:30 pm**

BAWSCA Chair, Tom Chambers, called the meeting to order. CEO/General Manager Tom Smegal called the roll. Three (3) members of the Board participated via teleconference in accordance with the traditional Brown Act Rule. Twenty-two (22) members of the Board were present at roll call. Two (2) members arrived after roll call. A list of Directors present (24) and absent (2) is attached.

**2. Comments by Chair:**

Chair Chambers welcomed members of the Board and announced that three members are participating remotely in accordance with the traditional Brown Act Rule. All votes will be conducted by roll call.

Chair Chambers pulled agenda item #6G out of consent to provide Board discussion on the extension of the current Tier 2 drought allocation plan.

He noted BAWSCA's audit report for FY 2024-25 shows underspent funds of approximately \$500K. These funds would normally go into reserves but there was interest in evaluating the use of unspent funds to pay down BAWSCA's unfunded pension liabilities. The Board Policy Committee will be looking at options in December for the full Board's consideration at the January meeting.

The Board will be presented with the results of the water affordability assessment conducted as part of Strategy 2050 and updates on the Bay-Delta Plan/TRVA/Tuolumne Healthy River and Landscapes.

**3. Board Policy Committee Report:**

Board Policy Committee Chair Karen Hardy reported that the Committee met on October 8, 2025 where it voted unanimously to recommend the Board's approval of the Tier 2 extension and affirmation of the investment policy. The Committee had a robust discussion on the results of Strategy 2050's water affordability assessment which are reflected in the meeting summary included in the agenda packet.

A question and comment was received from Director Andrews.

**4. Public Comments on Items Not on the Agenda:**

Public comments were received from Dave Warner.

**5. SFPUC Report:** Alison Kastama, SFPUC Liaison to BAWSCA, provided an update on the Regional Water System's water supply conditions.

Questions and comments were received from members of the Board.

**6. Consent Calendar:**

**Director Breault made a motion, seconded by Director Pierce, that the Board approve the consent calendar which includes:**

Approval of the Minutes of the September 18, 2025 Meeting; Receive and File Budget Status Report – As of Sept. 30, 2025, Annual Audit Report for BAWSCA and Compilation Report for BAWUA for FY 2024-25, Directors' Reimbursement Report – As of Sept. 30, 2025, Employees' Reimbursement Report – As of Sept. 30, 2025, Investment Report – As of Oct. 31, 2025; and Re-affirmation of BAWSCA's Statement of Investment Policy.

**The motion passed unanimously by roll call vote. See attached voting log.**

**7. Action Calendar:**

**Director Andrews made a motion, seconded by Director Mehlinger, that the Board adopt Resolution #2025-02 extending the term of the 2021 Amended and Restated Tier 2 Plan through December 31, 2026, or until all Wholesale Customers' governing bodies adopt the updated Tier 2 Plan.**

**The motion passed unanimously by roll call vote. See attached voting log.**

There were no comments from members of the public.

**8. Reports and Discussions:**

Sr. Water Resource Engineer, Dr. Negin Ashoori, presented the findings of BAWSCA's affordability assessment that was conducted as part of Strategy 2050's key objectives; to support availability of affordable water supplies and demand management strategies to all customers within the BAWSCA region.

Questions and comments were received from members of the board.

Public comments were received from Dave Warner

**9. CEO Reports:**

CEO Smegal reported that the State Water Resources Control Board (State Water Board) held an all-day workshop on November 5, 2025 to discuss and take public comments on the Draft Scientific Basis Report (SBR) for the Tuolumne River Voluntary Agreement (Healthy Rivers and Landscapes) proposal.

The draft SBR will be revised, if needed, based on comments received. The subsequent draft SBR will go through peer-review, concurrent with the review and revision, if needed, of existing environmental documents. The next public hearing or workshop may occur early- to mid-2026.

Finance Manager Christina Tang reported the results of BAWSCA's recent review and prior resolution associated with FY 2022-23 Wholesale Revenue Requirement (WRR). Pursuant to Section 7.06A of the Water Supply Agreement, BAWSCA conducts a review of SFPUC's calculation of the annual WRR.

Public comments were received from Dave Warner.

**10. Closed Sessions:**

The Board convened Closed Session #2 before Closed Session #1 at 8:16pm and concluded at 8:28pm. Legal Counsel, Allison Schutte reported that no Board action was taken in Closed Session #2.

The Board convened to Closed #1 at 8:30pm and concluded at 8:43pm. The Board found CEO Smegal's performance to be outstanding since he assumed the position in December 2024.

**11. Additional Time for Public Comments (Time Permitting):**

There was no time for additional public comments.

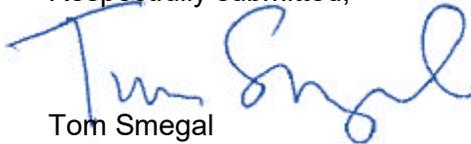
**12. Directors' Discussion: Comments, Questions and Agenda Requests:**

There were none.

**13. Date, Time and Location of Next Meeting:** The next meeting is scheduled on January 15, 2026 at 6:30pm at the Burlingame Community Center.

**14. Adjournment:** The meeting adjourned at 8:45pm.

Respectfully submitted,



Tom Smegal  
CEO/General Manager

TS/le

Attachments: 1) Roll Call & Voting Log  
2) Attendance Roster

## Roll Call & Voting Log - BAWSCA

Meeting Date: **Nov. 20, 2025**

					Weighted Voting <sup>(2)</sup>	
Agency	Director	Present/ Absent	Item #4 Consent Item#6A-6F, 6H prior to 7:15pm	Item #6G Pulled out of Consent prior to 7:15pm	Weighted "Yes" Votes	Weighted "No" Votes
Hayward	Andrews, Angela	y	y	y		
Brisbane	Breault, Randy	y	y	y		
Guadalupe	Breault, Randy	y	y	y		
Westborough	Chambers, Tom	y	y	y		
San Jose	Cohen, David	0	0	0		
CalWater	Duncan, Darin	y	y	y		
San Bruno	Hamilton, Tom	y	y	y		
Santa Clara	Hardy, Karen	tele	tele	tele		
Purissima	Jordan, Steve	y	y	y		
Foster City	Kiesel, Art	y	y	y		
East Palo Alto	Lincoln, Webster	y	y	y		
Daly City	Manalo, Juslyn	y	0	0		
Sunnyvale	Mehlinger, Richard	y	y	y		
Coastside	Mickelsen, Chris	y	y	y		
Milpitas	Montano, Carmen	y	y	y		
Menlo Park	Nash, Betsy	y	y	y		
North Coast	Piccolotti, Tom	y	y	y		
Redwood City	Pierce, Barbara	y	y	y		
Hillsborough	Ragsdale, Leslie	y	y	y		
Millbrae	Schneider, Ann	y	y	y		
Mountain View	Showalter, Pat	tele	tele	tele		
Burlingame	Stevenson, Peter	y	y	y		
Palo Alto	Stone, Greer	y	y	y		
Mid-Peninsula	Vella, Louis	y	y	y		
ACWD	Weed, John	tele	0	0		
Stanford	Zigterman, Tom	0	0	0		

### Vote Tally

				Weighted Vote Summary		
	Yes (y)	No (n)	Absent (0)	Abstain (a)	"Yes"	"No"
Yes (y)	24	0	2	0		
No (n)	0	0	2	0		
Absent (0)	2	0	0	0		
Abstain (a)	0	0	0	0		
Item Carries by Simple Vote?						
Item Carries by Weighted Vote?						

(1) Under simple voting, item carries if it receives an affirmative vote of a majority of the total membership (15 votes)

(2) Under weighted voting, item carries if it receives the affirmative vote of directors representing both

a) A majority of the members present and voting, and

b) a majority of the number of votes represented by directors present

## Bay Area Water Supply and Conservation Agency

### Board of Directors Meeting Attendance Roster

Director	Agency	Nov. 20, 2025	Sept. 18, 2025	July 17, 2025	May 15, 2025	Mar. 20, 2025	Jan. 16, 2025
Andrews, Angela	Hayward	✓	✓	✓	✓	✓	✓
Breault, Randy	Guadalupe	✓	✓		✓	✓	✓
Breault, Randy	Brisbane	✓	✓		✓	✓	✓
Chambers, Tom	Westborough	✓	✓	✓	✓	✓	✓
Cohen, David	San Jose		✓			✓	
Duncan, Darin	Cal Water	✓	✓	✓	✓	✓	✓
Hamilton, Tom	San Bruno	✓		✓	✓	✓	✓
Hardy, Karen	Santa Clara	☎	✓		✓	✓	✓
Jordan, Steve	Purissima	✓	☎	✓	✓	✓	✓
Kiesel, Art	Foster City	✓	✓	✓	✓	✓	✓
Lincoln, Webster	East Palo Alto	✓	✓		✓	✓	*
Manalo, Juslyn	Daly City	✓		✓		✓	
Mehlinger, Richard	Sunnyvale	✓		✓	✓		
Mickelsen, Chris	Coastside	✓	✓	✓	✓	✓	
Montano, Carmen	Milpitas	✓	✓	✓	✓	✓	
Nash, Betsy	Menlo Park	✓	✓	✓	✓	✓	✓
Piccolotti, Tom	North Coast	✓	✓	✓		✓	✓
Pierce, Barbara	Redwood City	✓	✓	✓	✓	☎	✓
Ragsdale, Leslie	Hillsborough	✓	✓	✓	☎	✓	✓
Schneider, Ann	Millbrae	✓	✓	✓	✓	✓	
Showalter, Patricia	Mountain View	☎	✓	☎	✓	✓	✓
Stevenson, Peter	Burlingame	✓		✓	✓	✓	✓
Stone, Greer	Palo Alto	✓	✓	✓	✓	✓	✓
Vella, Louis	Mid-Peninsula	✓	☎	✓	✓	✓	✓
Weed, John	ACWD	☎	✓	✓	✓	✓	✓
Zigterman, Tom	Stanford		✓	✓	✓	✓	✓

✓ : Present

\* : Predecessor

☎ : Teleconference