

**BAY AREA WATER SUPPLY AND CONSERVATION AGENCY
BOARD OF DIRECTORS MEETING**

May 21, 2026 – 6:30 p.m.

MINUTES

1. Call to Order/Pledge of Allegiance/Roll Call – 6:32 pm.

BAWSCA Chair, Louis Vella, called the meeting to order. The Assistant to the CEO/General Manager called the roll. Twenty (20) members of the Board were present at roll call with three members participating by teleconference in accordance with the traditional Brown Act Rule. Five members arrived after roll call. A list of Directors present (25) and absent (1) is attached.

2. Comments by the Chair:

Chair Vella highlighted the action items on the agenda which included approval of the proposed workplan and operating budget for FY 2026-27, and authorizing the CEO/General Manager to negotiate and execute professional services agreements that enable staff to effectively achieve BAWSCA's goal of ensuring a reliable supply of high-quality water at a fair price.

Since most member agencies are in the process of bringing the State required Urban Water Management Plans (UWMP) for adoption by their governing bodies in June, BAWSCA requested that SFPUC present information on their UWMP process for the Boards' understanding of how that process influences the BAWSCA member agency's UWMP.

Because there are no new developments on the Bay Delta Plan and FERC Process since the last report was provided to the Board, Closed Session is removed from the agenda. All votes will be taken by roll call in accordance with the traditional Brown Rules for teleconferencing.

3. Board Policy Committee Report: Committee Vice-Chair Tom Hamilton provided the BPC Report on behalf of Committee Chair Ragsdale who participated remotely. The Committee met on April 8, 2026 and voted to recommend Board adoption of the Proposed FY 2026-27 work plan, results to be achieved, and option to fund the operating budget; approval of the Pay Schedules for FY 2026-27 and correction for FY 2024-25; and recommendation for a Human Resource Service Provider.

The Committee was presented with the process for completing BAWSCA's FY 2024-25 Annual Survey as an informational item. Committee actions and discussions are reflected in the Board Policy Committee Summary Report included in the Board agenda packet.

Director Schneider commented on the Annual Survey and noted that it should also be presented to the Board.

There were no comments from members of the public.

4. Consent Calendar:

Director Breault made a motion, seconded by Director Chambers, that the Board approve the Consent Calendar which include adoption of the March 19, 2026 Board meeting minutes; receive and file the Budget Status Report as of March 31, 2026; receive and file the Bond Surcharge Collection, Account Balance and Payment Report as of March 31, 2026; receive and file the Investment Report as of March 31, 2026; receive and file the Directors' Reimbursement Report as of March 31, 2026; and receive and file the Employee Reimbursement Report as of March 31, 2026.

The motion passed unanimously by roll call vote.

There were no comments from members of the public.

- 5. SFPUC Report:** SFPUC's Liaison to BAWSCA, Alison Kastama, reported the water supply conditions as of May 18th. Hetch Hetchy reservoir is 100% full and SFPUC's Water Supply Availability Update letter, sent to the Water Management Representatives on April 14th, states no water supply shortage on the system is expected. Statewide reservoirs are at or above historical average as a result of carryover storage.

Ms. Kastama noted that SFPUC is part of efforts to install advanced radar network in the Bay Area to get better precipitation information; however, SFPUC does not rely on forecasts beyond 2 weeks. Increased discussion on El Niño does not impact SFPUC operations as the system is operated based on known conditions for water supply management.

Jennifer Lee, Water Resources Utility Specialist, presented the SFPUC's UWMP, particularly its water demand analysis component. In response to whether the SFPUC accounts for demand change as a function of percentage of rate increase, Ms. Lee stated that price elasticity is incorporated in SFPUC's demand study and rate projections.

Comments and questions were received from members of the Board.

Public comments were provided by Dave Warner and Peter Drekmeier.

6. Public Comments on Items not on the Agenda:

Public comments were provided by Peter Drekmeier.

7. Action Calendar:**A. Proposed FY 2026-27 Work Plan, Results to be Achieved, and Operating Budget**

CEO/General Manager Tom Smegal presented the Proposed FY 2026-27 Work Plan, Results to be Achieved, and Operating Budget to the Board for its consideration.

Questions and comments were taken from Board members.

Public comments were provided by Dave Warner and Peter Drekmeier.

Director Hardy made a motion, seconded by Director Pierce, that the Board approve:

- **Proposed Fiscal Year 2026-27 Work Plan and Results to be Achieved;**
- **Proposed Operating Budget of \$5,340,828; and**
- **Proposed funding plan Option #2 with a 0% assessment increase.**

The motion passed by roll call vote, with one abstention and one nay.

B. Approval of Professional Services Consultants for FY 2026-27

Mr. Smegal reported that there are Fourteen (14) Professional Services Agreement that must be in place by July 1, 2026 to support BAWSCA's work plan items. Eight (8) of the fourteen (14) professional services contracts are funded by the Proposed FY 2026-27 Operating Budget and have a combined budget of \$1,538,500. They are a suite of specialized consultants with technical expertise that supplements BAWSCA's staff of nine (9). Six (6) professional services are for subscription conservation programs that have no operating budget implications but need to be approved by the Board.

Mr. Smegal presented the staff recommendation.

Director Breault made a motion, seconded by Director Pierce, that the Board approve the fourteen (14) professional services contracts, subject to legal counsel review, for legal, engineering, financial, and water conservation services necessary to be in place by July 1, 2026.

The motion passed unanimously by roll call vote.

Comments were provided by Board members.

There were no comments from members of the public.

C. Approval and Adoption of BAWSCA Pay Schedules for FY 2026-27 and correction for FY 2024-25

Mr. Smegal reported that the Board must approve and adopt BAWSCA's Annual Pay Schedules to comply with California Code Regulations (CCR) Title 2 § 570.5, as required by California Public Employees' Retirement System (CalPERS).

The salary schedule for FY 2026-27 was presented to the Board, as well as a correction in the top range salary listed for the Water Resources Manager position in the salary schedule for FY 2024-25. Correcting the error will change the top range to \$248,774 from the \$247,967 as noted. The correction is not authorizing retroactive pay for agency employees, but rather formally approving and adopting previously approved salary schedules in a specified format as required by CalPERS.

There were no questions or comments from members of the Board. There were no comments from members of the public.

Director Nash made a motion, seconded by Director Schneider, that the Board approve and adopt the BAWSCA Pay Schedules for FY 2026-27 and the corrected Pay Schedules for FY 2024-25.

The motion passed by roll call vote with one nay.

D. Authorization of CEO/General Manager to Negotiate and Execute a Professional Services Agreement with a Human Resources Management Service Provider

Mr. Smegal reported that BAWSCA's organizational growth and expanded regulatory and compliance obligations applicable to public agencies like BAWSCA has brought the need for an experienced HR service provider to: 1) update internal human resources procedures and practices, and 2) perform certain HR functions that are currently handled by staff and legal counsel. Doing so will improve efficiency and compliance.

BAWSCA issued a Request for Proposals (RFP) for HR Management Services on March 20, 2026. Proposals received were reviewed and short-listed for interviews. The selection process was consistent with BAWSCA's policies and procedures for professional services contracts, and the schedule and budget align with what was anticipated in the proposed FY 2026-27 Work Plan.

Questions and comments were received from members of the Board.

There were no comments from members of the public.

Director Hamilton made a motion, seconded by Director Manalo, that the Board authorize the CEO/General Manager to negotiate and execute a contract with CPS HR, subject to legal counsel's final review, for an amount not to exceed \$100,000 to provide Human Resources Management Services.

The motion passed unanimously by roll call vote.

8. CEO Reports:

Mr. Smegal reported that BAWSCA continues to work closely with the SFPUC in tracking and engaging with the State Water Board's efforts on the Bay Delta Plan.

BAWSCA has coordinated with the SFPUC on a Hetch Hetchy tour on June 16-17, and a Peninsula Watershed Tour on September 24th, in which Board members are encouraged to participate. There were no comments from members of the Board and members of the public.

9. Closed Session: No Closed Session was held.

10. Report from Closed Session: N/A.

11. Additional Time for Public Comments (Time Permitting): N/A.**12. Directors' Discussion: Comments, Questions and Agenda Requests:**

Director Showalter shared the City of Mountain View's contamination incident and the "lessons learned" gained from exercising their emergency response to the issue and expressed her appreciation for the mutual aid provided by the neighboring agencies including the City of Sunnyvale, Valley Water, Town of Hillsborough, San Jose Water, as well as the Division of Drinking Water. She noted that the mutual aid system was critical in the recovery process.

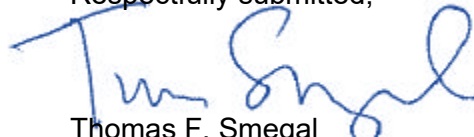
Director Zigterman suggested that a debrief report on the incident from the City of Mountain View staff to the Water Management Representatives is worth considering.

Director Jordan agreed with Director Zigterman and noted that one of the talks at ACWA's Spring Conference was on the aftermath and recovery process from the 2018 Paradise Fire, which informed the recovery from the recent Los Angeles fire.

Director Hardy supported the idea of sharing the lessons learned.

13. Date, Time and Location of Next Meeting: The next meeting is scheduled on July 16th at Foster City Community Building, Wind Room.**14. Adjournment:** The meeting adjourned at 8:47pm.

Respectfully submitted,



Thomas F. Smegal
CEO/General Manager

TS/le

Attachments: 1) Roll Call & Voting Log
2) Attendance Roster

Roll Call & Voting Log - BAWSCA

Meeting Date: May 21, 2026

Agency	Director								Weighted Voting ⁽²⁾	
		Present/ Absent	Item #4 Consent	Item #7A WorkPlan & Budget	Item #7B Prof. Services Contracts	Item#7C Pay Schedules	Item #7D HR Consutant	Other	Weighted "Yes" Votes	Weighted "No" Votes
Hayward	Andrews, Angela	0	0	0	0	0	0			
Brisbane	Breault, Randy	y	y	y	y	y	y			
Guadalupe	Breault, Randy	y	y	y	y	y	y			
Westborough	Chambers, Tom	y	y	y	y	y	y			
San Jose	Cohen, David	y	y	y	y	y	y			
CalWater	Duncan, Darin	y	y	y	y	y	y			
San Bruno	Hamilton, Tom	y	y	y	y	y	y			
Santa Clara	Hardy, Karen	y	y	y	y	y	y			
Purissima	Jordan, Steve	☎ y	y	y	☎ y	☎ y	☎ y			
Foster City	Kiesel, Art	y	y	y	y	y	y			
East Palo Alto	Lincoln, Webster	☎ y	☎ y	0	0	0	0			
Daly City	Manalo, Juslyn	y	0	y	y	y	y			
Sunnyvale	Mehlinger, Richard	y	y	y	y	y	y			
Coastside	Mickelsen, Chris	y	y	y	y	y	y			
Milpitas	Montano, Carmen	y	0	a	y	y	y			
Menlo Park	Nash, Betsy	y	y	y	y	y	y			
North Coast	Piccolotti, Tom	y	y	y	y	y	y			
Redwood City	Pierce, Barbara	y	y	y	y	y	y			
Hillsborough	Ragsdale, Leslie	☎ y	☎ y	☎ y	☎ y	☎ y	☎ y			
Millbrae	Schneider, Ann	y	y	n	y	n	n			
Mountain View	Showalter, Pat	y	y	y	y	y	y			
Burlingame	Stevenson, Peter	y	0	y	y	y	y			
Palo Alto	Stone, Greer	y	0	y	y	y	y			
Mid-Peninsula	Vella, Louis	y	y	y	y	y	y			
ACWD	Weed, John	y	y	y	y	y	y			
Stanford	Zigterman, Tom	y	y	y	y	y	y			

Vote Tally

								Weighted Vote Summary	
	Yes (y)	No (n)	Absent (0)	Abstain (a)				"Yes"	"No"
	25	21	22	24	23	24			
			1		1				
	1	5	2	2	2	2			
			1						

Item Carries by Simple Vote?									
Item Carries by Weighted Vote?									

(1) Under simple voting, item carries if it receives an affirmative vote of a majority of the total membership (15 votes)

(2) Under weighted voting, item carries if it receives the affirmative vote of directors representing both

a) A majority of the members present and voting, and

b) a majority of the number of votes represented by directors present

Bay Area Water Supply and Conservation Agency

Board of Directors Meeting Attendance Roster

Director	Agency	May 21, 2026	Mar. 19, 2026	Jan. 15, 2026	Nov. 20, 2025	Sept. 18, 2025	July 17, 2025
Andrews, Angela	Hayward			✓	✓	✓	✓
Breault, Randy	Guadalupe	✓	☎	✓	✓	✓	
Breault, Randy	Brisbane	✓	☎	✓	✓	✓	
Chambers, Tom	Westborough	✓	✓	✓	✓	✓	✓
Cohen, David	San Jose	✓	✓	✓		✓	
Duncan, Darin	Cal Water	✓	✓	✓	✓	✓	✓
Hamilton, Tom	San Bruno	✓	✓	✓	✓		✓
Hardy, Karen	Santa Clara	✓	✓	✓	☎	✓	
Jordan, Steve	Purissima	☎	✓	☎	✓	☎	✓
Kiesel, Art	Foster City	✓	✓	✓	✓	✓	✓
Lincoln, Webster	East Palo Alto	☎		✓	✓	✓	
Manalo, Juslyn	Daly City	✓	✓	✓	✓		✓
Mehlinger, Richard	Sunnyvale	✓	✓	✓	✓		✓
Mickelsen, Chris	Coastside	✓	✓	✓	✓	✓	✓
Montano, Carmen	Milpitas	✓	✓		✓	✓	✓
Nash, Betsy	Menlo Park	✓	✓	✓	✓	✓	✓
Piccolotti, Tom	North Coast	✓	✓	✓	✓	✓	✓
Pierce, Barbara	Redwood City	✓	✓	✓	✓	✓	✓
Ragsdale, Leslie	Hillsborough	☎	✓	✓	✓	✓	✓
Schneider, Ann	Millbrae	✓	✓	✓	✓	✓	✓
Showalter, Patricia	Mountain View	✓	✓	✓	☎	✓	☎
Stevenson, Peter	Burlingame	✓	✓	✓	✓		✓
Stone, Greer	Palo Alto	✓	✓	✓	✓	✓	✓
Vella, Louis	Mid-Peninsula	✓	✓	✓	✓	☎	✓
Weed, John	ACWD	✓	✓	✓	☎	✓	✓
Zigterman, Tom	Stanford	✓	✓	✓		✓	✓

✓ : Present

* : Predecessor

☎ : Teleconference